

## IMPORTANT NOTICE

Due to potential delays in receiving mail, this solicitation contains the provision at FAR 52.215-5, which authorizes facsimile proposals. Offerors are encouraged to use alternatives to mail when submitting proposals.

**For administrative purposes, the Government plans to award two (2) contracts resulting from this solicitation. Both contracts will be awarded to the same offeror. One will be a Firm Fixed Price Services contract and will correspond to the pages identified as MM03A. The other will be a Firm Fixed Price IDIQ Services and will correspond to the pages identified with MM03B. All pages identified with MM03 apply to both the MM03A and MM03B portions. Both contracts will be awarded to a single offeror.**

<b>SOLICITATION, OFFER AND AWARD</b>		1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 350)		RATING <b>DO-C9</b>	PAGE OF <b>1</b>   <b>41</b> PAGES
2. CONTRACT NO.	3. SOLICITATION NO. <b>N00173-04-R-MM03</b>	4. TYPE OF SOLICITATION <input type="checkbox"/> SEALED BID (IFB) <input checked="" type="checkbox"/> NEGOTIATED (RFP)		5. DATE ISSUED <b>1 JULY 2004</b>	6. REQUISITION/PURCHASE NO.
7. ISSUED BY CONTRACTING OFFICER NAVAL RESEARCH LABORATORY 4555 OVERLOOK AVENUE SW WASHINGTON DC 20375-5326 ATTN: CODE 3230.MM		CODE <b>N00173</b>	8. ADDRESS OFFER TO (If other than Item 7)		

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

### SOLICITATION

9. Sealed offers in original and 3 copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in BLDG. 222, RM 115 until 4 PM local time 1 AUGUST 2004  
(Hour) (Date)

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision No. 52.214-7 or 52.215-10. All offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:	A. NAME <b>MARITA F. THOMPSON</b>	B. TELEPHONE NO. (Include area code) (NO COLLECT CALLS) <b>202.767-0666</b>
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### OFFER (Must be fully completed by offeror)

NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52-232-8)		10 CALENDAR DAYS	%	20 CALENDAR DAYS	%	30 CALENDAR DAYS	%	CALENDAR DAYS	%
14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated:		AMENDMENT NO.	DATE		AMENDMENT NO.	DATE			
15A. NAME AND ADDRESS OF OFFEROR		CODE	FACILITY		16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)				
15B. TELEPHONE NO. (Include area code)		15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE.			17. SIGNATURE		18. OFFER DATE		

### AWARD (To be completed by Government)

19. ACCEPTED AS TO ITEMS NUMBERED		20. AMOUNT		21. ACCOUNTING AND APPROPRIATION	
22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input type="checkbox"/> 10 U.S.C. 2304(c) ( ) <input type="checkbox"/> 41 U.S.C. 253(c) ( )		23. SUBMIT INVOICES TO ADDRESS SHOWN IN (4 copies unless otherwise specified)		ITEM	
24. ADMINISTERED BY (If other than Item 7)		CODE	25. PAYMENT WILL BE MADE BY		CODE
26. NAME OF CONTRACTING OFFICER (Type or print)		27. UNITED STATES OF AMERICA  (Signature of Contracting Officer)			28. AWARD DATE

IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

**PART I - THE SCHEDULE  
SECTION B  
SUPPLIES OR SERVICES AND PRICES/COSTS**

**B-1 SUPPLIES OR SERVICES AND PRICES/COSTS**

<b>ITEM NUMBER</b>	<b>SUPPLIES OR SERVICES</b>	<b>QTY</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>AMOUNT</b>
0001	Contractor shall provide labor for all Transportation Equipment Management Operation, and Maintenance of Transportation Equipment designated herein, in Accordance with Section C, but not including work indicated or specified to be provided under item 0002.				
	<b>FIXED PRICE CLIN</b>				
0001AA	Base Year	12	MO		
0002	<b>MATERIALS</b> – The Contractor shall furnish materials and supplies required to perform services required under CLIN 0001 in accordance with Section C. TIME AND MATERIAL CLIN Material Handling (fill in at time of award) will be allowed on CLIN 0002.			<b>NOT TO EXCEED</b> \$	
0003	<b>Reports and Data</b> set forth in Exhibit A, DD 1423.			NSP**	NSP**
TOTAL DOLLAR AMOUNT FOR CLINs*:			\$		

\*CONTRACT LINE ITEM NUMBER

\*\*NOT SEPARATELY PRICED

NOTICE TO OFFERORS: In addition to inserting the price for the base year above, the price for each extension of the contract are to be inserted in Section H.

**SECTION C**  
**DESCRIPTION/SPECIFICATIONS/STATEMENT OF WORK**

**C-1** The work under this contract shall be performed in accordance with Attachment (1), Statement of Work, with Exhibit A, DD Form 1423, Contracts Data Requirements List, and all other Attachments cited in Section J, which are incorporated by reference into Section C.

**C-2 REQUIREMENTS FOR ON-SITE CONTRACTORS**

For those portions of the work under this contract performed at any NRL site, the contractor shall comply with the Requirements for On-Site Contractors dated 18 March 2004 which are hereby incorporated by reference. The full text is available at <http://heron.nrl.navy.mil/contracts/home.htm>

**SECTION D**  
**PACKAGING AND MARKING**

**D-1** Preservation, packaging, packing and marking of all deliverable contract line items must conform to normal commercial packing standards to assure safe delivery at destination.

**D-2** The Contractor shall mark all shipments under this contract in accordance with the edition of ASTM-D-3951-90 "Standard Practice for Commercial Packaging" in effect on the date of the contract.

**SECTION E**  
**INSPECTION AND ACCEPTANCE**

**E-1 INSPECTION AND ACCEPTANCE CLAUSES BY REFERENCE:**

**FAR CLAUSE    TITLE**

52.246-4        -    Inspection Of Services - Fixed Price (AUG 1996)  
52.246-16      -    Responsibility For Supplies (APR 1984)

**DFARS CLAUSE    TITLE**

252.246-7000   -    Material Inspection And Receiving Report (MAR 2003)

**E-2 INSPECTION AND ACCEPTANCE**

Inspection and acceptance of the final delivery will be accomplished by the Technical Manager (TM) or Contracting Officer Representative (COR) designated in Section G of this contract . Inspection and acceptance will be performed at the Naval Research Laboratory, Washington DC 20375-5320.

**SECTION F  
DELIVERIES OR PERFORMANCE**

**F-1 DELIVERIES OR PERFORMANCE CLAUSES BY REFERENCE:**

<b><u>FAR CLAUSE</u></b>	<b><u>TITLE</u></b>
52.211-11 -	Liquidated Damages - Supplies, Services, Or Research And Development (SEP 2000)(fill in See Attachments )
52.242-15 -	Stop-Work Order (AUG 1989)
52.242-17 -	Government Delay Of Work (APR 1984)
52.247-34 -	F.O.B. Destination (NOV 1991)

**F-2 DELIVERIES OR PERFORMANCE**

- (a) The period of performance under this contract shall be from Date of Contract Award through twelve (12) months thereafter.
- (b) The Period of Performance of the Option Years if exercised, shall extend the period for a period of twelve (12) months each from the previous period of performance.
- (b) The principal place of performance of this contract shall be NRL, Washington, DC.

**F-3 PLACE OF DELIVERY - FOB DESTINATION**

The contractor shall deliver supplies, all transportation charges paid, to destination in accordance with the clause in Section F of the Schedule titled FAR 52.247-34 FOB Destination (NOV 1991).

Receiving Officer  
Naval Research Laboratory  
Contract Number  
ATTN: \*  
CODE: \*  
LOCATION: \*  
Bldg. 49  
4555 Overlook Avenue, SW  
Washington DC 20375-5320

(\* To be filled in at time of award.)

## SECTION G CONTRACT ADMINISTRATION DATA

### G-1 PROCURING OFFICE REPRESENTATIVE

In order to expedite administration of the contract, the Administrative Contracting Officer (ACO) will direct inquiries to the appropriate office listed below. Please do not direct routine inquiries to the person listed in Item 20A on Standard Form 26.

Security Matters- Contracting Officer for Security, Code 1221, (202) 767-2240, DSN 297-2240, email [security-group@nrl.navy.mil](mailto:security-group@nrl.navy.mil)

Safety Matters- Head, Safety Branch, Code 3540, (202)767-2232, DSN 297-2232, , email [safety@nrl.navy.mil](mailto:safety@nrl.navy.mil)

Patent Matters- Associate Counsel (Intellectual Property), Code 1008.2, (202)404-1552, DSN 297-1552, email [patents@nrl.navy.mil](mailto:patents@nrl.navy.mil)

Release of Data- Public Affairs Officer, Code 1030 (202) 767-2541, DSN 297-2541, email [publicaffairs@nrl.navy.mil](mailto:publicaffairs@nrl.navy.mil)

### G-2 CONTRACTING OFFICER'S REPRESENTATIVE (COR) - FUNCTIONS AND LIMITATIONS

\* is hereby designated the cognizant COR who will represent the Contracting Officer in the administration of technical details within the scope of this contract and inspection and acceptance. The COR is not otherwise authorized to make any representations or commitments of any kind on behalf of the Contracting Officer or the Government. The COR does not have the authority to alter the Contractor's obligations or change the specifications in the contract. If, as a result of technical discussions, it is desirable to alter contract obligations or statements of work, a modification must be issued in writing and signed by the Contracting Officer. The COR is responsible for reviewing the bills and charges submitted by the Contractor and informing the ACO of areas where exceptions are to be taken.

( \* To be filled in at time of award)

### G-3 CONTRACT CEILING PRICE

(a) The amount of \$ \* is presently available for payment and allotted to this contract. This amount is the ceiling price that the contractor shall not exceed except at its own risk. It is estimated that this amount is sufficient for performance of the contract through \*.

(b) The not-to-exceed price stated in Section B is the Government's estimate of the price of the maximum labor and materials required to perform this contract. The parties contemplate that the Government will allot additional funds incrementally to the contract up to the full not-to-exceed amount or to a lesser amount necessary to perform the contract.

(c) The Contractor agrees to perform up to the point at which the total amount payable by the Government, including reimbursement in the event of termination for the Government's convenience, approximates the total amount currently allotted to the contract. The Contractor will not be obligated to continue work beyond that point. The Government will not be obligated in any event to reimburse the Contractor in excess of the amount allotted to the contract regardless of anything to the contrary in any other clause or provision of this contract.

(d) The Contractor shall notify the Contracting Officer in writing at least sixty days prior to the date when, in the Contractor's best judgment, the work under the contract will reach the point at which the total amount payable by the Government, including any cost for termination for convenience, will approximate the total amount then allotted to the contract. The notification will state (1) the estimated date when that point will be reached and (2) an estimate of additional funding, if any, needed to continue performance through the current period of performance or to a mutually agreed upon substitute date. If after such notification additional funds are not allotted by the date identified in the Contractor's notification, or by an agreed substitute date, the Contracting Officer, upon the Contractor's written request, will terminate the contract on that date in accordance with the provisions of the Termination clause of this contract.

(e) If, solely by reason of failure of the Government to allot additional funds in amounts sufficient for timely performance of the contract, the Contractor incurs additional costs or is delayed in the performance of the work under this contract and if additional funds are allotted, an equitable adjustment will be made in the price or in the period of performance, or both. Failure to agree to any such equitable adjustment hereunder will be a dispute concerning a question of fact within the meaning of the clause entitled "Disputes."

(f) The Government may at any time prior to termination allot additional funds for the performance of the contract.

(g) Nothing in this clause affects the rights of the Government to terminate this contract pursuant to other clause or provisions of this contract.

( \* To be filled in at time of award)

## **SECTION H SPECIAL CONTRACT REQUIREMENTS**

### **H-1 TYPE OF CONTRACT**

(To be filled in at time of award)

### **H-2 REPRESENTATIONS AND CERTIFICATIONS**

The Contractor's completed Representations, Certifications, and Other Statements of Offerors or Respondents is incorporated herein by reference in any resultant award.

**H-3 ONR 5252.237-9705 - KEY PERSONNEL (DEC 88)**

(a) The Contractor agrees to assign to the contract tasks those persons whose resumes were submitted with its proposal and who are necessary to fulfill the requirements of the contract as "key personnel". No substitutions may be made except in accordance with this clause.

(b) The Contractor understands that during the first ninety (90) days of the contract performance period, no personnel substitutions will be permitted unless these substitutions are unavoidable because of the incumbent's sudden illness, death or termination of employment. In any of these events, the Contractor shall promptly notify the Contracting Officer and provide the information described in paragraph (c) below. After the initial ninety (90) day period the Contractor must submit to the Contracting Officer all proposed substitutions, in writing, at least thirty (30) days in advance (sixty (60) days if security clearance must be obtained) of any proposed substitution and provide the information required by paragraph (c) below.

(c) Any request for substitution must include a detailed explanation of the circumstances necessitating the proposed substitution, a resume for the proposed substitute, and any other information requested by the Contracting Officer. Any proposed substitute must have qualifications equal to or superior to the qualifications of the incumbent. The Contracting Officer or his/her authorized representative will evaluate such requests and promptly notify the Contractor of his/her approval or disapproval thereof.

(d) In the event that any of the identified key personnel cease to perform under the contract and the substitute is disapproved, the contract may be immediately terminated in accordance with the Termination clause of the contract.

The following are identified as key personnel:

(\*To be filled in at time of award)

Labor Category	First/M/Last Name*
Project Manager	
Master Mechanic(s)	

**H-4 OPTION TO EXTEND THE TERM OF THE CONTRACT**

This contract shall be renewable at the unilateral option of the Government by the Contracting Officer giving written notice of renewal to the Contractor within the existing term of the contract. The Government may exercise its option to renew the contract a total of four (4) times and each such renewal shall extend the term of the contract by twelve (12) months. The Contractor agrees that performance under each such renewal shall be accomplished in accordance with all of the terms and conditions of this contract and at the estimated cost and fixed fee set forth below:



**First Option**

0001AB                      Price:                                      \$

**Second Option**

0001AC                      Price:                                      \$

**Third Option**

0001AD                      Price:                                      \$

**Fourth Option**

0001AE                      Price:                                      \$

**H-5    ELECTRONIC AND INFORMATION TECHNOLOGY (EIT)**

In accordance with Section 508 of the Rehabilitation Act of 1973 (29 U.S.C. 794d), all EIT supplies and services provided under this contract must comply with the applicable accessibility standards issued by the Architectural and Transportation Barriers Compliance Board at 36 CFR part 1194 (see FAR Subpart 39.2). Electronic and information technology (EIT) is defined at FAR 2.101.

**H-6    SUBCONTRACTING PLAN**

The contractor's Comprehensive Small Business Subcontracting Plan is incorporated into this contract in accordance with DFARS SUBPART 219.7 *Test Program for Negotiation of Comprehensive Small Business Subcontracting Plans*.

**H-7    USE OF GOVERNMENT FACILITIES/EQUIPMENT**

In accordance with FAR 45.404 and the performance of work hereunder, the Government shall furnish to the contractor on a rent-free, non interference basis, the use of physical space and equipment listed in Attachment (1) provided such equipment/facilities may only be used to the extent that such use does not interfere with the performance of the contract for which the equipment was originally provided. The following additional Government facilities/equipment will be available for use by the Contractor.

- (a)      NRL Building No.: 36                                      Office/Material Storage/Open Bays

Attachment (1), the Statement of Work with Enclosures contains a listing of tools and equipment which will be provided for use in the performance of work hereunder. The Contractor and the COR shall conduct a joint inventory prior to commencing work under this contract to determine the exact number

and serviceability of Government furnished equipment. The Contractor shall then certify the finding of this inventory and shall assume accountability and subsequently report inventory discrepancies to the COR in accordance with FAR Part 45 and the DD Form 1423 A033 - Government Furnished Equipment Inventory.

## **H-8 UTILITIES**

Water, sewer, and electrical utilities will be furnished to the Contractor in support of the Government furnished facilities at no cost to the Contractor. The Contractor shall be required to conserve utilities. The Government will provide for on-station telephone service. The Contractor shall provide and pay for off-station telephone service.

## **H-9 JANITORIAL SERVICES**

Janitorial services will not be provided for those facilities used by the Contractor personnel in the performance of work under this contract. The contractor shall provide all services and supplies necessary to maintain areas provided in a clean, neat and orderly manner.

## **H-10 APPLICABLE WAGE DETERMINATION**

The Contractor shall be required to pay minimum wages in accordance with the Department of Labor Wage Determination. Wage Determination Number 94-2103 Rev 30 dated June 03,2003 is hereby incorporated as Attachment Number (5) in Section J.

# **PART II - CONTRACT CLAUSES**

## **SECTION I**

### **CONTRACT CLAUSES**

## **I-1 FAR 52.252-2 - CLAUSES INCORPORATED BY REFERENCE (FEB 1998)**

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://www.arnet.gov/far>  
<http://heron.nrl.navy.mil/contracts/home.htm>

## **a. FEDERAL ACQUISITION REGULATION CLAUSES**

<b><u>FAR CLAUSE</u></b>	<b><u>TITLE</u></b>
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52.202-1	- Definitions (DEC 2001)
52.203-3	- Gratuities (APR 1984)
52.203-5	- Covenant Against Contingent Fees (APR 1984)
52.203-6	- Restrictions On Subcontractor Sales To The Government (JUL 1995)
52.203-7	- Anti-Kickback Procedures (JUL 1995)

- 52.203-8 - Cancellation, Rescission, And Recovery Of Funds For Illegal Or Improper Activity (JAN 1997)
- 52.203-10 - Price Or Fee Adjustment For Illegal Or Improper Activity (JAN 1997)
- 52.203-12 - Limitation On Payments To Influence Certain Federal Transactions (JUN 2003)
- 52.204-2 - Security Requirements (AUG 1996)
- 52.204-4 - Printed Or Copied Double-Sided On Recycled Paper (AUG 2000)
- 52.209-6 - Protecting The Government's Interest When Subcontracting With Contractors Debarred, Suspended, Or Proposed For Debarment (JUL 1995)
- 52.211-5 - Material Requirements (AUG 2000)
- 52.211-15 - Defense Priority And Allocation Requirements (SEP 1990)
- 52.215-2 - Audit And Records-Negotiation (JUN 1999)
- 52.215-8 - Order Of Precedence - Uniform Contract Format (OCT 1997)
- 52.215-14 - Integrity Of Unit Prices (OCT 1997)
- 52.215-15 - Pension Adjustments And Asset Reversions (JAN 2004)
- 52.215-17 - Waiver Of Facilities Capital Cost Of Money(OCT 1997) ( *will be included if the successful offeror does not propose facilities capital cost of money*)
- 52.215-18 - Reversion Or Adjustment Of Plans For Post-Retirement Benefits (PRB) Other Than Pensions (OCT 1997)
- 52.215-19 - Notification Of Ownership Changes (OCT 1997)
- 52.215-21 - Requirements For Cost Or Pricing Data Or Information Other Than Cost Or Pricing Data -Modifications (OCT 1997)
- 52.217-8 - Option To Extend Services (NOV 1999)
- 52.219-4 - Notice Of Price Evaluation Preference For HUBZone Small Business Concerns (JAN 1999) ☐ Offeror elects to waive the evaluation preference.
- 52.219-8 - Utilization Of Small Business Concerns (OCT 2000)
- 52.219-9 - Small Business Subcontracting Plan (JAN 2002) Alternate II (OCT 2001)
- 52.219-16 - Liquidated Damages - Subcontracting Plan (JAN 1999)
- 52.222-3 - Convict Labor (JUN 2003)
- 52.222-4 - Contract Work Hours And Safety Standards Act-Overtime Compensation (SEP 2000)
- 52.222-19 - Child Labor – Cooperation With Authorities And Remedies (JAN 2004)
- 52.222-20 - Walsh-Healey Public Contracts Act (DEC 1996)
- 52.222-21 - Prohibition Of Segregated Facilities (FEB 1999)
- 52.222-26 - Equal Opportunity (APR 2002)
- 52.222-35 - Equal Opportunity For Special Disabled Veterans, Veterans Of The Vietnam Era, And Other Eligible Veterans (DEC 2001)
- 52.222-36 - Affirmative Action For Workers With Disabilities (JUN 1998)
- 52.222-37 - Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era, And Other Eligible Veterans (DEC 2001)
- 52.222-41 - Service Contract Act Of 1965, As Amended (MAY 1989)
- 52.222-43 - Fair Labor Standards Act And Service Contract Act - Price Adjustment (Multiple Year And Option Contracts) (MAY 1989)
- 52.223-3 - Hazardous Material Identification And Material Safety Data (JAN 1997)
- 52.223-5 - Pollution Prevention and Right-To-Know Information (AUG 2003)
- 52.223-6 - Drug-Free Workplace (MAY 2001)
- 52.223-10 - Waste Reduction Program (AUG 2000)
- 52.223-14 - Toxic Chemical Release Reporting (AUG 2003)

- 52.225-13 - Restrictions On Certain Foreign Purchases (DEC 2003)
- 52.227-1 - Authorization And Consent (JUL 1995)
- 52.227-2 - Notice And Assistance Regarding Patent And Copyright Infringement (AUG 1996)
- 52.227-3 - Patent Indemnity (APR 1984)
- 52.228-5 - Insurance - Work on a Government Installation (JAN 1997)
- 52.229-3 - Federal, State, And Local Taxes (APR 2003)
- 52.230-2 - Cost Accounting Standards (APR 1998)
- 52.230-3 - Disclosure And Consistency Of Cost Accounting Practices (APR 1998)
- 52.230-6 - Administration Of Cost Accounting Standards (NOV 1999)
- 52.232-1 - Payments (APR 1984)
- 52.232-8 - Discounts For Prompt Payment (FEB 2002)
- 52.232-9 - Limitation On Withholding Of Payments (APR 1984)
- 52.232-11 - Extras (APR 1984)
- 52.232-17 - Interest (JUN 1996)
- 52.232-23 - Assignment Of Claims (JAN 1986)
- 52.232-25 - Prompt Payment (OCT 2003)
- 52.232-33 - Payment By Electronic Funds Transfer-Central Contractor Registration (OCT 2003)
- 52.233-1 - Disputes (JUL 2002)
- 52.233-3 - Protest After Award (AUG 1996)
- 52.237-2 - Protection Of Government Buildings, Equipment, And Vegetation (APR 1984)
- 52.237-3 - Continuity Of Services (JAN 1991)
- 52.242-13 - Bankruptcy (JUL 1995)
- 52.243-1 - Changes - Fixed Price (AUG 1987) Alternate II (APR 1984)
- 52.243-3 - Changes--Time-And-Materials Or Labor-Hours (SEP 2000)
- 52.244-6 - Subcontracts For Commercial Items And Commercial Components (APR 2003)
- 52.245-2 - Government Property (Fixed-Price Contracts) (JUN 2003)
- 52.245-9 - Use And Charges (APR 1984)(DEVIATION)
- 52.245-19 - Government Property Furnished "As Is" (APR 1984)
- 52.246-25 - Limitation Of Liability - Services (FEB 1997)
- 52.247-66 - Returnable Cylinders (MAY 1994)
- 52.248-1 - Value Engineering (FEB 2000)
- 52.249-4 - Termination For Convenience Of The Government (Services) (Short Form) (APR 1984)
- 52.249-8 - Default (Fixed-Price Supply And Service) (APR 1984)
- 52.249-14 - Excusable Delays (APR 1984)
- 52.251-1 - Government Supply Sources (APR 1984)
- 52.252-6 - Authorized Deviations In Clauses (APR 1984) fill in Defense Federal Acquisition Regulation Supplement (48 CFR Chapter 2);
- 52.253-1 - Computer Generated Forms (JAN 1991)

#### **DFARS CLAUSE TITLE**

- 252.201-7000 - Contracting Officer's Representative (DEC 1991)
- 252.203-7001 - Prohibition On Persons Convicted Of Fraud Or Other Defense Contract Related Felonies (MAR 1999)
- 252.204-7000 - Disclosure Of Information (DEC 1991)
- 252.204-7003 - Control Of Government Personnel Work Product (APR 1992)

- 252.204-7004 - Alternate A (NOV 2003)
- 252.204-7005 - Oral Attestation Of Security Responsibilities (NOV 2001)
- 252.205-7000 - Provision Of Information To Cooperative Agreement Holders (DEC 1991)
- 252.209-7000 - Acquisition From Subcontractors Subject To On-Site Inspection Under The Intermediate-Range Nuclear Forces (INF) Treaty (NOV 1995)
- 252.209-7004 - Subcontracting With Firms That Are Owned Or Controlled By The Government Of A Terrorist Country (MAR 1998)
- 252.215-7002 - Cost Estimating System Requirements (OCT 1998)
- 252.219-7003 - Small, Small Disadvantaged And Women-Owned Small Business Subcontracting Plan (DoD Contracts) (APR 1996)
- 252.223-7001 - Hazard Warning Labels (DEC 1991)
- 252.223-7004 - Drug-Free Work Force (SEP 1988)
- 252.223-7006 - Prohibition On Storage And Disposal Of Toxic And Hazardous Materials (APR 1993)
- 252.225-7001 - Buy American Act And Balance Of Payments Program (APR 2003)
- 252.225-7002 - Qualifying Country Sources As Subcontractors (APR 2003)
- 252.225-7012 - Preference For Certain Domestic Commodities (FEB 2003)
- 252.225-7013 - Duty-Free Entry (JAN 2004)
- 252.225-7014 - Preference For Domestic Specialty Metals (APR 2003)
- 252.225-7015 - Restriction On Acquisition Of Hand Or Measuring Tools (APR 2003)
- 252.225-7016 - Restriction On Acquisition Of Ball And Roller Bearings (APR 2003)
- 252.225-7025 - Restriction On Acquisition Of Forgings (APR 2003)
- 252.225-7031 - Secondary Arab Boycott Of Israel (APR 2003)  
(JAN 2004)
- 252.227-7013 - Rights In Technical Data--Noncommercial Items (NOV 1995)
- 252.227-7016 - Rights In Bid or Proposal Information (JUN 1995)
- 252.227-7030 - Technical Data--Withholding Of Payment (MAR 2000)
- 252.227-7036 - Declaration Of Technical Data Conformity (JAN 1997)
- 252.227-7037 - Validation Of Restrictive Markings On Technical Data (SEP 1999)
- 252.231-7000 - Supplemental Cost Principles (DEC 1991)
- 252.232-7003 - Electronic Submission Of Payment Requests (JAN 2004)
- 252.242-7000 - Postaward Conference (DEC 1991)
- 252.242-7004 - Material Management And Accounting System (DEC 2000)
- 252.243-7001 - Pricing Of Contract Modifications (DEC 1991)
- 252.243-7002 - Requests For Equitable Adjustment (MAR 1998)
- 252.244-7000 - Subcontracts For Commercial Items And Commercial Components (DOD Contracts) (MAR 2000)
- 252.245-7001 - Reports Of Government Property (MAY 1994)
- 252.247-7023 - Transportation Of Supplies By Sea (MAY 2002)
- 252.247-7024 - Notification Of Transportation Of Supplies By Sea (MAR 2000) *(will be included if the successful offeror made a negative response to the inquiry at DFARS 252.247-7022)*
- 252.251-7000 - Ordering From Government Supply Sources (OCT 2002)

**I-2 FAR 52.222-42 - STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)**

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

*THIS STATEMENT IS FOR INFORMATION ONLY:  
IT IS NOT A WAGE DETERMINATION*

Employee Class	Monetary Wage-Fringe Benefits
05190 – Motor Vehicle Mechanic	\$20.07
31300 – Taxi Driver	\$10.99
31362 – Truckdriver, Medium Truck	\$15.75
31363 – Truckdriver, Heavy Truck	\$18.40
31030 – Bus Driver	\$15.95

THE CURRENT WAGE DETERMINATION AS OF THE DATE OF THE CONTRACT AWARD WILL  
BE INCORPORATED IN THE RESULTANT CONTRACT.

**I-3 FAR 52.223-11 - OZONE-DEPLETING SUBSTANCES (MAY 2001)**

(a) *Definitions.* “Ozone-depleting substance”, as used in this clause, means any substance the Environmental Protection Agency designates in 40 CFR Part 82 as –

- (1) Class I, including, but not limited to, chlorofluorocarbons, halons, carbon tetrachloride, and methyl chloroform; or
- (2) Class II, including, but not limited to, hydrochlorofluorocarbons.

(b) The Contractor shall label products which contain or are manufactured with ozone-depleting substances in the manner and to the extent required by 42 U.S.C. 7671j (b), (c), and (d) and 40 CFR Part 82, Subpart E, as follows:

**WARNING**

Contains (or manufactured with, if applicable) \_\_\_\_\_, a substance(s)  
which harm(s) public health and environment by destroying ozone in the upper atmosphere.

\*The Contractor shall insert the name of the substance(s).

**PART I - THE SCHEDULE  
SECTION B  
SUPPLIES OR SERVICES AND PRICES/COSTS**

**B-1 SUPPLIES OR SERVICES AND PRICES/COSTS**

<b>ITEM NUMBER</b>	<b>SUPPLIES OR SERVICES</b>	<b>QTY</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>AMOUNT</b>
0001	<b>MATERIALS</b> – The Contractor shall furnish materials, supplies and small equipment items required perform services required under CLIN 0002 in accordance with Section C. <b>FIRM FIXED PRICE IDIQ CLIN*</b>			<b>NOT TO EXCEED</b> \$	
0002	The Contractor shall provide labor at the burdened rates specified below and all materials and subcontracts to perform the services as specified in Attachment Number (1), Statement of Work (Paragraphs 3.4, 3.4.1, 3.4.2, 3.4.3, 3.4.3.1, 3.4.4, 3.4.5, and 3.4.6). This work shall be performed on a labor-hour basis as follows: <b>FIRM FIXED PRICE IDIQ CLIN*</b>			<b>NOT TO EXCEED</b> \$	

**BASE YEAR RATES**

**BURDENED  
HOURLY RATE**

<b>ITEM NUMBER</b>	<b>OCCUPATION CODE</b>	<b>LABOR CATEGORY</b>
000201	05190	Motor Vehicle Mechanic
000202	31300	Taxi Driver
000203	31362	Truckdriver, Medium Truck
000204	31363	Truckdriver, Heavy Truck
000205	31030	Bus Driver

**2<sup>ND</sup> YEAR RATES****BURDENED  
HOURLY RATE**

<b>ITEM NUMBER</b>	<b>OCCUPATION CODE</b>	<b>LABOR CATEGORY</b>
000201	05190	Motor Vehicle Mechanic
000202	31300	Taxi Driver
000203	31362	Truckdriver, Medium Truck
000204	31363	Truckdriver, Heavy Truck
000205	31030	Bus Driver

**3<sup>ND</sup> YEAR RATES****BURDENED  
HOURLY RATE**

<b>ITEM NUMBER</b>	<b>OCCUPATION CODE</b>	<b>LABOR CATEGORY</b>
000201	05190	Motor Vehicle Mechanic
000202	31300	Taxi Driver
000203	31362	Truckdriver, Medium Truck
000204	31363	Truckdriver, Heavy Truck
000205	31030	Bus Driver

**4<sup>ND</sup> YEAR RATES****BURDENED  
HOURLY RATE**

<b>ITEM NUMBER</b>	<b>OCCUPATION CODE</b>	<b>LABOR CATEGORY</b>
000201	05190	Motor Vehicle Mechanic
000202	31300	Taxi Driver
000203	31362	Truckdriver, Medium Truck
000204	31363	Truckdriver, Heavy Truck
000205	31030	Bus Driver



**5<sup>ND</sup> YEAR RATES**

ITEM NUMBER	OCCUPATION CODE	LABOR CATEGORY	BURDENED HOURLY RATE		
000201	05190	Motor Vehicle Mechanic			
000202	31300	Taxi Driver			
000203	31362	Truckdriver, Medium Truck			
000204	31363	Truckdriver, Heavy Truck			
000205	31030	Bus Driver			
0003 Reports and Data as set forth in Exhibit A, DD 1423.			NSP**	NSP**	NSP**

\*CONTRACT LINE ITEM NUMBER

\*\* NOT SEPARATELY PRICED

**NOTES:**

**CLIN 0001:** MATERIAL HANDLING AT (*FILL IN AT TIME OF AWARD*) WILL BE ALLOWED ON CLIN 0002

**CLIN 0002:** LABOR CATEGORIES CAN BE ADDED IF THEY ARE NECESSARY TO PERFORMANCE OF THE STATEMENT OF WORK.

**B-2 MINIMUM AND MAXIMUM QUANTITIES**

As contemplated by the contract clause entitled, "Indefinite Quantity", the minimum quantity that will be ordered by the Government during the effective period of the contract is \$50,000 either supplies or service or both supplies and services, with a total cost to the Government of at least \$50,000.

The maximum quantity the Government may order during the effective period of the contract is \$970,000 either supplies or services or both supplies and services, with a total cost to the Government not exceeding the total not-to-exceed amount stated in Section B-1, above.

The minimum and maximum quantities may consist of any combination of the items contained in Section B.

**SECTION C**  
**DESCRIPTION/SPECIFICATIONS/STATEMENT OF WORK**

**C-1** The work under this contract shall be performed in accordance with Attachment (1), Statement of Work, with Exhibit A, DD Form 1423, Contracts Data Requirements List, and all other Attachments cited in Section J, which are incorporated by reference into Section C.

**C-2 REQUIREMENTS FOR ON-SITE CONTRACTORS**

For those portions of the work under this contract performed at any NRL site, the contractor shall comply with the Requirements for On-Site Contractors dated 18 March 2004 which are hereby incorporated by reference. The full text is available at <http://heron.nrl.navy.mil/contracts/home.htm>. The specific work to be carried out shall be further described in orders issued under this contract.

**SECTION D**  
**PACKAGING AND MARKING**

**D-1** Preservation, packaging, packing and marking of all deliverable contract line items must conform to normal commercial packing standards to assure safe delivery at destination.

**D-2** The Contractor shall mark all shipments under this contract in accordance with the edition of ASTM-D-3951-90 "Standard Practice for Commercial Packaging" in effect on the date of the contract.

**D-1** The Contractor shall comply with FED STD 313 (Symbols for Packages and Containers for Hazardous Industrial Chemical and Materials) to the extent applicable.

**SECTION E**  
**INSPECTION AND ACCEPTANCE**

**E-1 INSPECTION AND ACCEPTANCE CLAUSES BY REFERENCE:**

**FAR CLAUSE    TITLE**

52.246-4       -    Inspection Of Services - Fixed Price (AUG 1996)  
52.246-16      -    Responsibility For Supplies (APR 1984)

**DFARS CLAUSE    TITLE**

252.246-7000   -    Material Inspection And Receiving Report (MAR 2003)

**E-2 INSPECTION AND ACCEPTANCE**

Inspection and acceptance of the final delivery will be accomplished by the Technical Manager (TM) or Contracting Officer Representative (COR) designated in Section G of this contract . Inspection and acceptance will be performed at the Naval Research Laboratory, Washington DC 20375-5320.

**SECTION F  
DELIVERIES OR PERFORMANCE****F-1 DELIVERIES OR PERFORMANCE CLAUSES BY REFERENCE:****FAR CLAUSE    TITLE**

52.242-15	-	Stop-Work Order (AUG 1989)
52.242-17	-	Government Delay Of Work (APR 1984)
52.247-34	-	F.O.B. Destination (NOV 1991)

**F-2 DELIVERIES OR PERFORMANCE**

(a) The effective period of this contract during which delivery orders/task orders may be issued is from date of contract award through .

(b) Each delivery order/task order shall specify the period of performance.

(c) All deliverables required by Contract Line Item No. (CLIN) under each order shall be shipped FOB Destination, Naval Research Laboratory, Washington DC 20375-5320, consigned to:

Contracting Officer's Representative

\*

Naval Research Laboratory

Contract Number : \*

Delivery Order Number: \_\_\_\_\_

Building: \*

Code: \*

4555 Overlook Avenue, SW

Washington DC 20375-5320

(d) Each delivery order/task order shall specify the place of performance.

( \* To be filled in at time of award)

(e) The principle place of performance of this contract shall be NRL , Washington, D.C.

## SECTION G CONTRACT ADMINISTRATION DATA

### G-1 PROCURING OFFICE REPRESENTATIVE

In order to expedite administration of the contract, the Administrative Contracting Officer (ACO) will direct inquiries to the appropriate office listed below. Please do not direct routine inquiries to the person listed in Item 20A on Standard Form 26.

Security Matters- Contracting Officer for Security, Code 1221, (202) 767-2240, DSN 297-2240, email [security-group@nrl.navy.mil](mailto:security-group@nrl.navy.mil)

Safety Matters- Head, Safety Branch, Code 3540, (202)767-2232, DSN 297-2232, , email [safety@nrl.navy.mil](mailto:safety@nrl.navy.mil)

Patent Matters- Associate Counsel (Intellectual Property), Code 1008.2, (202)404-1552, DSN 297-1552, email [patents@nrl.navy.mil](mailto:patents@nrl.navy.mil)

Release of Data- Public Affairs Officer, Code 1030 (202) 767-2541, DSN 297-2541, email [publicaffairs@nrl.navy.mil](mailto:publicaffairs@nrl.navy.mil)

### G-2 CONTRACTING OFFICER'S REPRESENTATIVE (COR) - FUNCTIONS AND LIMITATIONS

\* is hereby designated the cognizant COR who will represent the Contracting Officer in the administration of technical details within the scope of this contract and inspection and acceptance. The COR is not otherwise authorized to make any representations or commitments of any kind on behalf of the Contracting Officer or the Government. The COR does not have the authority to alter the Contractor's obligations or change the specifications in the contract. If, as a result of technical discussions, it is desirable to alter contract obligations or statements of work, a modification must be issued in writing and signed by the Contracting Officer. The COR is responsible for reviewing the bills and charges submitted by the Contractor and informing the ACO of areas where exceptions are to be taken.

( \* To be filled in at time of award)

### G-5 INFORMATION REQUIRED FOR SUBMISSION OF EACH ORDER

- (a) The COR or TM assigned in Section G will provide the contractor with a Statement of Work (SOW) for each order. The Contractor shall provide the COR or TM with a proposal in response to the SOW. The COR or TM will prepare an acquisition package and forward to the NRL Contracting Division for issuance of an order.

- (b) Direct Labor Hours, travel and material costs are subject to negotiation prior to award. In order to fully evaluate each order proposal, the contractor shall provide the following as applicable:
- (1) A time phased (e.g., monthly, quarterly, etc.) breakdown of direct labor by labor category.
  - (2) A complete breakdown for travel identifying each cost mode of travel and the reason for the travel proposed.
  - (3) A complete list of all material including quantity and cost. The contractor shall provide specific documentation to serve as the basis for price verification (i.e., vendor quotations, invoices, published price lists, GSA schedule lists, etc.).

## **SECTION H SPECIAL CONTRACT REQUIREMENTS**

### **H-1 TYPE OF CONTRACT**

(To be filled in at time of award)

### **H-2 REPRESENTATIONS AND CERTIFICATIONS**

The Contractor's completed Representations, Certifications, and Other Statements of Offerors or Respondents is incorporated herein by reference in any resultant award.

### **H-3 ONR 5252.237-9705 - KEY PERSONNEL (DEC 88)**

- (a) The Contractor agrees to assign to the contract tasks those persons whose resumes were submitted with its proposal and who are necessary to fulfill the requirements of the contract as "key personnel". No substitutions may be made except in accordance with this clause.
- (b) The Contractor understands that during the first ninety (90) days of the contract performance period, no personnel substitutions will be permitted unless these substitutions are unavoidable because of the incumbent's sudden illness, death or termination of employment. In any of these events, the Contractor shall promptly notify the Contracting Officer and provide the information described in paragraph (c) below. After the initial ninety (90) day period the Contractor must submit to the Contracting Officer all proposed substitutions, in writing, at least thirty (30) days in advance (sixty (60) days if security clearance must be obtained) of any proposed substitution and provide the information required by paragraph (c) below.
- (c) Any request for substitution must include a detailed explanation of the circumstances necessitating the proposed substitution, a resume for the proposed substitute, and any other information requested by the Contracting Officer. Any proposed substitute must have qualifications equal to or superior to the qualifications of the incumbent. The Contracting Officer or his/her authorized representative will evaluate such requests and promptly notify the Contractor of his/her approval or disapproval thereof.
- (d) In the event that any of the identified key personnel cease to perform under the contract and the substitute is disapproved, the contract may be immediately terminated in accordance with the

Termination clause of the contract.

The following are identified as key personnel:

Labor Category	First/M/Last Name*
Project Manager	
Master Mechanic(s)	

(\*To be filled in at time of award)

#### **H-4 ELECTRONIC AND INFORMATION TECHNOLOGY (EIT)**

In accordance with Section 508 of the Rehabilitation Act of 1973 (29 U.S.C. 794d), all EIT supplies and services provided under this contract must comply with the applicable accessibility standards issued by the Architectural and Transportation Barriers Compliance Board at 36 CFR part 1194 (see FAR Subpart 39.2). Electronic and information technology (EIT) is defined at FAR 2.101.

#### **H-5 USE OF GOVERNMENT FACILITIES/EQUIPMENT**

In accordance with FAR 45.404 and the performance of work hereunder, the Government shall furnish to the contractor on a rent-free, non interference basis, the use of physical space and equipment listed in Attachment () provided such equipment/facilities may only be used to the extent that such use does not interfere with the performance of the contract for which the equipment was originally provided. The following additional Government facilities/equipment will be available for use by the Contractor.

(a) NRL Building No.: 36

Office/Material Storage/Open Bays

Attachment (1), the Statement of Work with Enclosures contains a listing of tools and equipment which will be provided for use in the performance of work hereunder. The Contractor and the COR shall conduct a joint inventory prior to commencing work under this contract to determine the exact number and serviceability of Government furnished equipment. The Contractor shall then certify the finding of this inventory and shall assume accountability and subsequently report inventory discrepancies to the COR in accordance with FAR Part 45 and the DD Form 1423 A033 - Government Furnished Equipment Inventory.

#### **H-6 UTILITIES**

Water, sewer, and electrical utilities will be furnished to the Contractor in support of the Government furnished facilities at no cost to the Contractor. The Contractor shall be required to conserve utilities. The Government will provide for on-station telephone service. The Contractor shall provide and pay for off-station telephone service.

**H-7 JANITORIAL SERVICES**

Janitorial services will not be provided for those facilities used by the Contractor personnel in the performance of work under this contract. The contractor shall provide all services and supplies necessary to maintain areas provided in a clean, neat and orderly manner.

**H-8 APPLICABLE WAGE DETERMINATION**

The Contractor shall be required to pay minimum wages in accordance with the Department of Labor Wage Determination. Wage Determination Number 94-2103 Rev 30 dated June 03,2003 is hereby incorporated as Attachment Number (5) in Section J.

**PART II - CONTRACT CLAUSES  
SECTION I  
CONTRACT CLAUSES**

**I-1 FAR 52.252-2 - CLAUSES INCORPORATED BY REFERENCE (FEB 1998)**

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://www.arnet.gov/far>  
<http://heron.nrl.navy.mil/contracts/home.htm>

**a. FEDERAL ACQUISITION REGULATION CLAUSES**

<b><u>FAR CLAUSE</u></b>	<b><u>TITLE</u></b>
52.202-1	- Definitions (DEC 2001)
52.203-3	- Gratuities (APR 1984)
52.203-5	- Covenant Against Contingent Fees (APR 1984)
52.203-6	- Restrictions On Subcontractor Sales To The Government (JUL 1995)
52.203-7	- Anti-Kickback Procedures (JUL 1995)
52.203-8	- Cancellation, Rescission, And Recovery Of Funds For Illegal Or Improper Activity (JAN 1997)
52.203-10	- Price Or Fee Adjustment For Illegal Or Improper Activity (JAN 1997)
52.203-12	- Limitation On Payments To Influence Certain Federal Transactions (JUN 2003)
52.204-2	- Security Requirements (AUG 1996)
52.204-4	- Printed Or Copied Double-Sided On Recycled Paper (AUG 2000)
52.209-6	- Protecting The Government's Interest When Subcontracting With Contractors Debarred, Suspended, Or Proposed For Debarment (JUL 1995)
52.211-5	- Material Requirements (AUG 2000)
52.211-15	- Defense Priority And Allocation Requirements (SEP 1990)
52.215-2	- Audit And Records-Negotiation (JUN 1999)

- 52.215-8 - Order Of Precedence - Uniform Contract Format (OCT 1997)
- 52.215-14 - Integrity Of Unit Prices (OCT 1997)
- 52.215-15 - Pension Adjustments And Asset Reversions (JAN 2004)
- 52.215-17 - Waiver Of Facilities Capital Cost Of Money(OCT 1997) ( *will be included if the successful offeror does not propose facilities capital cost of money*)
- 52.215-18 - Reversion Or Adjustment Of Plans For Post-Retirement Benefits (PRB) Other Than Pensions (OCT 1997)
- 52.215-19 - Notification Of Ownership Changes (OCT 1997)
- 52.215-21 - Requirements For Cost Or Pricing Data Or Information Other Than Cost Or Pricing Data -Modifications (OCT 1997)
- 52.219-4 - Notice Of Price Evaluation Preference For HUBZone Small Business Concerns (JAN 1999) ☐ Offeror elects to waive the evaluation preference.
- 52.219-8 - Utilization Of Small Business Concerns (OCT 2000)
- 52.219-9 - Small Business Subcontracting Plan (JAN 2002) Alternate II (OCT 2001)
- 52.219-16 - Liquidated Damages - Subcontracting Plan (JAN 1999)
- 52.222-3 - Convict Labor (JUN 2003)
- 52.222-4 - Contract Work Hours And Safety Standards Act-Overtime Compensation (SEP 2000)
- 52.222-19 - Child Labor – Cooperation With Authorities And Remedies (JAN 2004)
- 52.222-20 - Walsh-Healey Public Contracts Act (DEC 1996)
- 52.222-21 - Prohibition Of Segregated Facilities (FEB 1999)
- 52.222-26 - Equal Opportunity (APR 2002)
- 52.222-29 - Notification Of Visa Denial (JUN 2003)
- 52.222-35 - Equal Opportunity For Special Disabled Veterans, Veterans Of The Vietnam Era, And Other Eligible Veterans (DEC 2001)
- 52.222-36 - Affirmative Action For Workers With Disabilities (JUN 1998)
- 52.222-37 - Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era, And Other Eligible Veterans (DEC 2001)
- 52.222-41 - Service Contract Act Of 1965, As Amended (MAY 1989)
- 52.222-44 - Fair Labor Standards Act And Service Contract Act - Price Adjustment (FEB 2002)
- 52.223-3 - Hazardous Material Identification And Material Safety Data (JAN 1997)
- 52.223-5 - Pollution Prevention and Right-To-Know Information (AUG 2003)
- 52.223-6 - Drug-Free Workplace (MAY 2001)
- 52.223-10 - Waste Reduction Program (AUG 2000)
- 52.223-14 - Toxic Chemical Release Reporting (AUG 2003)
- 52.225-13 - Restrictions On Certain Foreign Purchases (DEC 2003)
- 52.227-1 - Authorization And Consent (JUL 1995)
- 52.227-2 - Notice And Assistance Regarding Patent And Copyright Infringement (AUG 1996)
- 52.227-3 - Patent Indemnity (APR 1984)
- 52.228-5 - Insurance - Work on a Government Installation (JAN 1997)
- 52.229-3 - Federal, State, And Local Taxes (APR 2003)
- 52.230-2 - Cost Accounting Standards (APR 1998)
- 52.230-3 - Disclosure And Consistency Of Cost Accounting Practices (APR 1998)
- 52.230-6 - Administration Of Cost Accounting Standards (NOV 1999)
- 52.232-1 - Payments (APR 1984)
- 52.232-8 - Discounts For Prompt Payment (FEB 2002)
- 52.232-9 - Limitation On Withholding Of Payments (APR 1984)



- 52.232-11 - Extras (APR 1984)
- 52.232-17 - Interest (JUN 1996)
- 52.232-23 - Assignment Of Claims (JAN 1986)
- 52.232-25 - Prompt Payment (OCT 2003)
- 52.232-33 - Payment By Electronic Funds Transfer-Central Contractor Registration (OCT 2003)
- 52.233-1 - Disputes (JUL 2002)
- 52.233-3 - Protest After Award (AUG 1996)
- 52.237-2 - Protection Of Government Buildings, Equipment, And Vegetation (APR 1984)
- 52.237-3 - Continuity Of Services (JAN 1991)
- 52.239-1 - Privacy Or Security Safeguards (AUG 1996)
- 52.242-13 - Bankruptcy (JUL 1995)
- 52.243-1 - Changes - Fixed Price (AUG 1987) Alternate II (APR 1984)
- 52.244-6 - Subcontracts For Commercial Items And Commercial Components (APR 2003)
- 52.245-2 - Government Property (Fixed-Price Contracts) (JUN 2003)
- 52.246-25 - Limitation Of Liability - Services (FEB 1997)
- 52.247-66 - Returnable Cylinders (MAY 1994)
- 52.248-1 - Value Engineering (FEB 2000)
- 52.249-4 - Termination For Convenience Of The Government (Services) (Short Form) (APR 1984)
- 52.249-5 - Termination For Convenience Of The Government (Educational And Other Nonprofit Institutions) (SEP 1996)
- 52.249-8 - Default (Fixed-Price Supply And Service) (APR 1984)
- 52.251-1 - Government Supply Sources (APR 1984)
- 52.252-6 - Authorized Deviations In Clauses (APR 1984) fill in Defense Federal Acquisition Regulation Supplement (48 CFR Chapter 2);
- 52.253-1 - Computer Generated Forms (JAN 1991)

#### **DFARS CLAUSE TITLE**

- 252.201-7000 - Contracting Officer's Representative (DEC 1991)
- 252.203-7001 - Prohibition On Persons Convicted Of Fraud Or Other Defense Contract Related Felonies (MAR 1999)
- 252.204-7000 - Disclosure Of Information (DEC 1991)
- 252.204-7003 - Control Of Government Personnel Work Product (APR 1992)
- 252.204-7004 - Alternate A (NOV 2003)
- 252.204-7005 - Oral Attestation Of Security Responsibilities (NOV 2001)
- 252.205-7000 - Provision Of Information To Cooperative Agreement Holders (DEC 1991)
- 252.209-7000 - Acquisition From Subcontractors Subject To On-Site Inspection Under The Intermediate-Range Nuclear Forces (INF) Treaty (NOV 1995)
- 252.209-7004 - Subcontracting With Firms That Are Owned Or Controlled By The Government Of A Terrorist Country (MAR 1998)
- 252.215-7002 - Cost Estimating System Requirements (OCT 1998)
- 252.219-7003 - Small, Small Disadvantaged And Women-Owned Small Business Subcontracting Plan (DoD Contracts) (APR 1996)
- 252.223-7001 - Hazard Warning Labels (DEC 1991)
- 252.223-7004 - Drug-Free Work Force (SEP 1988)

- 252.223-7006 - Prohibition On Storage And Disposal Of Toxic And Hazardous Materials (APR 1993)
- 252.225-7001 - Buy American Act And Balance Of Payments Program (APR 2003)
- 252.225-7002 - Qualifying Country Sources As Subcontractors (APR 2003)
- 252.225-7012 - Preference For Certain Domestic Commodities (FEB 2003)
- 252.225-7016 - Restriction On Acquisition Of Ball And Roller Bearings (APR 2003)
- 252.225-7025 - Restriction On Acquisition Of Forgings (APR 2003)
- 252.225-7031 - Secondary Arab Boycott Of Israel (APR 2003)
- 252.226-7001 - Utilization Of Indian Organizations, Indian-Owned Economic Enterprises, And Native Hawaiian Small Business Concerns (OCT 2003)
- 252.227-7013 - Rights In Technical Data--Noncommercial Items (NOV 1995)
- 252.227-7016 - Rights In Bid or Proposal Information (JUN 1995)
- 252.227-7030 - Technical Data--Withholding Of Payment (MAR 2000)
- 252.227-7036 - Declaration Of Technical Data Conformity (JAN 1997)
- 252.227-7037 - Validation Of Restrictive Markings On Technical Data (SEP 1999)
- 252.227-7039 - Patents--Reporting of Subject Inventions (APR 1990)
- 252.231-7000 - Supplemental Cost Principles (DEC 1991)
- 252.232-7009 - Mandatory Payment By Governmentwide Commercial Purchase Card (JUL 2000)
- 252.242-7000 - Postaward Conference (DEC 1991)
- 252.242-7004 - Material Management And Accounting System (DEC 2000)
- 252.243-7001 - Pricing Of Contract Modifications (DEC 1991)
- 252.243-7002 - Requests For Equitable Adjustment (MAR 1998)
- 252.244-7000 - Subcontracts For Commercial Items And Commercial Components (DOD Contracts) (MAR 2000)
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## **I-2 FAR 52.222-42 - STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)**

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

*THIS STATEMENT IS FOR INFORMATION ONLY:  
IT IS NOT A WAGE DETERMINATION*

Employee Class	Monetary Wage-Fringe Benefits
05190 – Motor Vehicle Mechanic	\$20.07
31300 – Taxi Driver	\$10.99
31362 – Truckdriver, Medium Truck	\$15.75
31363 – Truckdriver, Heavy Truck	\$18.40
31030 – Bus Driver	\$15.95

THE CURRENT WAGE DETERMINATION AS OF THE DATE OF THE CONTRACT AWARD WILL  
BE INCORPORATED IN THE RESULTANT CONTRACT.

**I-3 FAR 52.223-11 - OZONE-DEPLETING SUBSTANCES (MAY 2001)**

(a) *Definitions.* “Ozone-depleting substance”, as used in this clause, means any substance the Environmental Protection Agency designates in 40 CFR Part 82 as –

- (1) Class I, including, but not limited to, chlorofluorocarbons, halons, carbon tetrachloride, and methyl chloroform; or
- (2) Class II, including, but not limited to, hydrochlorofluorocarbons.

(b) The Contractor shall label products which contain or are manufactured with ozone-depleting substances in the manner and to the extent required by 42 U.S.C. 7671j (b), (c), and (d) and 40 CFR Part 82, Subpart E, as follows:

**WARNING**

Contains (or manufactured with, if applicable) \*\_\_\_\_\_, a substance(s)  
which harm(s) public health and environment by destroying ozone in the upper atmosphere.

\*The Contractor shall insert the name of the substance(s).

**I-4 FAR 52.216-18 ORDERING (OCT 1995)**

- (a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from date of award through five (5) year thereafter.
- (b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.
- (c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

**I-5 FAR 52.216-19 ORDER LIMITATIONS (OCT 1995)**

- (a) *Minimum order.* When the Government requires supplies or services covered by this contract in an amount of less than \$2,500.00, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.
- (b) *Maximum order.* The Contractor is not obligated to honor -
  - (1) Any order for a single item in excess of \$200,000.00
  - (2) Any order for a combination of items in excess of \$400,000.00; or
  - (3) A series of orders from the same ordering office within five (5) days that together call for quantities exceeding the limitation in subparagraph (1) or (2) above.
- (c) If this is a requirements contract (i.e., includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) above.
- (d) Notwithstanding paragraphs (b) and (c) of this section, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within three (3) days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

**I-6 FAR 52.216-22 INDEFINITE QUANTITY (OCT 1995)**

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum". The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum".

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after 6 months after the completion of the contract.

**PART III - LIST OF DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS**  
**SECTION J**  
**LIST OF ATTACHMENTS**

- J-1** Attachment (1) - Statement of Work, with Enclosures - 53 Pages, with Exhibit A - DD Form 1423, Contract Data Requirements - 7 Pages.
- J-2** Attachment (2) – Performance Requirements Summary Table – 2 Pages
- J-3** Attachment (3) – Wage Determination, 1994-2103 Rev 30 - 8 Pages
- J-4** Attachment (4) – DD Form 252: Security Classification Requirements, Serial No.023-04, Dated 20040416 – 2 Pages
- J-5** Attachment (5) – Personnel Qualifications – 2 Pages

*(\* To be included at time of award)*

**PART IV - REPRESENTATIONS AND INSTRUCTIONS**  
**SECTION K**  
**REPRESENTATIONS, CERTIFICATIONS**  
**AND OTHER STATEMENTS OF OFFERORS OR RESPONDENTS**

**K-1 REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENTS OF OFFERORS OR RESPONDENTS**

Each Offeror must submit a completed Representations, Certifications, and Other Statements Of Offerors or Respondents with its proposal which is available electronically in full text at <http://heron.nrl.navy.mil/contracts/rep&certs.htm>

Use Representations and Certifications: A

**K-2 FILL IN FOR FAR 52.219-1 - SMALL BUSINESS PROGRAM REPRESENTATIONS (MAR 2001)**

The fill in information is as follows:

The NAICS code for this acquisition is **561210**

The small business size standard is **\$23,000,000.00**

**SECTION L**  
**INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS OR RESPONDENTS**

**L-1 FAR 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)**

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

<http://www.arnet.gov/far>  
<http://heron.nrl.navy.mil/contracts/home.htm>

<b>FAR CLAUSE</b>	<b>TITLE</b>
52.204-6	- Data Universal Numbering System (DUNS) Number (OCT 2003)
52.204-7	- Central Contractor Registration (OCT 2003)
52.214-34	- Submission Of Offers In The English Language (APR 1991)
52.214-35	- Submission Of Offers In U.S. Currency (APR 1991)
52.215-1	- Instructions To Offerors- Competitive Acquisition (JAN 2004)
52.215-1	- Instructions To Offerors- Competitive Acquisition (JAN 2004) Alternate II (OCT 1997)
52.215-5	- Facsimile Proposals (OCT 1997) Paragraph (c) is completed as follows: (202) 767- 6197 (primary) or (202) 767- 0494 (alternate). In addition proposals may be transmitted by e-mail to thompson@contracts.nrl.navy.mil (primary) or Horton@contracts.nrl.navy.mil (alternate) in either Microsoft Word (version 97 or earlier) or pdf format.
52.215-16	- Facilities Capital Cost Of Money (JUN 2003)
52.237-1	- Site Visit (APR 1984)

**L-2 FAR 52.211-14 - NOTICE OF PRIORITY RATING FOR NATIONAL DEFENSE USE (SEP 1990)**

Any contract awarded as a result of this solicitation will be a ☐ DX rated order; ☒ DO rated order certified for national use under the Defense Priorities and Allocations system (DPAS) (15 CFR 700), and the Contractor will be required to follow all of the requirements of this regulation.



**L-3 FAR 52.215-20 REQUIREMENTS FOR COST OR PRICING DATA OR INFORMATION OTHER THAN COST OR PRICING DATA (OCT 1997)ALTERNATE IV (OCT 1997)**

- (a) Submission of cost or pricing data is not required.  
Provide information described below :

See L-9 Instructions for Submission and Information Required to Evaluate Proposals and L-11 Volume II – Business Proposal.

**L-4 FAR 52.216-1 - TYPE OF CONTRACT (APR 1984)**

The Government contemplates award of a Firm Fixed Price Services contract **AND** a Firm Fixed Price IDIQ Services contract resulting from this solicitation. Both contracts will be awarded to a single offeror. This is being done for administrative purposes.

**L-5 FAR 52.233-2 - SERVICE OF PROTEST (AUG 1996)**

(a) Protests, as defined in Section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the General Accounting Office (GAO) shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from the Receptionist Desk, Code 3200, Bldg. 222, Rm. 115, Naval Research Laboratory, 4555 Overlook Ave., S.W., Washington DC 20375-5326.

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

**L-6 DFARS 252.227-7017 - IDENTIFICATION AND ASSERTION OF USE, RELEASE, OR DISCLOSURE RESTRICTIONS (JUN 1995)**

- (a) The terms used in this provision are defined in following clause or clauses contained in this solicitation—
- (1) If a successful offeror will be required to deliver technical data, the Rights in Technical Data--Noncommercial Items clause, or, if this solicitation contemplates a contract under the Small Business Innovative Research Program, the Rights in Noncommercial Technical Data and Computer Software--Small Business Innovative Research (SBIR) Program clause.
  - (2) If a successful offeror will not be required to deliver technical data, the Rights in Noncommercial Computer Software and Noncommercial Computer Software Documentation clause, or, if this solicitation contemplates a contract under the Small Business Innovative Research Program, the Rights in Noncommercial Technical Data and Computer Software--Small Business Innovative Research (SBIR) Program clause.
- (b) The identification and assertion requirements in this provision apply only to technical data,

including computer software documents, or computer software to be delivered with other than unlimited rights. For contracts to be awarded under the Small Business Innovative Research Program, the notification requirements do not apply to technical data or computer software that will be generated under the resulting contract. Notification and identification is not required for restrictions based solely on copyright.

- (c) Offers submitted in response to this solicitation shall identify, to the extent known at the time an offer is submitted to the Government, the technical data or computer software that the Offeror, its subcontractors or suppliers, or potential subcontractors or suppliers, assert should be furnished to the Government with restrictions on use, release, or disclosure.
- (d) The Offeror's assertions, including the assertions of its subcontractors or suppliers or potential subcontractors or suppliers shall be submitted as an attachment to its offer in the following format, dated and signed by an official authorized to contractually obligate the Offeror:

Identification and Assertion of Restrictions on the Government's Use, Release, or Disclosure of  
Technical Data or Computer Software.

The Offeror asserts for itself, or the persons identified below, that the Government's rights to use, release, or disclose the following technical data or computer software should be restricted:

Technical Data Computer Software to be Furnished With Restrictions*	Basis for Assertion **	Asserted Rights Category ***	Name of Person Asserting Restrictions****
(List)*****	(List)	(List)	(List)

\* For technical data (other than computer software documentation) pertaining to items, components, or processes developed at private expense, identify both the deliverable technical data and each such items, component, or process. For computer software or computer software documentation identify the software or documentation.

\*\* Generally, development at private expense, either exclusively or partially, is the only basis for asserting restrictions. For technical data, other than computer software documentation, development refers to development of the item, component, or process to which the data pertain. The Government's rights in computer software documentation generally may not be restricted. For computer software, development refers to the software. Indicate whether development was accomplished exclusively or partially at private expense. If development was not accomplished at private expense, or for computer software documentation, enter the specific basis for asserting restrictions.

\*\*\* Enter asserted rights category (e.g., government purpose license rights from a prior contract, rights in SBIR data generated under another contract, limited, restricted, or government purpose rights under this or a prior contract, or specially negotiated licenses).

\*\*\*\* Corporation, individual, or other person, as appropriate.

\*\*\*\*\* Enter "none" when all data or software will be submitted without restrictions.

Date \_\_\_\_\_  
Printed Name and Title \_\_\_\_\_  
Signature \_\_\_\_\_

(End of identification and assertion)

- (e) An offeror's failure to submit, complete, or sign the notification and identification required by paragraph (d) of this provision with its offer may render the offer ineligible for award.
- (f) If the Offeror is awarded a contract, the assertions identified in paragraph (d) of this provision shall be listed in an attachment to that contract. Upon request by the Contracting Officer, the Offeror shall provide sufficient information to enable the Contracting Officer to evaluate any listed assertion.

#### **L-7 GOVERNMENT-FURNISHED PROPERTY**

No material, labor, or facilities will be furnished by the Government unless provided for in the solicitation.

#### **L-8 INQUIRIES CONCERNING THE RFP**

Any questions concerning the RFP must be submitted in writing to the Contracting Officer at the location noted in blocks 7 and 9 of the Standard Form 33, "Solicitation, Offer and Award," no less than fifteen (15) days before closing. The Government will not consider questions received after this date. Offerors are cautioned against directing any questions concerning this RFP to technical personnel at the Naval Research Laboratory.

#### **L-9 CRITERIA FOR ALTERNATE PROPOSALS**

Proposals submitted in response to this solicitation are not limited to the items listed in Section B. Offerors are encouraged to submit alternate proposals that offer significant beneficial improvements and meet the minimum needs of the Government. The alternate proposal will be evaluated in accordance with the evaluation criteria. The Government reserves the right to award a contract based upon an alternate proposal which meets the Government's technical requirements and is otherwise awardable in accordance with the evaluation and award criteria.

#### **L-10 INSTRUCTIONS FOR SUBMISSION AND INFORMATION REQUIRED TO EVALUATE PROPOSALS**

(1) Information for the technical and management proposal shall be placed in Volume I and be completely separate from the cost proposal (Volume II).

(2) Proposal Identification/Mailing - The proposal should be packaged for delivery so as to permit safe and timely arrival at destination. The proposal package should be sent to the address shown in Block 7 of the RFP face page and marked:

**Solicitation No. N00173-03-R-MM03**

**Closing Date:**

**(As specified in Block 9, RFP face page)**

**Attn: Code 3230.MM**

(3) Proposal Format and Length - No attempt is made to restrict the proposal format and style. However, the proposal should be written and organized so as to be compatible with the RFP, the Statement of Work, company's organization and accounting structure, and proposed cost estimate. Offerors are encouraged to use recycled paper and maximize the use of double sided copying when preparing responses to solicitations.

## **L-11 VOLUME I - TECHNICAL/MANAGEMENT PROPOSAL**

**REQUIRED COPIES: 1 ORIGINAL AND 4 COPIES.**

Offerors are encouraged to submit an electronic copy of their proposal on a PC Formatted disk or a CD Rom in addition to their paper copies. This is an effort to further the Government's ambitions of operating in a paperless environment.

- (1) Include a matrix indicating proposed labor hours by skill category required to perform the statement of work. This matrix shall not contain labor rates or any other indication of price.
- (2) The following information is required for evaluation of your technical/management:

### **COMPANY EXPERIENCE**

Proposals should provide a narrative description of company experience on projects with technical tasks identical or similar to those required in the Statement of Work. This description should clearly show the relationship between the company's experience and the particular tasks required and provide details such as project descriptions, complexity, and identification of the customers where work was performed. Providing information on the size of relevant projects and their demonstrated success in providing adequate service. Provide a detailed explanation with itemized and specific steps used to prevent "repair –by-replacement" syndrome. The contractor should explain what steps will be taken to ensure equipment repairs are not corrected by just simply replacing with new.

**UNDERSTANDING OF THE REQUIREMENT**

Proposal should provide a narrative which clearly shows commitment to provide services to the customer. Authority of the Project Manager to commit the resources of the company should be detailed. Proposals should detail an understanding of the importance of transportation equipment management, operation, and maintenance of the equipment in a research and development environment.

**PROCURE MATERIAL SERVICES**

Proposals should provide a narrative describing the extent of the Offerors ability to purchase materials/parts directly from the manufacturer in lie of going through small local suppliers. The proposal should demonstrate a commitment to expedite deliveries via air express or sending a vehicle to the source for pick-up or other means. The proposal should provide names and specialized companies with whom the Offeror has current contracts and the level of effort the specialized company is willing to commit. The Offeror should include examples of contacts directly with manufacturers. The Offerors should provide references from sub-contractors.

**QUALIFICATION OF PROJECT PERSONNEL**

Proposals should provide convincing proof that is has or has the ability to obtain personnel with relevant experience in the technical areas described in the Personnel Qualifications. The proposal should detail the commitment of key personnel to ensure continuation of equipment/system operation. The proposal should include resumes of key personnel with education level, and experience both general and project related. The proposal shall detail the availability of sufficient key project professional and technical personnel by the prime contractor and proposed subcontractors.

**PAST PERFORMANCE INFORMATION**

(a) Offerors shall submit the following information as part of their proposal. (Offerors are encouraged to submit the information prior to other parts of the proposal to assist the government in reducing the length of the evaluation period.) List the last five (5) contracts or subcontracts completed by the offeror or predecessor companies during the past three (3) years for services similar in nature to this requirement. Include in the five (5) any current contracts or subcontracts for similar services that were awarded at least one year prior to the date of this solicitation. Offerors that have no similar previous or current contracts should provide the requested information for proposed subcontractors that will perform major or critical aspects of the requirement or for the proposed project manager or key personnel responsible for major or critical aspects of the requirement.

1. Name of contracting organization.
2. Contract number
3. Contract type
4. Total contract value
5. Description of the contract work
6. Contracting officer and telephone number
7. Contracting officer's representative, program manager, or similar official and telephone number

(b) Offerors shall contact the contracting organizations identified pursuant to paragraph (a) as soon as possible and request them to send past performance information on the identified contracts to the address in Block 7 of the face page of this solicitation. The past performance report which is available electronically in full text at <http://heron.nrl.navy.mil/contracts/home.htm> is to be provided to the contracting organization for this purpose. If the contracting organization has already collected past performance information on the contract pursuant to FAR Subpart 42.15, the format used to collect the information may be used instead of the past performance report.

(c) Offerors may include in their proposals specific information relating to problems encountered in performing the identified contracts and any corrective actions by the offeror. Offerors should not provide general information on their performance on the identified contracts as this will be obtained from the contracting organizations.

## **L-12 VOLUME II - BUSINESS PROPOSAL**

REQUIRED COPIES: 1 ORIGINAL AND 4 COPIES

### **(1) PRICE PROPOSAL**

The offeror shall submit a business proposal that includes a price proposal with supporting information. The supporting breakdown should include such elements as materials, direct labor, indirect cost, and other costs such as travel. The offeror shall provide exhibits as necessary to substantiate the price.

The contractor should support the materials handling cost if proposed.

For the FFP portion, MM01A, the cost backup should include prices per equipment types.

For the IDIQ portion, MM01B, provide the labor category base, indirect costs and profit to justify each fully burdened hourly rate.

## (2) SMALL BUSINESS PARTICIPATION

(a) In addition to complying with the clause at FAR 52.219-9, Small Business Subcontracting Plan (JAN 2002) with its Alternate II (OCT 2000), proposals must include information to permit evaluation of the extent of participation of small businesses and historical black colleges or universities and minority institutions in performance of the contract. Participation to be identified may be in the form of a joint venture, teaming arrangement, or subcontract. Small business concerns that are not required by FAR 52.219-9 to submit a subcontracting plan must indicate the extent to which proposed joint ventures, teaming arrangements, or subcontracts are with historically black colleges or universities and minority institutions. Information provided should include the extent of participation of such firms in terms of the value of the total acquisition and the complexity and variety of the work such firms are to perform.

## L-21 SITE VISIT

### **OFFERORS MAY PROPOSE WITHOUT ATTENDING THE SITE VISIT**

A site visit will be conducted on 08 July 2004 at 9:00 a.m. and/or 1:00 p.m.

Offerors are urged and expected to inspect the site where services are to be performed and to satisfy themselves regarding all general and local conditions that may affect the cost of contract performance, to the extent that the information is reasonably obtainable. In no event shall failure to inspect the site constitute ground for a claim after contract award.

Questions **WILL NOT** be answered during the site visit. All questions shall be submitted in writing at the site visit or within one week of the site visit via telecopies (202) 767-6197/5896. You are required supply your own writing materials. Inquires should contain the Solicitation Number (N00173-04-R-MM03) and must be addressed to the attention of Code 3230.MM, Ms. Marita Thompson.

To make arrangements to attend, offerors should contact Ms. Marita Thompson, Contracts Specialist via E-mail at [thompson@contracts.nrl.navy.mil](mailto:thompson@contracts.nrl.navy.mil) by 1:00 PM on 07 July 2004.

The E-mail request MUST include the following information:

### **REQUIRED INFORMATION TO ATTEND SITE VISIT**

The Name of the Contractor  
The Name of Each Individual to Attend\*  
The Telephone Number of Each Individual to Attend

*\* Please try to limit the number of people to two (2) from each contractor, as the areas to visit may be fairly small.*

Offerors are hereby notified that the site visit will take place at the Naval Research Laboratory, Washington, DC. Offerors who are scheduled to attend the site visit should meet at Building 57. No cameras, firearms, or alcoholic beverages are allowed on the Laboratory.

All Attendees Must Be U.S. Citizens With Valid I.D., And/Or Must Have A Valid Green Card In Their Possession The Day Of The Site Visit To Enter The Naval Research Laboratory (No Exceptions Will Be Made).

## **SECTION M EVALUATION FACTORS FOR AWARD**

### **M-1 EVALUATION**

Award will be made to that offeror whose proposal is determined to be the best value to the Government, proposed price and other factors considered. The Government reserves the right to make award to other than the low offeror.

### **M-2 EVALUATION FACTORS FOR AWARD**

Proposals will be evaluated in accordance with the following criteria. The technical factor is more important than the price factor. The technical factors are in descending order of importance.

#### **M-2-1. TECHNICAL/MANAGEMENT**

##### **(1) COMPANY EXPERIENCE**

The Offeror's demonstrated experience in performing projects requiring technical effort which is identical or similar to the effort required by the Statement of Work.

##### **(2) UNDERSTANDING OF THE REQUIREMENT**

The Offeror's demonstrated understanding of the tasks involved and the level of support required to maintain/provide continued operations.

##### **(3) PROCURE MATERIAL SERVICES**

The Offeror's demonstrated ability to procure materials/services in the shortest possible time.



#### (4) QUALIFICATION OF PROJECT PERSONNEL

The Offeror's demonstrated ability to provide personnel with: (a) the appropriate qualifications to perform level of work described in the SOW; (b) actual relevant experience in the technical fields required and experience with size and complexity of equipment and systems covered in this requirement; (c) and the ability to correct assess the critical components of system and make alterations or changes to sub-components as needed to allow for continued operations.

#### (5) PAST PERFORMANCE

Past performance will be evaluated on the basis of the quality of the work performed or supplies delivered and timeliness of performance or delivery. The evaluation will be based on the information provided pursuant to Section L and other sources if available. The evaluation will take into account past performance information regarding predecessor companies, subcontractors that will perform major or critical aspects of the requirement, or the proposed project manager or key personnel responsible for major or critical aspects of the requirement. Offerors that have no relevant performance history or for which past performance information is not available will not be evaluated favorably or unfavorably on past performance. The government may begin proposal evaluation prior to receipt of past performance information. If, after completion of proposal evaluation except evaluation of past performance, the contracting officer determines that evaluation of past performance will not affect the outcome of competitive selection, the contracting officer may waive its evaluation in accordance with FAR 15.304(c)(3)(iv).

#### **M-2-2** PRICE TO THE GOVERNMENT

Proposed estimated price to the Government.

#### **M-2-3** SMALL BUSINESS PARTICIPATION

- (a) The extent of participation of small businesses and historically black colleges or universities and minority institutions in performance of the contract will be evaluated on the basis of the proposed extent of participation of such firms in terms of the value of the total acquisition and the complexity and variety of the work such firms are to perform.
- (b) The extent of participation of small disadvantaged business concerns in performance of the contract will be evaluated on the basis of the proposed extent of participation of such firms in terms of the value of the total acquisition and the complexity and variety of the work such firms are to perform.

**M-2-4** **THE REALISM OF THE PROPOSED COST**

Cost Realism is the likelihood that the proposed cost will be the actual cost to the Government and is based on an analysis of accurate, factual, verifiable, and predictable data relative to what costs would most likely be incurred by the offeror to provide a given product or services.

The Government may adjust the proposed costs for purposes of evaluation based upon the results of the cost realism evaluation.

Cost Realism includes an analysis of the adequacy of the hours, labor mix, and other direct costs to perform the work as proposed in the technical proposal. The proposed labor and indirect rates will be considered.

**M-3 FAR 52.217-5 - EVALUATION OF OPTIONS (JUL 1990)**

Except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

## **STATEMENT OF WORK**

**1. BACKGROUND:** The Naval Research Laboratory (NRL) is a Government-owned facility located at 4555 Overlook Ave. S.W. Washington, D.C. NRL is the Navy's corporate laboratory and is one of the principal in-house research and development laboratories of the U.S. Government. The requirement shall include transportation equipment management, operation, and maintenance of the equipment.

**1.1. Site Characteristics:** Located inside of the Washington Beltway (Interstate 95/495) along the east bank of the Potomac River with access directly to Interstate 295. The site covers approximately 132 acres and has approximately 100 one to five story buildings.

**2. APPLICABLE DOCUMENTS:** The Contractor shall comply with the applicable portions of all documents listed in ***Enclosure No. 1***.

**3. SCOPE:** The Contractor shall furnish the required personnel and materials, (cost reimbursable) to provide Transportation Equipment Management, Operation, and Maintenance of Transportation Equipment, at the Naval Research Laboratory, Washington, D.C. and annex (Bldg. 256 on Bolling A.F.B.). The Contractor shall maintain transportation equipment at Naval Research Laboratory's field sites at Pomomkey, Md.; Blossom Point, Md.; Chesapeake Beach Md.; and the Midway Research Center, Quantico, Va. Except where specified elsewhere in this contract all work shall be performed during the government's regular working hours. For the purpose of this contract regular working hours are established as 6:30am to 4:30pm Monday through Friday. The Contractor shall maintain a computer program that tracks entire vehicle inventory, all maintenance, repair, mileage, and fuel of all transportation equipment. The contractor shall provide, of which **the cost is not reimbursable**, all computers (existing Government supplied computers may be used but will not be replaced), hardware/software, office supplies (pens paper envelopes ect.), and fax machines. The contractor shall provide within 15 days of start of contract an E-mail address to receive requests.

**3.1. Personnel:** The Contractor shall provide on-site personnel for a continuous eight-hour period (exclusive of a lunch break) within the regular work hours. The Contractor shall employ at all times a sufficient number of qualified employees to properly, safely, and economically manage, operate, repair and maintain the equipment & vehicles as stated in this contract. The Contractor shall provide sufficient, full time on-site supervision to fulfill the terms and conditions of this contract. The contractor shall ensure that all work required by this contract is satisfactorily supervised by a Project Manager. All matters pertaining to the employment and supervision, or compensation, promotion, and discharge of contract employees are the responsibility of the Contractor, who is in all respects their employer

**The Project Manager shall be on site while all contract work is in progress to provide supervision, receive notices, reports or requests from either the Contracting Officer, COR or QA.** Not later than five days after contract start date, the Contractor shall provide the COR with a written listing of telephone numbers which the Government may use at any time to directly contact the Contractor, Project Manager, and Major Subcontractors. The names and telephone numbers of the individuals designated as supervisory employees shall be furnished to the COR within ten days after contractor start of the contract. The Contractor shall exercise direct control over its employees to ensure proper behavior and conformance to applicable NRL policies, regulations, and instructions. The Contractor shall be responsible for selecting personnel who are qualified to perform the required services, for supervising techniques used in their work and for keeping personnel informed of all improvements, changes and methods of operation. The Contractor shall obtain proper identification credentials and clearances (including out of hours) as are necessary for his personnel, and for assuring that vehicle operators and mechanics have the required licenses and /or certificates. The Contractor shall provide qualified equipment operators possessing valid State or District of Columbia licenses for class of vehicle operated when operating Government-owned, Contractor-owned, or Contractor-leased/rented equipment in the performance of this contract. Government licensing shall be in accordance with NAVFAC-P-300 (May 1997), Management of Transportation Equipment.

**3.2 Contractor Assistance:** The Contractor shall instruct his employees to furnish assistance, as required, in the performance of Government inspections. The Contractor shall also furnish information (estimates, cost proposals), as required, for the administration of this contract.

**3.2.1 Solid Waste Disposal Plan:** The contractor shall develop a waste management plan (**CDRL A002**) that complies with Federal, State, and local environmental laws for recycling. The waste management plan shall show procedures used to evaluate and determine the extent of recycling, reuse, and composting possible for contract debris. **The contractor shall ensure full participation in NRL's Consolidated Reutilization and Inventory Management Program (CHRIMP).** The contractor shall take a proactive responsible role in management of solid waste that maximizes the salvage / reuse / recycling of waste.

**The contractor shall ensure all Hazardous Material (HM) to be purchased is approved, checked in, and barcoded by the HazMin Center prior to being brought to the shop, and checked-out by the HazMin Center once the product has been used.**

**TRANSPORTATION****3.3 Requirements For Transportation Equipment Management, Operations, And Maintenance**

The Contractor shall provide all supervision, labor, tools, materials, supplies, equipment, and transportation (except as furnished and indicated by the Government) to provide transportation equipment management, operation, maintenance and repair of equipment services. Unless noted otherwise herein, the Contractor shall perform all regular services during regular working hours (6:30 a.m. and 4:30 p.m.).

Such services include the following:

- (a) Purchase and dispense gasoline, propane, and diesel engine fuel.
- (b) Issue fuel credit cards to approved users of Government owned vehicles.
- (c) Perform scheduled and unscheduled maintenance and repair services on all equipment and vehicles.
- (d) Provide services to clean exteriors and interiors of equipment and vehicles.
- (e) Provide dispatching services. Coordinate use of Navy Taxi Service Vehicles.
- (f) Provide qualified equipment operators for support of fixed-requirements. Provide qualified operators for light, medium, heavy, and tractor-trailer trucking and tow truck (wrecker) services.
- (g) Provide licensing service for Government employees and Government contractor personnel as per NAVAC P-300 (May 1997) and NRLINST11200.3B.
- (h) Provide Snow Equipment maintenance services. (IDQ)
- (i) Provide services necessary to cope with emergencies such as those resulting from accidents, natural disasters or breakdowns of equipment. (IDQ)
- (j) Provide vehicle emission, inspection, safety, title and tag service.
- (k) Provide record keeping (hard copy & computer data) on vehicles/equipment maintained, and fuel used.

- (l) Provide services to maintain Building 36, and surrounding area to be clean and safe (includes all janitorial work in building).
- (m) Provide record keeping and reports on material purchased.
- (n) Provide Hazardous Material (HM) Management to support Consolidated Reutilization and Inventory Management Program (CHRIMP).

**3.3.1 Inventory Listing Of Vehicles And Equipment: *Enclosure No. 2*** (Government Furnished Vehicles and Equipment, Part I and Part II) provides a listing of vehicles and equipment at NRL to be maintained. The Inventory of equipment primarily consists of automotive vehicles, construction equipment, material handling equipment (MHE), and special purpose vehicles and equipment such as generators, electronics trailers, mobile laboratory and chassis. A seven-digit U.S. Navy Registration Number identifies major items of equipment for control and record keeping purposes. Other equipment includes small pumps, and bicycles. Total inventory may vary plus or minus 15 percent in number of vehicles and equipment regardless of type.

**3.3.2 Vehicles And Equipment Assignment: - *Enclosure No. 3***, Part I, Part II, and Part III, indicates vehicles and equipment assignments. Vehicle and equipment assignments are categorized as follows:

**3.3.2.1 SOLE GOVERNMENT USE (CLASS "B" ASSIGNMENT):** Specified items of equipment that shall be utilized by Government personnel specifically authorized by the Government on a regular or continuous basis for the conduct of official business.

**3.3.2.2 LIMITED CONTRACTOR USE (CLASS "C" ASSIGNMENT):** Pool Vehicles that shall be utilized by authorized Government personnel, and others, as authorized by the Government for the performance of services on an on-call basis. This equipment, when not needed for use by the Government, may be utilized by the Contractor in the performance of work under this contract.

**3.3.2.3 GENERAL CONTRACTOR USE:** Specified items of equipment that shall be made available for use by the contractor in providing the services provided herein.

**3.3.3 Fuels Procurement:** The Contractor shall order and obtain deliveries of propane, regular (87 octane) unleaded gasoline and diesel fuels required for transportation equipment and other gasoline, propane, and diesel powered equipment. The Contractor shall purchase, receive and record fuel deliveries and ensure that fuel levels do not fall below 40 percent capacity. The Contractor shall maintain a log (**CDRL A003**) of all fuel deliveries made to the station, **including a log on each individual generator (CDRL A003)**, documenting hours of use and the quantity of fuel delivered. The contractor shall ensure all fuels procured meet the current District of Columbia's Air Pollution Control Act. The Contractor shall record date and

time of delivery, type of fuel, Wt. % of oxygen; type and volume of oxygenate; leak test certificate for the vehicle; gallons delivered; and all Federal state and local laws/ regulations are followed. All fuel delivery tickets shall be kept and maintained at Building 36 for review by the Government. The Contractor shall maintain the fuel pumps and their associated hardware.

**3.3.3.1 FUEL DELIVERY SAFETY REQUIREMENTS:** During fuel delivery operations (replenishment of underground and aboveground fuel tanks by tanker truck) the Contractor shall keep area clear of all unauthorized traffic and pedestrians. No smoking or open flames shall be permitted in the area.

**3.3.3.2 FUEL SECURITY REQUIREMENTS:** The Contractor shall ensure that all fuel-dispensing pumps are locked or properly secured at all times when not dispensing fuels. Government-owned fuel shall only be issued to Government-owned vehicles, equipment and projects (unless authorized by COR). The Contractor shall report all suspected or attempted violations to the COR and to the NRL Security Forces Supervisor.

**3.3.3.3 FUEL TANK MAINTENANCE (UNDERGROUND):** The Contractor shall inspect as necessary and remove accumulated water more than one (1) inch deep from bottoms of the underground gasoline and diesel oil tanks located on the south side of Building 36. The Contractor shall report to the COR any suspected or actual fuel tank leaks.

**3.3.3.4 FUEL DISPENSING SERVICES:** The Contractor shall provide services to dispense/issue gasoline, propane, and diesel fuel to approved Government-owned vehicles, equipment and projects. Fuel shall be dispensed/issued at the Building 36, pump facilities. Fuel shall be dispensed from 7:00 a.m. to 3:30 p.m., Monday through Friday, and whenever the contractor is working out of hours. Service to Customers requiring fuel shall start within **two (2) minutes** of vehicles arrival. During **each** fuel dispensing the Contractor shall provide **full service** to include: checking fluid levels (cooling, oil, brake, battery, hydraulic, windshield wash); adding fluids as necessary; checking tire inflation and adding air as required to approved Government-owned vehicles and equipment. The contractor shall ensure Bi-fuel vehicles utilize alternate fuel to the maximum extent. When needed, the contractor will provide driver support to obtain fuel for vehicles when the fuel required is not available at NRL. The Contractor shall make a visual inspection of vehicle and advise the Dispatcher of out of date inspection stickers and of any recent/major damage. The Contractor shall re-supply various emergency diesel generator fuel tanks located throughout the laboratory. A location/capacity list of these tanks is listed below. The Contractor shall monitor tanks as required so that tanks never drop below **50 percent** capacity. Fuel required to be delivered to such items as emergency-generators; research projects and remote locations shall be transported in approved safety containers and vehicles. During refueling operations the contractor will take all precautions to prevent any spillage from entering the storm water drainage system. All spills, no matter how minor shall be immediately cleaned. All area drains in the vicinity of the refueling shall be covered while refueling.

**3.3.3.5 FUEL CREDIT CARDS:** The Contractor shall obtain and maintain **one or more** (if needed) types of national brand gasoline credit card(s) for issuance to NRL employees at Washington D.C. and other NRL field sites including Stennis Space Center, Mississippi; Key West, Florida; Shadwell, Alabama, ect. The Contractor shall provide approximately ten (10) credit cards for use. The contractor shall provide credit card invoices that clearly documents where the card was used and who used it. The COR will make requests for these cards furnishing exact locations and number of cards as required. The Contractor shall also obtain and maintain credit cards for purchase of alternate fuels (natural gas, ect.) as required for vehicles that require use of such fuels. The contractor is required to start providing this service ten days after award of contract.

**3.3.3.6 FUEL RECORD KEEPING AND REPORTS FOR PROPANE, NATURAL GAS, GASOLINE AND DIESEL FUEL:** The Contractor shall be responsible for maintaining records and submitting separate propane, natural gas, diesel and gasoline records of fuel issued to all equipment/vehicles by USN registration number, or authorized user in cases where equipment is not USN-registered. The Contractor shall also maintain fuel inventory records for fuel issued to each equipment/vehicle (including equipment /vehicles located off NRL main station such as NRL field sites) by USN registration number, the location of where fuel was obtained, and submit reports on these records by the fourth day of the following month to the COR.

**3.3.3.7 FUEL ISSUES AND STATUS DAILY RECORD:** This record shall be used to collect and maintain information concerning vehicle/equipment fuel usage and overall fuel usage status. During each fuel issue, the Contractor shall record the number of gallons issued; type of issue, i.e., gasoline or diesel fuel; mileage or hour meter reading of equipment, USN identification number; and the signature of the individual receiving the fuel. The Contractor shall record both start-of-day pump and depth readings and end-of-day pump and depth readings, and the daily gallon total of fuels issued at NRL. This record shall be maintained **(CDRL A004)** on a daily basis at Building 36 and be available for inspection by the COR or QA.

**3.3.3.8 FUEL ISSUED WEEKLY SUMMARY:** The Contractor shall submit a summary report **(CDRL A005)** of all fuels issued for the week between Saturday to Friday by close of business (COB) on the following Tuesday of each week. The summary shall include vehicle identification number, fuel type amount, and odometer reading.

**3.3.3.9 FUEL MONTHLY SUMMARY:** The Contractor shall summarize all fuel issues from NRL main site and NRL field sites from the Daily/Weekly Fuel Issues, fuel invoices, Status Records and all fuel delivery information on a monthly basis and prepare and submit a Monthly Fuels Summary Report hard copy and on 3-1/2" floppy disk **(CDRL A006)** to the COR by the COB on the fifth working day of the following month.



**3.3.4 Vehicle And Equipment Dispatching And Control:** The Contractor shall provide all personnel to develop and implement a system for dispatching and control of all Government furnished vehicles and equipment listed in **Enclosure No. 2**, Part I and II. The Contractor shall be responsible for providing dispatching service for the activity during normal working hours. The Contractor will issue equipment dispatch Trip Tickets (DD form 1970 Motor Vehicle Utilization Record) and maintain a Dispatch Log, NAVFAC form 9-11240/2, (**CDRL A007**) for all equipment dispatched from the vehicle/equipment pool on an employee-driver or Contractor-driver provided basis. The Contractor shall inspect each vehicle that is returned to the pool after each use. Dispatching of vehicles/equipment that are assigned on a continuing basis (class "B") will be done in accordance with existing station instructions or as directed by the Government representative. Dispatchers shall be instructed to be conscious of fuel conservation, to assign vehicles most suitable to the requirements, to consolidate trips whenever possible and to **inspect all vehicles before and after each use for required equipment including CDL requirements (reflectors, fire extinguisher, ect.) damage and cleanliness of interiors and exteriors, this shall include general contractor use vehicles inspected weekly.** The dispatcher will take the appropriate action within 24 hours to correct any deficiency found. The contractor shall create/maintain a spare key system for each vehicle in the fleet. The contractor shall implement a system to control the vehicles/equipment location in the parking lots used by the contractor, example: all vehicles in need of repair placed together, all pool vehicles located together etc. The dispatch office shall be the central point of contact for the contractor during snow events.

**3.3.4.1 VEHICLE/EQUIPMENT REQUEST AND RECORD (WD FORM 1970):**

The Contractor shall prepare and process Vehicle/Equipment Request and Record Forms, NAVFAC 9-11240/1, (**CDRL A0008**) as follows:

<u>Assignment Category</u>	<u>Requirement</u>
(1) Sole Government Use (Class "B")	Issued on a monthly basis at Building 36 to each vehicle user; previous month Trip Tickets shall be collected and completed on the last working day of the month and new Trip Tickets issued.
<u>Assignment Category</u>	<u>Requirement</u>
(2) Government and Contractor Use (Class "C")	Issued for each occasion of usage and collected at the end of each use.
(3) General Contractor Use	Issued and collected on a monthly basis as in (1) above.

**3.3.4.2 CUSTOMER NOTIFICATION OF REQUIRED FORM SUBMITTAL:** The Contractor shall document that all customers that have not submitted the required NAVFAC 9-11240/1 form have been notified.

**3.3.4.3 VEHICLE/EQUIPMENT OFF-STATION USE:** The Contractor shall, for all Vehicles/Equipment, regardless of assignment category, issue "DD Form 197011 specifically authorizing (i.e., ink stamped) "off-station" use when they will be operated outside of the NRL main site. Vehicles and equipment in assignment category (1) may have "off-station" usage authorized on monthly trip tickets. When vehicles and equipment in assignment categories (2) and (3) are required to be operated off-station, trip tickets shall be issued in each case prior to usage and turned in after usage.

**3.3.4.4 SUMMARY OF EQUIPMENT UTILIZATION REPORT:** The Contractor shall prepare and submit a Summary Report of Equipment Utilization, (hard copy and disk) (**CDRL A009**) covering the preceding **three (3) month** period from the first day through the last day of the reporting period. Each report shall have total mileage / hours for the period and total accumulative mileage / hours, and total amount of labor and material used. Each report shall be submitted to the COR by the COB on the fifth working day of the following period. The Contractor shall obtain utilization of out-of-service equipment and off laboratory equipment. The contractor shall provide assistance in complying vehicle information for Navy reporting Requirements.

**3.3.4.5 SERVICES PROVIDED BY THE NATIONAL CAPITAL REGION/DEPARTMENT OF THE NAVY MOTOR POOL (NCRDNMP):** The NCRDNMP uses a fleet of radio-dispatched passenger cars to provide point-to-point Navy Taxi Service within the National Capital Region. The Contractor shall be responsible for (1) receiving transportation requests from authorized NRL employees; (2) requesting appropriate service from the NCRDNMP; (3) advising the requester of the assigned three digit trip number that will be displayed on a card in the windshield of the vehicle at time of pickup; and (4) maintaining a log of NCRDNMP usage by NRL Code (**CDRL A010**). (NRLINST 11200.2F pertains). The average number of calls per month requesting NCRDNMP transportation services will be (20) twenty.

**3.3.4.6 ACCIDENT REPORTING FOR CONTRACTOR-OPERATOR VEHICLES AND EQUIPMENT:** In accordance with NRL Instruction 5102.1A (Accident Investigation and Reporting) or latest revision, the Contractor shall report (**CDRL A011**) any accident involving a Government-Owned Vehicle operated by the contractor's or Government's operators. The Contractor shall notify the COR within one (1) hour of being advised.

**3.3.4.7 OPERATOR'S INSPECTION GUIDE AND TROUBLE REPORT (NAVFAC FORM 9-11240/13):** The Contractor shall ensure that each item of equipment is outfitted with a blank copy of form NAVAC 9-11240/13 at all times, including replacement of completed forms turned-in to the Contractor. The Operator's Inspection Guide and Trouble Report indicates those items which motor vehicles operator's are required to inspect before and after operation.

This report (**CDRL A012**) shall be used to document and report deficiencies detected during inspection and operation. The Contractor shall schedule and accomplish subsequent services and corrective maintenance in, accordance with paragraph 4.10.2 of NAVFAC P-300, except that corrective action, if deferrable, shall not be deferred longer than 60 calendar days or the end of this contract, whichever is sooner.

**3.3.4.8 SPECIAL HAULING PERMITS:** The Contractor shall be responsible for acquiring special road hauling permits for dangerous or oversized cargo and for material transportation operations. The Government will provide assistance as necessary to obtain these permits. The Contractor shall notify the COR in each case. The above permits are required on the average of five times per year, and may be from the states of Maryland, Virginia or Washington, D.C.

**3.3.5 Vehicle And Equipment Operations:** During the performance of work required under this contract, the Contractor shall operate all Government-owned, Contractor-owned, and leased/rented vehicles in accordance with State, local and NRL regulations, and manufactures recommendations. The COR shall be advised of any conflicting directions. All operators must have a valid drivers license.

**3.3.5.1 CONTRACTOR-OWNED OR LEASED/RENTED EQUIPMENT:** Contractor operated, Contractor-owned or leased/rented equipment at NRL, both the equipment and operators shall meet all of the requirements of the Department of Transportation Federal Motor Carrier Safety Regulations, and comply with the licensing requirements of state and local motor vehicle laws. In all cases, where the Contractor utilizes Contractor-owned or leased equipment throughout the entire period of this contract at NRL, all such equipment shall be marked as follows: Affixed to each door/side panel, shall be the full name of the Contractor's company and this contract number in block-style characters at least three inches in height, and of a color which provides a high visual contrast to the equipment color. Contractor may be required to lease/rent automotive type equipment and construction equipment to perform duties stated in the contract. The Contractor will be reimbursed for necessary lease/rental equipment when prior approval was obtained by the COR.

**3.3.5.2 MOTOR VEHICLE FUEL ECONOMY:** The Contractor shall operate Transportation Equipment in the most fuel-efficient manner possible. The Contractor shall provide both initial contract start-up and continuing periodic instructions to his-employees in accordance with paragraph 3.7 and its subparagraphs of NAVFAC P300, entitled "Guidelines for Achieving Motor Fuel Economy". Prolonged engine warm-up, engine idling while waiting, and the use of the air conditioner shall be kept to a minimum. The contractor shall provide recommendations on fuel reduction, ex. fleet reduction, or vehicle running uneconomically. **Regular fuels shall not be dispensed to Bi-Fuel vehicles until the alternate fuel tanks are full, unless authorized by the QA/COR.**

**3.3.5.3 SCHEDULED SERVICES:** The Contractor shall provide the services of motor vehicle operators to perform the following requirements:

**3.3.5.3.1 Taxi/On Base Tour:** The Contractor shall provide dispatched taxi service within the National Capital Region in response to requests from authorized users who may not be authorized service under Para. 3.3.4.5. The contractor shall provide On Base Tour service for VIP visits.

Taxi/On Base Tour service shall be recorded on a dispatch log (**CDRL A013**) reflecting date and time of call, time and location of passenger pick up, destination and time. Taxi/On Base Tours shall be available during regular working hours and during out of hours. Vehicles for this service will be drawn from the motor pool (Class C assigned Vehicles) identified in **Enclosure No. 3**, Part II. Taxi/On Base Tour services average 250 trips per month. Taxi service out of hours (IDQ) may be required each day and will average 25 hours each month.

**3.3.5.3.2 Scheduled Shuttle Bus Service:** The Contractor shall provide scheduled base bus shuttle (**twenty-four passenger bus**) service as set forth below. Shuttle bus schedules are subject to periodic change; however, the basic route and frequency shall remain similar to that shown below. See **Enclosure No. 4** for map of bus route.

#### **SCHEDULED SHUTTLE BUS SERVICE FREQUENCY AND STOP LOCATION SUMMARY**

The following are the Naval Research Laboratory's base shuttle bus schedules that shall be the Contractor's responsibility to operate. The shuttle bus service requires one (1) twenty-passenger bus and will operate Monday through Friday except Federal Holidays. **The hours of operation each day will be from 6:00am to 8:00am, 1100am to 1:00pm, 3:00pm to 5:00 p.m.** Stop locations and times of departure are:

**Building 106 (Main Gate):** The bus shall depart from this location on the hour and every 15 minutes thereafter during the hours of operation.

**Building 222:** The bus will depart from this location five minutes after leaving Building 106.

**Buildings 47, 49, 60, 207, 208, 215, 259, A59, 12, 1,43, 57, 29, 74, 59, and 69:** Stops at these locations will be only as necessary to pick-up or discharge passengers.

**3.3.5.3.3 Heavy Trucking Services:** The Contractor shall provide heavy trucking services, up to 150 miles from NRL, required in support of the activity. Such heavy trucking may consist of operation of tractors and semi-trailers, tractors and full trailers, trucks with dolly converters, and full trailers in excess of 24,000-pound GVWR. Included is the transportation of heavy construction equipment and transporting of overweight and oversized loads. This service shall be available from 7:00 a.m. to 4:00 p.m., Monday thru Friday, except holidays. The approximate number of man-hours for normal working hours heavy trucking services is 2080

per year. Additionally, the approximate amount of IDQ man-hours (out of hours & additional driver during regular hours) for heavy trucking services is 500 per year. All services for heavy trucking involving equipment/material movement off-station shall be done in accordance with NRLINST 4600.1H (SHIPMENT OF MATERIAL AND EQUIPMENT).

**3.3.5.3.4 Mail Run:** The contractor shall provide driver service to transport the mail delivery person. Requests for this service is 2-3 hours daily.

**3.3.5.4 UNSCHEDULED SERVICES:** The Contractor shall provide motor vehicle operators to perform the following requirements:

**3.3.5.4.1 Tow Truck (Wrecker) Service:** The Contractor shall provide vehicle/equipment recovery (wrecker service) in support of Government assigned equipment. Normal service shall be available five days per week during regular working hours and may be performed by a one of the master mechanics. For service after regular hours the contractor shall provide a listing of qualified on-call tow truck operators together with their telephone numbers to the COR. The COR/QA or the station Duty Officer will be authorized to request towing service after regular working hours. Response time during regular hours shall be within thirty (30) minutes. Response time for out-of-hours shall be within 2 hours of COR or station Duty Officer's call. Recovery of Government assigned equipment beyond the capability of Government-furnished tow trucks is the responsibility of the Contractor. In this case, it shall be the Contractor's responsibility to rent, lease, or subcontract as required to procure adequately sized and equipped tow truck(s) for the recovery of Government assigned equipment. The Contractor shall be reimbursed by the Government for necessary leased or rented towing equipment, if approved prior to lease or rental by the COR. The following is provided as historical data: Five recoveries required each week during normal work hours and two per month after normal work hours. An average of four (4) recoveries per year are more than 50 miles from NRL main site.

**3.3.6 Maintenance Of Transportation Equipment:** In addition to the personnel required for Taxi/Base tour/ light delivery/ heavy trucking service and two master mechanics, the contractor shall also provide one full time motor vehicle mechanic helper for the sole purpose of maintaining vehicles and equipment pump gas and associated duties. The Contractor shall provide all supervision and personnel to provide scheduled maintenance and unscheduled (breakdown) maintenance services for vehicles and equipment listed in Enclosure No. 2, Part I in accordance with NAVFAC P-300, Management of Transportation Equipment. All mechanics shall be capable of and licensed to operate all of the equipment being maintained by the contractor. The Contractor shall provide all materials and repair/replacement parts including oils, lubricants, grease and other equipment fluids. All repairs shall be performed in accordance with manufacturer's manuals and NAVFAC P-300. **The Contractor will be reimbursed for all material required for the above services when material has prior approval from the COR /QA.** Necessary equipment to maintain and repair transportation equipment will be furnished by the Government listed in Government Furnished Equipment. Vehicles and equipment too large to be worked on in Government provided garage areas shall be repaired and maintained outside of the garage. The Contractor shall be responsible for

protecting all such vehicles and equipment from the effects of adverse weather elements and damage. In the event that any vehicle or equipment must be taken off station for repairs that can not be done on site at NRL due to the specialization of the maintenance or repairs, the contractor shall provide in writing what work that needs to be accomplished, any work done by a outside shop that can be performed in-house shall be the responsibility of the contractor. In the event that any vehicle or equipment must be taken off station to a dealer/repair shop/inspection station, the Contractor shall provide two-way transportation for the vehicle to be repaired. The Contractor shall also provide bicycle maintenance on an "as required" basis for about 25 bicycles; support is provided in the form of ordering parts, providing service, and maintenance.

The Federal Automotive Statistical Tool (FAST) shall be completed each month and submitted to the COR on 5-1/4" or 3-1/2" disk. The software shall be useable on a personal computer (IBM or clone).

**3.3.6.1 CUSTOMER NOTIFICATION:** The Contractor shall provide a maintenance schedule in writing to each operator of each vehicle with the in shop due date and time for each preventive maintenance (PM) and safety inspection (this includes off station equipment). **The Safety / emissions vehicle inspection shall be coordinated with the (PM),** Note: safety and emissions inspection dates can't be changed. If vehicle does not get D.C. inspected on time a fine will result. The party responsible for not getting vehicle to inspection on time shall pay the fine. The operator of the vehicle or the QA will ensure that vehicles are delivered to building 36. The contractor will notify the customers when vehicle may be picked up. **The contractor shall provide a separate list of all vehicles and custodians along with phone numbers that have not been delivered for PM to the QA by the third workday of the next month.**

**3.3.6.2 SCHEDULED PREVENTIVE MAINTENANCE SERVICES:** These shall be performed according to NAVFAC P-300 (May 1997). Normal replacement parts shall be on hand within one hour of the start of the scheduled PM. Hard to get replacement parts shall be anticipated and ordered prior to scheduled PM date. All regular preventive maintenance, repair services shall be started within four (4) hours after vehicle has been delivered as requested/scheduled, and continue each workday until completed. If for any reason the work cannot be started within four (4) hours, the Contractor shall notify the COR and/or the customer furnishing the reason for the delay. Re-refined products such as oil shall be used whenever manufacture recommendations allow.

**3.3.6.2.1 Unscheduled Maintenance Service:** The Contractor shall perform unscheduled maintenance service (**breakdown**) as required to restore equipment to operating condition. Equipment deficiencies shall be confirmed by contractor's master mechanic prior to accomplishment of any required services. Repair and replacement parts shall be ordered within one (1) working day from the equipment out-of-service date. All repairs shall be started within three (3) working days from the out-of-service date, and continue each workday until completed.

**3.3.6.2.2 Out-of-service Equipment:** The Contractor shall keep and make available for inspection by the COR or QA an up to date list/log (**CDRL A014**) at all times of all out-of-service equipment (any equipment that needs repair). The placing of equipment on this list is a Contractor responsibility. However, the COR or QA has the authority to place any piece of equipment, or any Contractor-furnished piece of equipment in a out-of-service status at any time for reasons of safety or needed essential maintenance and repair. Out-of-service equipment shall be kept together when waiting for repairs so they can be readily identified and evaluated.

**3.3.6.2.3 Specialized Vehicle Maximum Downtime:** Specialized vehicles: tow truck, explosives transport trucks, emergency response vehicles, **snow trucks, snow equipment**, and backhoe. When these vehicles are down due to scheduled or unscheduled maintenance, all repair and replacement parts shall be ordered within four (4) hours of the start of actual repairs, which shall be started within one (1) hour of the out-of-service time and continued each work day until completed. If for any reason the repairs can't be started within one (1) hour, the Contractor shall notify the COR or QA stating the reason for delay.

**3.3.6.3 (SRO) SHOP REPAIR ORDERS:** The Contractor shall prepare an SRO (NAVFAC Form 11200/3A) each time labor or materials are expended for the maintenance, repair, modernization, alteration, or improvement of any item of equipment. Contractor shall document all scheduled and unscheduled maintenance on SRO forms, (this includes off station equipment, even if others did work). The Contractor shall prepare SRO's in accordance with NAVFAC P300 (May 1997) section 4-1-27 Paragraph b.

**3.3.6.3.1 SRO Processing and Submission:** The Contractor shall file completed white copies of SRO in individual vehicle/equipment history jackets. The Contractor shall submit (**CDRL A015**) completed green copies of SRO to the COR/QA daily. The contractor shall update the transportation database daily.

**3.3.6.3.2 SRO Miscellaneous File:** The Contractor shall maintain a consolidated miscellaneous file of completed SRO's for any equipment receiving service, and not indicated in Enclosure No.2. The Contractor shall submit (**CDRL A016**) completed green copies of the SRO to the COR/QA daily.

**3.3.6.4 ACCEPTABLE MAINTENANCE SERVICES:** The Contractor's performance will be inspected and evaluated by the Government utilizing-the following indications of acceptable performance:

**3.3.6.4.1 Reliability of Maintenance:** All maintenance and repair services shall be performed to ensure safe and reliable operation of vehicles and equipment, with a minimum of further unscheduled maintenance for repeated repairs for the same deficiency. All cases of such repeated repairs within the following equipment time frames shall be considered as rework:

(a) Automotive Vehicles: Ninety days or 4000 miles, whichever occurs first.

(b) Other Equipment: Ninety days or 50 operating hours, whichever occurs first.

The Contractor shall perform rework as an unscheduled repair with a priority of attention by the Contractor's forces to be exceeded in priority only by repairs to Security Vehicles, and to emergency equipment.

**3.3.6.4.2 One-Time Repair Limits:** One-time repair limits are established at \$500.00 in repair and replacement materials cost for vehicles of one ton capacity or less, \$500.00 for forklifts and at \$1500.00 for all other vehicles. If an item repair estimate exceeds the one-time repair limit, the Contractor shall submit repair requirements, including an SRO estimate of all labor required, to the COR within one (1) day of out-of-service date.

**3.3.6.4.3 Tires Replacement:** The Contractor shall replace vehicle/equipment tires as required in accordance with paragraphs 4-1.10.7 of NAVFAC P-300 (May 1997) and Materials Handling Equipment Maintenance Manual NAVSUP Publication #538. A record shall be kept of the type, quantity and cost of all tires procured (**CDRL A017**).

**3.3.6.4.4 Asbestos Brakes:** The Contractor shall not use shall not use asbestos containing brake pads unless prior approval is obtained from the COR.

**3.3.6.4.5 Re-Pair/Replacement Parts:** The Contractor shall provide motor vehicle and equipment repair parts equal in quality to replacement parts supplied by the original equipment manufacturer. Commercially purchased or Contractor rebuilt parts may be used if they equal or exceed the quality of the original parts. Used parts shall not be used; however, on an exception basis when other sources have been exhausted, used parts may be used with the COR approval. All lubricants used shall meet the requirements indicated in appendix M of NAVFAC P-300 (May 1997). When directed by the COR/QA IDQ oil analysis may be requested to determine oil condition. **Re-refined motor oil shall be used for approved light-duty, gasoline engines, ect. (When allowed by manufacture instruction or directed by the COR/QA)**

**3.3.6.5 EQUIPMENT UNDER MANUFACTURER'S WARRANTY:** New equipment assigned to NRL may be covered by manufacturer's warranties. The Contractor shall coordinate the accomplishment of warranty work with the manufacturer's performing representative. This work shall be subject to paragraph 2.13 (Warranties and Deficiencies) NAVFAC P-300 (May 1997).

**3.3.7 Vehicle And Equipment Cleanliness:** The Contractor shall provide services to maintain Government furnished vehicles and equipment listed in Enclosure No. 2, in a clean condition (exteriors and interiors). As a minimum, the following standards pertaining to vehicle/equipment cleanliness shall be observed:



**3.3.7.1 CLEAN PASSENGER CARS, BUSSES, AND TRUCKS:** Interiors of Class B shall be cleaned at regular scheduled maintenance. Interiors of Class C vehicles shall be maintained at all times. Interiors (floors and seats) shall be vacuumed, glass surfaces (windows and mirrors) cleaned, and all non-fabric surfaces (dash, instrument panel, steering wheel, door panels, vinyl seats) cleaned. Vacuumed surfaces shall be left free of all loose soil and debris. Glass surfaces shall be left free of streaks, fingerprints, smudges, dirt, foreign matter, and shall be wiped dry. Non-fabric surfaces shall present a uniformly clean appearance free from dirt, dust, stains, and foreign matter. Enclosed cargo areas (beds) and car trunks shall be swept/vacuumed free of soil and debris. **Vehicle washing is prohibited on NRL unless it is in the B-36 wash bay.** The contractor shall transport vehicles to (COR/QA approved) vehicle wash station off of NRL. Exteriors of Class B vehicles shall be washed and be hand waxed with a **paste wax** at regular scheduled maintenance. Exteriors of Class C vehicles shall be maintained at all times, and hand waxed with a paste wax twice a year. All exterior surfaces shall be left free of mud, dirt, road tar, film, oil, bird droppings, bugs, watermarks, and other debris. Any area on the exterior that shows damage that exposes bare metal shall be sealed. **The contractor shall notify the QA when each vehicle has been completed and ready to be checked for quality.**

**3.3.7.2 CLEAN EXPLOSIVE TRUCKS:** Interiors, exteriors, engine compartments and under carriages shall be kept clean at all times.

**3.3.8 Solid Waste Tracking:** The Contractor shall track the type, quantity and cost of all lubricating oils procured (**CDRL A018**). **The contractor shall ensure full participation in NRL's Consolidated Reutilization and Inventory Management Program (CHRIMP).**

**3.3.8.1 MAINTAIN DOCUMENTATION IN COMPLIANCE WITH TITLE V CLEAN AIR ACT:** The Contractor shall maintain Records and Equipment as required (**CDRL A019**):

- (a) Gasoline Dispensing (Stage II Vapor Recovery, amount delivered ect.)
- (b) Emergency generators (keep log of hours and fuel used monthly)
- (c) Parts Degreaser (keep log of hours and exact time used daily)

**3.3.8.2 AUTHORIZED USE LIST (AUL) MATERIAL SAFETY DATA SHEET (MSDS) AND CONSOLIDATED REUTILIZATION AND INVENTORY MANAGEMENT PROGRAM (CHRIMP):** The Contractor shall ensure all chemical products used/procured have MSDS and have been approved to be on the AUL (**CDRL A020**). These documents shall be readily available to all employees and maintained on site in alphabetical order by the first word of the products name in a loose- leaf binder. Any addition to the AUL must be approved prior to procurement of the product.

**The contractor shall ensure full participation in NRL's Consolidated Reutilization and Inventory Management Program (CHRIMP).** The contractor shall take a proactive responsible roll in management of solid waste that maximizes the salvage / reuse / recycling of waste.

**The contractor shall ensure all Hazardous Material (HM) to be purchased is approved, checked in, and barcoded by the HazMin Center prior to being brought to the shop and checked-out by the HazMin Center once the product has been used.**

**3.3.9 Replacement Vehicles And Equipment:** The vehicles and equipment indicated in Enclosure No. 2 are subject to change (plus or minus 15 percent, throughout the contract duration) as the Government receives replacement vehicles and as directed by the RDSD Officer of the Naval Research Laboratory. The Government reserves the right to replace in kind (type) of vehicle or equipment USN numbers set forth in Enclosure No. 2, at no increase in cost.

**3.3.10 Equipment Utilization And Turn-Over To Contractor:** Enclosure No. 2 contains vehicle and equipment utilization data including cumulative miles and hours, and FY-02 period utilized miles and hours. All vehicles and equipment indicated in Enclosure No. 2, Part II and Part III will be turned over to the Contractor as of the contract start date in an "as-is" condition for use in the provision of services in accordance with this contract.

**3.3.11 Station SNOW/ICE Equipment:** The Contractor shall ensure that a minimum of four (4) snow plows, three (3) truck salt spreaders and four (4) sidewalk tractors (with either plow/sweeper/snow blower attachments) all walk behind snow blowers and at a minimum 20 snow shovels are ready and available for snow/ice removal operations by November first (1) of each year. This shall include all required spare parts be readily available. Salt spreaders and plows shall be mounted on the trucks. All snow trucks shall have ice scrappers provided. The Contractor shall test all snow equipment weekly during the snow season, and after each use. **All repairs shall start at once.**

### **Indefinite Quantity Work (IDQ)**

**3.4 Indefinite Quantity Work Schedule:** The Contractor shall provide a schedule (**CDRL A021**) to the COR (within 24 hours) after receipt of IDQ work, advising of the estimated cost and time frame (exception for snow removal) when work will be completed.

**3.4.1 Capacitor Oil/Machine Oil Storage Tanks:** When requested by the COR, the Contractor shall pump out storage tanks and dispose of oil (possibly mixed with water or other liquid contaminants) in accordance with applicable regulations. These services are required approximately eight (8) times a year; up to 1000 gallons per service may be required.

**NOTE:** Oil and contaminants are non-hazardous with general use and handling.

**3.4.2 Maintenance and Repair of Government Transient Equipment/Vehicles:**

In the event the COR requires work relating to maintenance/repair of transient equipment (Government owned equipment and vehicles not included in Enclosure No. 2, Government Furnished Vehicles and Equipment, Part 1,2, and 3), the Contractor will be requested to provide an estimate of the desired work in accordance with the terms of this contract. The Contractor shall support the above estimates, as applicable, with a Shop Repair Order for each effort indicating the estimated actions, labor, and materials and related costs. The Shop Repair Order shall be annotated "Estimate" and attached to the Contractor's proposal provided to COR. Approximately 100 labor hours per year will be required for this service.

**3.4.3 Snow/Ice Removal Services:** When requested by the COR The Contractor shall provide out-of-hours mechanics and drivers for Snow and Ice removal services as described in enclosure 5. Approximately 300 hours for mechanic and 300 hours for the drivers.

**3.4.3.1 CLEAN SNOW REMOVAL EQUIPMENT:** Interiors (including windows) and exteriors of snow removal equipment (**trucks and lawn tractors**) shall be cleaned and inspected for defects after each use. Repairs shall be started at once. All snow equipment shall be cleaned free of salt and be oiled/greased after each use.

**3.4.4 Research and Development Services Division (RDSD) Service Desk Support Service/ Delivery Service:** The Contractor shall provide one pick-up truck (identified in Government Furnished Equipment) and one (1) operator to support the RDSD Service Desk. This service will be used to transport personnel, material, and equipment to work sites and delivery service to various vendors, in support of the activities, maintenance and utilities functions, alteration and repair of buildings, and maintenance and repair of roads and grounds. RDSD Service Desk vehicle will be used to go off station to pickup/return supplies, parts, and equipment for service work to support the maintenance and utilities branch functions. The operator shall be capable of loading/unloading and securing transported material up to 50lb. Regular-hours for the above service shall be required average 40 hours per month. Out-of-hour services average approximately five (5) hours per month. The Contractor shall submit a detailed trip ticket (DD Form 1970) daily.

**3.4.5 Non-scheduled Bus Service:** Upon oral or written request from the COR/QA, the Contractor shall provide non-scheduled bus (24/45 passenger coach type) service. The Government will give the Contractor one (1) working day of advance notice for non-scheduled bus services. The Contractor shall provide this service during normal working hours. Buses shall leave the location of the requester on time or no later than five (5) minutes after scheduled departure time. The Contractor shall provide the bus from Government furnished equipment or, when more than one bus is required, by rental from a commercial source. Unscheduled bus service requests average three (3) per month with a total of eight hours duration for each service. Approximately 300 man-hours per year for non-scheduled bus service will be required. The Government will reimburse the Contractor for necessary leased/rented equipment, if approved prior to lease or rental by the COR.

**3.4.6. Heavy Trucking Services:** The Contractor shall provide additional heavy trucking services, up to 150 miles from NRL, required in support of the activity. This requirement is for one additional CDL driver for days when two CDL drivers are needed. Such heavy trucking may consist of operation of tractors and semi-trailers, tractors and full trailers, trucks with dolly converters, and full trailers in excess of 24,000-pound GWVR. Included is the transportation of heavy construction equipment and transporting of overweight and oversized loads. This service shall be available from 7:00 a.m. to 4:00 p.m., Monday thru Friday, except holidays. The approximate number of man-hours for normal working hours heavy trucking services is 500 per year. Additionally, the approximate amount of man-hours for out-of-hour heavy trucking services is 50 per year. **The contractor shall provide this service when requested by the COR at least 40 hours in advance of required service.** All services for heavy trucking involving equipment/material movement off-station shall be done in accordance with NRLINST 4600.1H (SHIPMENT OF MATERIAL AND EQUIPMENT).

**ENCLOSURES LIST**  
**(Page 1 of 1)**

1. **ENCLOSURE (1) – APPLICABLE DOCUMENTS, TRANSPORTATION EQUIPMENT MANAGEMENT, OPERATIONS AND MAINTENANCE** (Page 1 of 1)
2. **ENCLOSURE (2) – GOVERNMENT FURNISHED VEHICLES AND EQUIPMENT**
  - PART I** - Government owned Civil Engineer Support Equipment (CESE) and Materials Handling Equipment (MHE) maintained under this contract. (Page 1 of 7);
  - PART II** – Government owned CESE and MHE serviced only upon written request by the COR. (Page 1 of 5)
  - PART III** - Generators: Plant Installed Equipment Maintained on a Semi-Annual Basis and fueled as needed (Page 1 or 1)
3. **ENCLOSURE (3) – VEHICLES AND EQUIPMENT ASSIGNMENT**
  - PART I** – CESE and MHE for Government Use Only (Class “B” Assignments) (Page 1 of 8);
  - PART II** – CESE and MHE for Government and Contractor Use (Class “C” Assignments) (Page 1 of 2)
4. **ENCLOSURE (4) – STATION MAP SHOWING BUS ROUTE** (Page 1 of 1)
5. **ENCLOSURE (5) – LOCATION OF PRICIPAL FIELD STATIONS** (Page 1 of 2)
6. **ENCLOSURE (6) – NRL SITE PLAN** (Page 1 of 1)
7. **ENCLOSURE (7) – ABBREVIATIONS** (Page 1 of 1)
8. **ENCLOSURE (8) – EQUIPMENT LIST** (Page 1 of 5)

**ENCLOSURE 1 - APPLICABLE DOCUMENTS**  
**TRANSPORTATION EQUIPMENT MANAGEMENT, OPERATIONS AND MAINTENANCE**

**The contractor shall use the most current version of the following documents:**

- (1) Maryland State Motor Vehicle Laws and Regulations.
- (2) NAVFAC P-300 (Management of Transportation Equipment).
- (3) NAVFAC P-306 (Testing and Licensing of Construction Equipment Operators).
- (4) NAVFAC MO-403 (Navy Driver's Handbook).
- (5) NAVFACINST 11200.12 (Current Edition).
- (6) NAVMAT P-5100 (Safety Precautions for Shore Activities).
- (7) NRLINST 5100.13A (NRL Safety and Occupational Health Manual).
- (8) NRLINST 5102.1A (Mishap Investigation and Reporting).
- (9) NRLINST 8020.1B (Explosives Safety Manual).
- (10) NRLINST 11320.1E (Fire Prevention and Protection Manual).
- (11) NRLINST 11200.1E (Administration, Operation and Utilization of Transportation Equipment).
- (12) NRLINST 11200.2F (Use of the National Capital Region/Department of the Navy Motor Pool (NCRDNMP)).
- (13) NRLINST 11200.3B (Motor Vehicle Operator Licensing).
- (14) NAVSEA OP- 2239 (Driver's Handbook Ammunition, Explosive, and Dangerous Articles).
- (15) NAVSEA OP-02165, Volume 1 (Navy Transportation Safety Handbook).
- (16) NAVSUPINST 10490.32 (Maintenance of MHE (Current Edition))
- (17) Regulations Implemented by Commanding Officer, Naval Research Laboratory.
- (18) Technical Manual Library of Equipment Manufacturers' Operation, Maintenance, and Repair Manuals, Located at the CBD Transportation Supervisor's Office, Building 15.
- (19) U.S. Department of Transportation, FRA, Motor Carrier Safety Regulation, Parts 200-999

**ENCLOSURE NO. 2, PART I (Page 1 of 7)**  
**GOVERNMENT FURNISHED VEHICLES AND EQUIPMENT**

The following is a list of **Government owned Civil Engineering Support Equipment (CESE) and Materials Handling Equipment (MHE)** which are to be maintained under this contract. Detailed data elements of descriptions, i.e., model# and serial number will be provided to the Contractor from activity records if required.

<b><u>USN REGISTRATION #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MFR.</u></b>	<b><u>YEAR</u></b>
91-08336	20 pass bus		
94-33394	Trk. 1/2 ton pickup	Chevy	1987
94-36422	Trk. 1/2 ton pickup	Dodge	1989
94-41061	Trk. 1/2 ton pickup	Dodge	1990
94-44954	Trk. 1/2 ton pickup	Dodge	1990
94-44955	Trk. 1/2 ton pickup	Dodge	1990
94-68078	Trk. ½ ton 4X4	Ford	2001
94-64121	Trk. ½ ton 4X4	Chevy	1998
94-69327	Trk ½ ton	Chevy	2002
94-06796	Trk. panel van	Dodge	1978
94-24491	Trk. panel van	Dodge	1986
94-33375	Trk. panel van	Chevy	1987
94-31302	Trk. panel van	Chevy	1988
94-31350	Trk. panel van	Chevy	1988
94-41215	Trk. panel van	Dodge	1990
94-47866	Trk. panel van	Dodge	1991

**ENCLOSURE NO. 2, PART I (Page 2 of 7)**  
**GOVERNMENT FURNISHED VEHICLES AND EQUIPMENT**

The following is a list of **Government owned Civil Engineering Support Equipment (CESE) and Materials Handling Equipment (MHE)** which are to be maintained under this contract. Detailed data elements of descriptions, i.e., model# and serial number will be provided to the Contractor from activity records if required.

<b><u>USN REGISTRATION #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MFR.</u></b>	<b><u>YEAR</u></b>
93-25665	8 pass window van	Dodge	1990
93-23211	8 pass. window van	Chevy	1988
93-27030	15 pass window van	Dodge	1990
93-32057	15 pass window van	Ford	1996
93-32058	15 pass window van	Ford	1996
93-34391	15 pass window van	Dodge	2000
93-35656	15 pass window van	Dodge	2001
94-16739	1 ton step van	Chevy	1983
94-44911	1 ton step van	Chevy	1991
95-24668	Trk. 2 ton dump	Int'l	1981
95-27545	Trk. 2 ton stake	Int'l	1988
95-25997	Trk. 2 ton stake	Int'l	1985
96-41911	Trk. 2 ton van	GMC	1988
95-27546	Trk. 5 ton stake	GMC	1988
96-44422	Trk. tractor 7-1/2 ton	Ford	1991
94-24440	Tel. maint. trk.	Chevy	1986
94-50009	Trk. Step Van	Chevy	1992
95-28626	Trk. 2-1/2 Ton Stake	Ford	1991
95-28770	Trk. 2-1/2 Ton Stake	Ford	1992
96-36915	Trk. wrecker 5 ton	GMC	1979
91-07205	Mobile lab	Ford	1987
91-06240	Mobile lab	Dodge	1978
91-06281	Mobile lab	Dodge	1978



**ENCLOSURE NO. 2, PART I (Page 3 of 7)**  
**GOVERNMENT FURNISHED VEHICLES AND EQUIPMENT**

The following is a list of **Government owned Civil Engineering Support Equipment (CESE) and Materials Handling Equipment (MHE)** which are to be maintained under this contract. Detailed data elements of descriptions, i.e., model# and serial number will be provided to the Contractor from activity records if required.

<b><u>USN REGISTRATION #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MFR.</u></b>	<b><u>YEAR</u></b>
94-09003	Mobile lab	Dodge	1980
95-24992	Mobile lab	Dodge	1978
94-89775	Trk. 1/2 ton elec.	Chevy	1973
93-19447	Trk. 1/2 ton elec.	Dodge	1984
93-18318	Trk. 3/4 ton elec.	Dodge	1980
94-33950	Trk. 3/4 ton elec.	Chevy	1985
94-40070	Trk. 3/4 ton elec.	Dodge	1988
94-37455	Trk. 3/4 ton elec.	Dodge	1989
94-04281	Trk. 3/4 ton elec.	Dodge	1976
94-04282	Trk. 1 ton elec.	Ford	1976
94-47929	Trk. 1 ton elec.	Dodge	1991
95-28225	Trk. 2-1/2 ton	Int'l	1990
96-44717	Trk. 2-1/2 ton	Ford	1991
96-36662	Trk. 5 ton elec.	GMC	1976
96-45024	Trk. 5 ton elec.	Ford	1992
94-31015	1/4 ton elec cart	Noland	1986
94-31016	1/4 ton elec cart	Noland	1986
94-31017	1/4 ton elec cart	Noland	1986
94-41179	1/4 ton elec cart	Lincoln	1988
94-31012	1/4 ton elec cart	Taylor Dunn	1986
94-31013	1/4 ton elec cart	Club car	1985
94-31014	1/4 ton elec cart	Club car	1985
94-39448	1/4 ton elec cart	Cushman	1988
94-39449	1/4 ton elec cart	Lincoln	1988
94-39450	1/4 ton elec cart	Lincoln	1988
94-39835	1/4 ton elec cart	Lincoln	1988
94-39836	1/4 ton elec cart	Lincoln	1988
94-39837	1/4 ton elec cart	Lincoln	1988

**ENCLOSURE NO. 2. PART I (Page 4 of 7)**  
**GOVERNMENT FURNISHED VEHICLES AND EQUIPMENT**

The following is a list of **Government owned Civil Engineering Support Equipment (CESE) and Materials Handling Equipment (MHE)** which are to be maintained under this contract. Detailed data elements of descriptions, i.e., model# and serial number will be provided to the Contractor from activity records if required.

<b><u>USN REGISTRATION #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MFR.</u></b>	<b><u>YEAR</u></b>
94-40020	1/4 ton elec cart	Taylor Dunn	1988
94-39838	1/4 ton elec cart	Taylor Dunn	1988
94-41660	1/4 ton elec cart	Taylor Dunn	1987
94-41180	1/4 ton elec cart	Lincoln	1988
94-42616	1/4 ton elec cart	Cushman	1989
94-42617	1/4 ton elec cart	Cushman	1989
94-42618	1/4 ton elec cart	Cushman	1989
94-25837	1/4 ton elec cart	Cushman	1987
94-25840	1/4 ton elec cart	Cushman	1987
94-21626	1/4 ton elec cart	Lincoln	1986
94-44994	1/4 ton elec cart	Taylor Dunn	1990
397640	1/4 ton elec cart	Cushman	1990
400756	1/4 ton elec cart	Taylor Dunn	1990
400759	1/4 ton elec cart	Taylor Dunn	1990
400777	1/4 ton elec cart	Cushman	1990
403036	1/4 ton elec cart	Cushman	1991
403039	1/4 ton elec cart	Cushman	1991
406947	1/4 ton elec cart	Cushman	1991
406941	1/4 ton elec cart	EZ-Go	1991
406942	1/4 ton elec cart	EZ-G	1991
406943	1/4 ton elec cart	EZ-GO	1991
406944	1/4 ton elec cart	EZ-Go	1991
406945	1/4 ton elec cart	EZ-GO	1991
406951	1/4 ton elec cart	Cushman	1991
406952	1/4 ton elec cart	Cushman	1991
406953	1/4 ton elec cart	Cushman	1991
416222	1/4 ton elec cart	Mitsubishi	1992
416221	1/4 ton elec cart	Cushman	1992

**ENCLOSURE NO. 2. PART I (Page 5 of 7)**  
**GOVERNMENT FURNISHED VEHICLES AND EQUIPMENT**

The following is a list of **Government owned Civil Engineering Support Equipment (CESE) and Materials Handling Equipment (MHE)** which are to be maintained under this contract. Detailed data elements of descriptions, i.e., model# and serial number will be provided to the Contractor from activity records if required.

<b><u>USN REGISTRATION #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MFR.</u></b>	<b><u>YEAR</u></b>
416220	1/4 ton elec cart	Cushman	1992
416227	1/4 ton utility	Cushman	1992
419192	1/4 ton utility	Cushman	1992
419193	1/4 ton utility	Cushman	1992
419194	1/4 ton utility	Cushman	1992
416195	1/4 ton utility	Cushman	1992
416196	1/4 ton utility	Cushman	1992
94-11579	Trk. 1 ton 4x4	GMC	1980
94-34271	Trk. 1 ton haz. mat.	Chevy	198B
95-28017	Trk. tractor	Kn/wth	1987
97-39107	Trl. 1/2 ton	Performance	1973
97-39218	Trl. 7-1/2 ton	Tag-A-Long	1990
97-38738	Trl. stake	Strick	1967
97-32916	Trl. 301 van	Miller	1979
97-32679	Trl. 20 ton stake	Copco	1975
97-31261	Trl. 20 ton lowload	Copco	1975
97-19479	Trl. 20 ton L/B	Transport	1964
97-33329	Trl. 35 ton L/B	Load King	1979
11-04880	Tow truck	Harlan	1991
11-54078	Tow truck	United	1972
11-04879	Tow truck	Northwestern	1970
12-05983	Crane/warehouse		1987
12-06017	Crane/warehouse	Kar Krane	1971
12-06015	Crane/warehouse	Elwell Parker	1972
13-85770	Forklift (gas)	Mitsubishi	1988
13-85769	Forklift (gas)	Mitsubishi	19BB
13-77614	Forklift (gas)	Hyster	1983
13-16938	Forklift (gas)	Hyster	1986
13-85767	Forklift (gas)	Hyster	1986

**ENCLOSURE NO. 2. PART I (Page 6 of 7)**  
**GOVERNMENT FURNISHED VEHICLES AND EQUIPMENT**

The following is a list of **Government owned Civil Engineering Support Equipment (CESE) and Materials Handling Equipment (MHE)** which are to be maintained under this contract. Detailed data elements of descriptions, i.e., model# and serial number will be provided to the Contractor from activity records if required.

<b><u>USN REGISTRATION #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MFR.</u></b>	<b><u>YEAR</u></b>
13-85771	Forklift (gas)	Mitsubishi	1988
13-28410	Forklift (gas)	Mitsubishi	1988
13-63387	Forklift (gas)	Mitsubishi	1988
13-98688	Forklift (gas)	Baker	1971
13-98689	Forklift (gas)	Allis Chalmers	1974
13-98639	Forklift (gas)	Baker	1971
13-78764	Forklift (gas)	Hyster	1990
13-78765	Forklift (gas)	Hyster	1990
13-44121	Forklift 15,000 lbs.	Clark	1980
13-63394	Forklift 15,000 lbs.	Hyster	1991
13-17468	Forklift 8,000 lbs. diesel	Caterpillar	1986
13-98640	Forklift 4,000 lbs. electric	Yale	1974
13-32082	Forklift 4,000 lbs. electric	Allis Chalmers	N/A
13-32083	Forklift 4,000 lbs. electric	Big Joe	1973
13-92483	Forklift 4,000 lbs. electric	Hyster	1989
13-65051	Forklift 4,000 lbs. electric	Yale	1987
13-63398	Forklift 4,000 lbs. electric	Yale	1987
13-28412	Forklift 4,000 lbs. electric	Yale	1987
13-63391	Forklift 6,000 lbs. electric	Hyster	1987
13-18173	Forklift 6,000 lbs. electric	Allis Chalmers	1981
13-17389	Forklift 6,000 lbs. electric	Pettibone	1985
13-16959	Forklift 6,000 lbs. electric	Hyster	1986
13-99229	Forklift 6,000 lbs. electric	Hustler	1990
13-99230	Forklift 6,000 lbs. electric	Hyster	1990
13-61734	Forklift 6,000 lbs. electric	Yale	1988
13-28411	Forklift 6,000 lbs. electric	Yale	1988
13-41267	Forklift 4,000 lbs. electric	Hyster	1992
13-81676	Forklift 6,000 lbs. electric	Hyster	1989
31-07504	Air compressor 105 cfm	Sullair	1989

**ENCLOSURE NO. 2, PART I (Page 7 of 7)**  
**GOVERNMENT FURNISHED VEHICLES AND EQUIPMENT)**

The following is a list of **Government owned Civil Engineering Support Equipment (CESE) and Materials Handling Equipment (MHE)** which are to be maintained under this contract. Detailed data elements of descriptions, i.e., model# and serial number will be provided to the Contractor from activity records if required.

<b><u>USN REGISTRATION #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MFR.</u></b>	<b><u>YEAR</u></b>
51-77417	Arc welder trl. mtd.	Miller	1990
57-04171	Sweeper, magnetic	Empire	1975
51-14791	Generator port. trl. mtd.	Jetta Power	1968
51-22936	Generator port. trl. mtd.	Onan	1983
51-18323	Generator, diesel skid mtd.	Allis Chalmers	1978
54-07642	Sprayer (pest)	Hahn	1986
453281	Vacuum, rotary self prop	Tennant	2000
48-16943	Tractor, wheel, diesel	Ford	1980
48-17965	Tractor, wheel loader	John Deere	1990
94-30858	Trl. 1/2 ton ply	Dodge	1978
76-00001	Trk. haz. mat.	Pierce	1990
Bicycles	Approximately 50	Schwinn	N/A
N/A	Generators	See Enclosure No.2, Part II	
N/A	Snow Plows (6 ea.)	Meyers	N/A
N/A	Salt Spreaders (4 ea.)	Henderson	N/A

**ENCLOSURE NO. 2, PART II (Page 1 of 5)**  
**GOVERNMENT FURNISHED VEHICLES AND EQUIPMENT**

The following items of equipment that are included in the listing above shall be serviced only upon written request of COR.

<b><u>USN #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>YEAR</u></b>
97-30593	Trailer, Helium	1942
97-38399	Trailer, Boat	1975
97-38974	Trailer, Boat	1989
97-39291	Trailer, Boat	1990
97-38817	Trailer, Tanker 850/2000 Gal.	1985
97-38615	Trailer, Tanker 850/2000 Gal.	1985
97-38816	Trailer, Tanker 850/2000 Gal.	1985
97-29900	Trailer, House	1969
97-38818	Trailer, House	1985
97-38819	Trailer, House	1985
97-38820	Trailer, House	1985
97-38821	Trailer, House	1985
97-38743	Trailer, House	1985
97-38740	Trailer, House	1987
97-30032	Trailer, 4-7 Ton Electric	1968
97-38014	Trailer, 4-7 Ton Electric	1987
97-38744	Trailer, 8-13 Ton Electric	1966
97-38745	Trailer, 8-13 Ton Electric	1966
97-11663	Trailer, 8-13 Ton Electric	1956
97-15431	Trailer, 8-13 Ton Electric	1960
97-15579	Trailer, 8-13 Ton Electric	1960
97-18363	Trailer, 8-13 Ton Electric	1962
97-28774	Trailer, 8-13 Ton Electric	1968
97-30031	Trailer, 8-13 Ton Electric	1968
97-30549	Trailer, 8-13 Ton Electric	1965
97-32781	Trailer, 8-13 Ton Electric	1971
97-34466	Trailer, 8-13 Ton Electric	1968
97-37669	Trailer, 8-13 Ton Electric	1970
97-37699	Trailer, 8-13 Ton Electric	1972

**ENCLOSURE NO. 2, PART II (Page 2 of 5)**  
**GOVERNMENT FURNISHED VEHICLES AND EQUIPMENT**

The following items of equipment that are included in the listing above shall be serviced only upon written request of COR.

<b><u>USN#</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>YEAR</u></b>
385519	Trailer, 1 Ton	1987
385520	Trailer, 1 Ton	1987
97-05136	Trailer, 1 Ton	1952
97-11299	Trailer, 1 Ton	1955
97-14629	Trailer, 1 Ton	1959
97-15894	Trailer, 1 Ton	1960
97-19539	Trailer, 1 Ton	1963
97-19540	Trailer, 1 Ton	1963
97-30431	Trailer, 1 Ton	1962
97-31038	Trailer, 1 Ton	1973
97-18626	Trailer, Instrument	1963
97-31197	Trailer, Instrument	1960
97-32029	Trailer, Instrument	1953
97-38746	Trailer, Instrument	1988
97-38742	Trailer, Instrument	1967
97-38741	Trailer, Instrument	1986
97-39568	Trailer, Instrument	1990
97-38954	Trailer, Instrument	1989
97-38955	Trailer, Instrument	1989
97-39127	Trailer, Electric Instrument	1989
97-39128	Trailer, Electric Instrument	1989
97-30596	Trailer 4,000/5,999 Gal. Tanker	1967
97-30593	Trailer, Helium	1942
97-39997	Trailer, Antenna	1991

**ENCLOSURE NO. 2, PART II (Page 3 of 5)**  
**GOVERNMENT FURNISHED VEHICLES AND EQUIPMENT**

The following items of equipment that are included in the listing above shall be serviced only upon written request of COR.

<b><u>PLANT ACCOUNT #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MANUFACTURER</u></b>	<b><u>MODEL</u></b>	<b><u>YEAR</u></b>	<b><u>SERIAL #</u></b>
-	Chain Saw	-	5100	-	4463AF
314531	Tamper	Thumper	-	-	
-	Generator	Homelite	H63500	-	H12720195
392015	Mud Sucker	ZEA	3P655 -	-	
	Mud Sucker	ZEA	-	-	0101610
318150	Pump (propane)	-	-	-	-
-	Pump (propane)	-	-	-	-
-	Chain Saw	Stihl	024AV -	-	
-	Suction Pump	Briggs & Stratton	-	-	-
38475	Kettle	Reeves	140	1982	-
365051	Mixer	Best	9CM	1987	-
383910	Mixer (mortar)	Mulleu	3-1/2CF	1973	-
361908	Welder	Miller	B/S2-E -	-	
314498	Welder	Miller	B/S2E -	-	
406958	Boat/Motor/Trailer	Lowe John     Boat	MUB20T	1992	-
389631	Trailer	Williams	LRB36 1986	-	
392543	Generator	Generac	DTU323	1985	-
-	Pump	Briggs & Stratton	5522WB	1991	-
405065	Generator	Homelite	3500	-	-
389564	Saw (concrete)	Honda	-	-	-



**ENCLOSURE NO. 2, PART II (Page 4 of 5)**  
**GOVERNMENT FURNISHED VEHICLES AND EQUIPMENT**

The following items of equipment that are included in the listing above shall be serviced only upon written request of COR.

<u>USN# or SER#</u>	<u>DESCRIPTION</u>	<u>MANUFACTURER</u>	<u>DATE</u>
94-12096	Truck, 1/2 ton pick-up	Ford	1981
11-04880	Truck, tow	Harlan	1984
57-04404	Sweeper	FMC	1979
56-14805	Mower, riding	Hustler	1980
57-04171	Magnet	Eriez	1975
54-07642	Sprayer	Hahn	1986
95-24416	Truck, 2-1/2 ton stake	-	1981
95-24668	Truck, 2 ton dump	-	1981
96-39036	Truck, 5 ton dump	-	1984
2535	Thatcher	Nat'l Cap Toro	1970
2919	Aerator	Nat'l Cap Toro	1970
392095	Mower, push type	Ariens	1988
385742	Mower, push type	Ariens	1988
385740	Mower, push type	Ariens	1988
390096	Mower, push type	Ariens	1988
385741	Mower, push type	Ariens	1988
7012074	Trimmer	Shindawa (HT20)	1988
7012059	Trimmer	Shindawa (HT20)	1988
41336	Lawn vacuum	Billy Goat	1986
41337	Lawn vacuum	Billy Goat	1986
400774	Lawn vacuum/blower	Giant Vac	1990
400768	Lawn vacuum/blower	Giant Vac	1990
1613201097	Lawn Edger	Kohler	1987
7526	Rotor tiller	Ariens	1989
N/A	Grass catcher	Exmark	1989
200244B	Mower, walk behind	Exmark	1984
87081411	Mower, walk behind	Exmark	1984
384869	Mower, riding	Ariens	1988
392097	Mower, riding	Ariens	1989
N/A	Utility Trailer	N/A	1988

**ENCLOSURE NO. 2, PART II (Page 5 of 5)**  
**GOVERNMENT FURNISHED VEHICLES AND EQUIPMENT**

The following items of equipment that are included in the listing above shall be serviced only upon written request of COR.

<b><u>USN# or SER#</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MANUFACTURER</u></b>	<b><u>DATE</u></b>
88392	Blower, snow	Ariens	1987
88483	Blower, snow	Ariens	1987
88473	Blower, snow	Ariens	1987
88400	Blower, snow	Ariens	1987
6020977	Blower, snow	Ariens	1987
6020976	Blower, snow	Ariens	1987
6020980	Blower, snow	Ariens	1987
6020978	Blower, snow	Ariens	1987
222270417	Saw, chain	Still (026)	N/A
315843	Saw, chain	Echo (C528DEP)	N/A

NOTE: All the above equipment must be maintained by the Contractor.

**ENCLOSURE NO. 2, PART III (Page 1 of 1)**  
**GOVERNMENT FURNISHED VEHICLES AND EQUIPMENT**

**Generators: Plant Installed Equipment Maintained on a Semi-Annual Basis and fueled as needed.**

<b><u>BLDG</u></b>	<b><u>SIZE</u></b>	<b><u>FUEL TYPE</u></b>
3	30 KW	Diesel
A-11	150KW	Diesel
12	30 KW	Diesel
30	200KW	Diesel
34	50 KW	Diesel
36	40 KW	Diesel
42	155KW	Diesel
43	40 KW	Diesel
53	100KW	Diesel
56	50 KW	Diesel
A69	40 KW	Diesel
72	30 KW	Diesel
97	100KW	Diesel
149	150KW	Diesel
207	20 KW	Diesel
208	30 KW	Diesel
210(1)	1100KW	Diesel
210(2)	1100KW	Diesel
215	110KW	Diesel
215	Fire Pump	Diesel
216	85 KW	Natural Gas
222	30 KW	Diesel
250	230KW	Diesel
256	30 KW	Diesel

**ENCLOSURE NO. 3, PART I (Page 1 of 8)**  
**Vehicles and Equipment Assignment**

**Part I - CESE And MHE For Government Use Only (Class "B" Assignments)**

<b><u>USN REGISTRATION</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MFR.</u></b>	<b><u>YEAR</u></b>
Future	Truck, 1/2 Ton Pickup	Chev.	1991
525735	Truck, 1/2 Ton Pickup	Chev.	1991
525736	Truck, 1/2 Ton Pickup	Chev.	1991
525737	Truck, 1/2 Ton Pickup	Chev.	1991
94-05669	Truck, 1/2 Ton Pickup	Dodge	1978
94-12091	Truck, 1/2 Ton Pickup	Ford	1981
94-16814	Truck, 1/2 Ton Pickup	Dodge	1984
94-16815	Truck, 1/2 Ton Pickup	Dodge	1984
94-24438	Truck, 1/2 Ton Pickup	Dodge	1985
94-24439	Truck, 1/2 Ton Pickup	Dodge	1985
94-33394	Truck, 1/2 Ton Pickup	Chev.	1987
94-36422	Truck, 1/2 Ton Pickup	Dodge	1989
94-41061	Truck, 1/2 Ton Pickup	Dodge	1991
525738	1/4 Ton Utility	GMC	1991
524734	1/4 Ton Utility	Dodge	1990
94-06796	Truck, Van Panel	Dodge	1978
94-08049	Truck, Van Panel	Dodge	1980
94-14204	Truck, Van Panel	Dodge	1982
94-14207	Truck, Van Panel	Dodge	1982
94-33375	Truck, Van Panel	Chev.	1987
94-31302	Truck, Van Panel	Chev.	1988
94-31350	Truck, Van Compact	Chev.	1988
93-19810	Truck, Van Window	Dodge	1984
93-19811	Truck, Van Window	Dodge	1984
93-18319	Truck, Van Window	Dodge	1980
94-16739	Truck, Van Window	Chev.	1983
95-27545	Truck, Stake 2 Ton	Int	1988
95-25997	Truck, Stake 2 Ton	Int	1985
95-20160	Truck, Van 2 Ton	Dodge	1973
95-25476	Truck, Van 2 Ton	GMC	1984
94-50009	Truck, Step Van	Chevy	1992

**ENCLOSURE NO. 3, PART I (Page 2 of 8)**  
**Vehicles and Equipment Assignment**

**Part I - CESE and MHE for Government Use Only (Class "B" Assignments)**

<b><u>USN REGISTRATION</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MFR.</u></b>	<b><u>YEAR</u></b>
95-25480	Truck, 2-1/2 Ton Stake	GMC	1984
95-28626	Truck, 2-1/2 Ton Stake	Ford	1991
96-35337	Truck, Stake 5 Ton	Dodge	1976
96-41911	Truck, Stake 5 Ton	GMC	1988
94-24440	Truck, Telephone Maint.	Chevrolet	1986
91-07205	Mobile Labs	Ford	1987
91-06240	Mobile Labs	Dodge	1978
91-06281	Mobile Labs	Dodge	1978
94-09003	Mobile Labs	Dodge	1980
95-24992	Mobile Labs	Dodge	1978
94-16395	Truck, 1/2 Ton Electric	Dodge	1984
94-89775	Truck, 1/2 Ton Electric	Chevrolet	1973
94-07579	Truck, 1/2 Ton Electric	Ford	1978
94-98012	Truck, 1/2 Ton Electric	Chevrolet	1976
93-19447	Truck, 1/2 Ton Electric	Dodge	1984
94-23988	Truck, 3/4 Ton Electric	Dodge	1978
93-18318	Truck, 3/4 Ton Electric	Dodge	1980
94-24490	Truck, 3/4 Ton Electric	Dodge	1986
94-33950	Truck, 3/4 Ton Electric	Chevrolet	1985
94-37455	Truck, 3/4 Ton Electric	Chevrolet	1988
94-04281	Truck, 1 Ton Electric	Dodge	1976
94-4282	Truck, 1 Ton Electric	Ford	
94-47929	Truck, 1 Ton Electric	Dodge	1991
96-44717	Truck, 5 Ton Electric	Ford	1991
95-28225	Truck, 5 Ton Electric	IHT	1976
96-36662	Truck, 5 Ton Electric	GMC	1976
94-31015 (Pax River)	Golf Carts (Burden Carrier)	Nolan	1986
94-31016 (Pax River)	Golf Carts (Burden Carrier)	Nolan	1986
94-31017 (Pax River)	Golf Carts (Burden Carrier)	Nolan	1986
94-41179	Golf Carts (Burden Carrier)	GMC	1988

**ENCLOSURE NO. 3, PART I (Page 3 of 8)**  
**Vehicles and Equipment Assignment**

**Part I - CESE and MHE for Government Use Only (Class "B" Assignments)**

<b><u>USN REGISTRATION</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MFR.</u></b>	<b><u>YEAR</u></b>
94-31012	Golf Carts (Burden Carrier)	Taylor Dunn	1986
94-31013	Golf Carts (Burden Carrier)	Cushman	1986
96-45024	Truck, 5 Ton Elect.	Ford	1992
94-31014	Golf Carts (Burden Carrier)	Cushman	1986
94-39448	Golf Carts (Burden Carrier)	GMC	1988
94-39449	Golf Carts (Burden Carrier)	GMC	1988
94-39450	Golf Carts (Burden Carrier)	GMC	1988
94-39835	Golf Carts (Burden Carrier)	GMC	1988
94-39836	Golf Carts (Burden Carrier)	GMC	1988
94-39837	Golf Carts (Burden Carrier)	GMC	1988
94-40020	Golf Carts (Burden Carrier)	Taylor Dunn	1988
94-39838	Golf Carts (Burden Carrier)	Taylor Dunn	1988
94-41660	Golf Carts (Burden Carrier)	Taylor Dunn	1987
94-41180	Golf Carts (Burden Carrier)	GMC	1988
94-42616	Golf Carts (Burden Carrier)	Cushman	1989
94-42617	Golf Carts (Burden Carrier)	Cushman	1989
94-42618	Golf Carts (Burden Carrier)	Cushman	1989
94-25837	Golf Carts (Burden Carrier)	GMC	1987
94-25840	Golf Carts (Burden Carrier)	Cushman	1987
94-21626	Golf Carts (Burden Carrier)	Cushman	1987
94-44994	Golf Carts (Burden Carrier)	Taylor Dunn	1990
397640	Golf Carts (Burden Carrier)	Club Car	1990
400756	Golf Carts (Burden Carrier)	Taylor Dunn	1990
400759	Golf Carts (Burden Carrier)	Taylor Dunn	1990
400777	Golf Carts (Burden Carrier)	Cushman	1990
403036	Golf Carts (Burden Carrier)	Cushman	1991
403039	Golf Carts (Burden Carrier)	Cushman	1991
406947	Golf Carts (Burden Carrier)	Club Car	1991
406941	Golf Carts (Burden Carrier)	Cushman	1991

**ENCLOSURE NO. 3, PART I (Page 4 of 8)**  
**Vehicles and Equipment Assignment**

**Part I - CESE and MHE for Government Use Only (Class "B" Assignments)**

<b><u>USN REGISTRATION</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MFR.</u></b>	<b><u>YEAR</u></b>
406942	Golf Carts (Burden Carrier)	Cushman	1991
406943	Golf Carts (Burden Carrier)	Cushman	1991
406944	Golf Carts (Burden Carrier)	Cushman	1991
406945	Golf Carts (Burden Carrier)	Cushman	1991
406951	Golf Carts (Burden Carrier)	Cushman	1991
406952	Golf Carts (Burden Carrier)	Cushman	1991
406953	Golf Carts (Burden Carrier)	Cushman	1991
416222	Golf Carts (Burden Carrier)	Mitsubishi	1992
416221	Golf Carts (Burden Carrier)	Cushman	1992
416220	Golf Carts (Burden Carrier)	Cushman	1992
416227	Golf Carts (Burden Carrier)	Cushman	1992
410192	Golf Carts (Burden Carrier)	Cushman	1992
410193	Golf Carts (Burden Carrier)	Cushman	1992
410194	Golf Carts (Burden Carrier)	Cushman	1992
410195	Golf Carts (Burden Carrier)	Cushman	1992
410196	Golf Carts (Burden Carrier)	Cushman	1992
94-11579	Truck, 4x4 Van 4 Door	Chevrolet	1980
94-34271	Truck, 1 Ton Hazardous Mat.	Chevrolet	1988
94-44911	Truck, 1 Ton Step Van	GMC	1991
95-28017	Truck, Tractor	Kenworth	1987
385519	Trailer, 1/4 Ton	Texas-Bragg	1987
385520	Trailer, 1/4 Ton	Texas-Bragg	1987
97-39107	Trailer, 1/4 Ton	Performance	1989
97-39218	Trailer, 7-1/2 Ton	Centerville	1990
97-30593	Trailer, Helium	Helium	1942
97-38399	Trailer, Boat	Dalewood	1975
97-38974	Trailer, Boat	Shoreline	1989
97-39291	Trailer, Boat	Haul-Rite	1990
97-38738	Trailer, Stake	Strick Corp	1967
97-38817	Trailer, Tank 850 Gal.	Bond Lumber	1985

**ENCLOSURE NO. 3, PART I (Page 5 of 8)**  
**Vehicles and Equipment Assignment**

**Part I - CESE and MHE for Government Use Only (Class "B" Assignments)**

<b><u>USN REGISTRATION</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MFR.</u></b>	<b><u>YEAR</u></b>
97-38815	Trailer, Tank 850 Gal.	Bond Lumber	1985
97-38816	Trailer, Tank 850 Gal.	Bond Lumber	1985
97-29900	Trailer, Tank 850 Gal.	Coastal	1969
97-38818	Trailer, Tank 850 Gal.	Bond Lumber	1985
97-38819	Trailer, Tank 850 Gal.	Bond Lumber	1985
97-38820	Trailer, Tank 850 Gal.	Bond Lumber	1985
97-38821	Trailer, Tank 850 Gal.	Bond Lumber	1985
97-38740	Trailer, Tank 850 Gal.	Bond Lumber	1987
97-38743	Trailer, Tank 850 Gal.	Omni	1986
97-30032	Trailer, 4-7 Ton Electric	Ivey	1968
97-38014	Trailer, 4-7 Ton Electric	Penn	1987
97-38744	Trailer, 8-13 Ton Electric	Loadcraft	1966
97-38745	Trailer, 8-13 Ton Electric	Loadcraft	1966
97-11663	Trailer, 8-13 Ton Electric	White	1956
97-15431	Trailer, 8-13 Ton Electric	Dorsey	1960
97-15579	Trailer, 8-13 Ton Electric	Great Dane	1960
97-18363	Trailer, 8-13 Ton Electric	Kentucky	1962
97-28774	Trailer, 8-13 Ton Electric	Pritchard King	1968
97-30031	Trailer, 8-13 Ton Electric	Diamond	1968
97-30549	Trailer, 8-13 Ton Electric	Wells	1965
97-32781	Trailer, 8-13 Ton Electric	General	1971
97-34466	Trailer, 8-13 Ton Electric	Highway	1968
97-37669	Trailer, 8-13 Ton Electric	Dorsey	1972
97-37699	Trailer, 8-13 Ton Electric	Fontain	1972
97-05136	Trailer, 14 Ton Electric	Fruehauf	1952
97-11299	Trailer, 14 Ton Electric	Erco	1955
97-14629	Trailer, 14 Ton Electric	-	1959
97-15894	Trailer, 14 Ton Electric	Fruehauf	1960
97-19539	Trailer, 14 Ton Electric	Kentucky	1963



**ENCLOSURE NO. 3, PART I (Page 6 of 8)**  
**Vehicles and Equipment Assignment**

**Part I - CESE and MHE for Government Use Only (Class "B" Assignments)**

<b><u>USN REGISTRATION</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MFR.</u></b>	<b><u>YEAR</u></b>
97-19540	Trailer, 14 Ton Electric	Kentucky	1963
97-30431	Trailer, 14 Ton Electric	Fruehauf	1962
97-31038	Trailer, 14 Ton Electric	Fruehauf	1973
97-18626	Trailer, Instrument	Watson	1963
97-31197	Trailer, Instrument	Kingham	1960
97-32029	Trailer, Instrument	Copco	1953
97-38741	Trailer, Instrument	Arness	1986
97-38742	Trailer, Instrument	Strick	1967
97-38746	Trailer, Instrument	Fruehauf	1988
97-39568	Trailer, Instrument	Arnes	1990
97-38954	Trailer, Electric Instrument	AFC	1989
97-38955	Trailer, Electric Instrument	AFC	1989
97-39127	Trailer, Electric Instrument	Satelite	1989
97-39128	Trailer, Electric Instrument	Satelite	1989
97-30596	Trailer, Tanker 4000/5999	Standard	1967
11-54078	Tow Truck	Harlan	1972
11-54079	Tow Truck	NorthWestern	1970
12-00710	Crane, Warehouse	Vanguard	1959
97-39997	Trailer, Antenna	?	1991
12-06016	Crane Warehouse	Kar-Krane	1971
12-06017	Crane Warehouse	Kar-Krane	1971
12-06015	Crane Warehouse	Elwell-Parker	1972
13-85770	Forklift, Gas (6,000 lb.)	Mitsubishi	1988
13-85769	Forklift, Gas (6,000 lb.)	Mitsubishi	1988
13-77614 (Quantico Va.)	Forklift, Gas (6,000 lb.)	Hyster	1983
13-16938	Forklift, Gas (6,000 lb.)	Hyster	1986
13-85767	Forklift, Gas (6,000 lb.)	Hyster	1986
13-85771	Forklift, Gas (6,000 lb.)	Mitsubishi	1988
13-28410	Forklift, Gas (6,000 lb.)	Mitsubishi	1988
13-63387	Forklift, Gas (6,000 lb.)	Mitsubishi	1988

**ENCLOSURE NO. 3, PART I (Page 7 of 8)**  
**Vehicles and Equipment Assignment**

**Part I - CESE and MHE for Government Use Only (Class "B" Assignments)**

<b><u>USN REGISTRATION</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MFR.</u></b>	<b><u>YEAR</u></b>
13-98688	Forklift, Gas (6,000 lb.)	Baker	1971
13-98689	Forklift, Gas (6,000 lb.)	A/C	1974
13-98639	Forklift, Gas (6,000 lb.)	Baker	1971
13-78764	Forklift, Gas (6,000 lb.)	Hyster	1990
13-78765	Forklift, Gas (6,000 lb.)	Hyster	1990
13-44121	Forklift, 8,000-15,000 lb.	Clark	1980
13-63394	Forklift, 8,000-15,000 lb.	Hyster	1991
13-17468	Forklift, 8,000-15,000 lb.	Clark	1986
13-98640	Forklift, Electric 2,000-4,000 lb.	Yale	1974
13-32082	Forklift, Electric 2,000-4,000 lb.	LTS	1974
13-32083	Forklift, Electric 2,000-4,000 lb.	Big Joe	1973
13-92483	Forklift, Electric 2,000-4,000 lb.	Hyster	1989
13-65051	Forklift, Electric 2,000-4,000 lb.	Yale	1987
13-63398	Forklift, Electric 2,000-4,000 lb.	Yale	1987
13-28412 (Bldg. 256)	Forklift, Electric 2,000-4,000 lb.	Yale	1987
13-63391	Forklift 5,000-8,000 lb.	Hyster	1987
13-18173 (CBD)	Forklift 5,000-8,000 lb.	A/C	1981
13-17389	Forklift 5,000-8,000 lb.	Pettibone	1985
13-16959	Forklift 5,000-8,000 lb.	Hyster	1986
13-99229	Forklift 5,000-8,000 lb.	Hyster	1990
13-99230	Forklift 5,000-8,000 lb.	Hyster	1990
13-41267	Forklift 5,000-8,000 lb.	Hyster	1992
13-81676	Forklift 5,000-8,000 lb.	Hyster	1989
13-61734	Forklift 5,000-8,000 Lbs.	Yale	1988
13-28411	Forklift 5,000-8,000	Yale	1988
31-07504*	Air Compressor	Sullair	1989
44-02853	Graden	CAT	1967

\* Use by Govt. & Contractor

**ENCLOSURE NO. 3, PART I (Page 7 of 8)**  
**Vehicles and Equipment Assignment**

**Part I - CESE and MHE for Government Use Only (Class "B" Assignments)**

<b><u>USN REGISTRATION</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MFR.</u></b>	<b><u>YEAR</u></b> 51-77417
48-16943*	Tractor, Garden	Ford	1981
48-17965*	Tractor, Front End Loader	J/D	1990
51-14791	Generator, Portable 30K	Jeta	1968
51-22936	Generator, Portable 30K	Onan	1983
51-18323	Generator, Portable 60K	Fermont	1978
94-30858	Truck, Fire-Cargo	Dodge	1980
76-00001	Truck, Hazardous Mat.	Pierce	1990
82-04260	Crane, 50 Ton	P&H	1975

\* Use by Govt. & Contractor

**ENCLOSURE NO. 3, PART II (Page 1 of 2)**  
**Vehicles and Equipment Assignment**

**Part I - CESE and MHE for Government Use Only (Class "B" Assignments)**

<b><u>USN REGISTRATION</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MFR.</u></b>	<b><u>YEAR</u></b>
94-44954*	Truck, 1/2 Ton Pickup	Dodge	1990
94-44955	Truck, 1/2 Ton Pickup	Dodge	1990
94-16756	Truck, 1 Ton Pickup	Dodge	1984
94-14206	Truck, Panel Compact	Dodge	1982
94-24491	Truck, Panel Compact	Dodge	1986
94-41215	Truck, Panel Compact	Dodge	1990
94-47886	Truck, Panel Compact	Dodge	1991
93-23221	Truck, Van Compact Window	Chevrolet	1988
93-23953	Truck, Van Compact Window	Dodge	1987
93-25665	Truck, Van Compact Window	Dodge	1990
93-27030	Truck, Van Compact Window	Dodge	1990
93-20094	Truck, Van Compact Window	Dodge	1985
95-24668	Truck, Dump 2-1/2 Ton	International	1981
96-39036	Truck, Dump 5 Ton	IH	1984
95-27546	Truck, 2 Ton Van	GMC	1988
95-28770	Truck, 2-1/2 Ton Stake	Ford	1992
96-35082	Truck, Tractor 7-1/2 Ton	International	1975
96-44422	Truck, Tractor 7-1/2 Ton	Ford	1991
96-36915	Truck, Wrecker 5 Ton	GMC	1979
97-32916	Trailer, 301 Semi Van	GMC	1979
97-32679	Trailer, 20 Ton Stake	GMC	1976
97-31261	Trailer, 15-20 Ton Low Bed	GMC	1975
97-19479	Trailer, 15-20 Ton Low Bed	GMC	1965
97-33329	Trailer, 31-35 Ton Low Bed	GMC	1979
31-07504**	Air Compressor, 105 CFM	Sullair	1984
48-16943**	Tractor, Garden	-	1981
48-17965	-	-	

\* Equipped for Transporting Explosives.

\*\* Contractor & Government Use.

**ENCLOSURE NO. 3, PART II (Page 2 of 2)**  
**Vehicles and Equipment Assignment**

**Part III - CESE and MHE for Government and Contractor Use (Class "C" Assignments)**

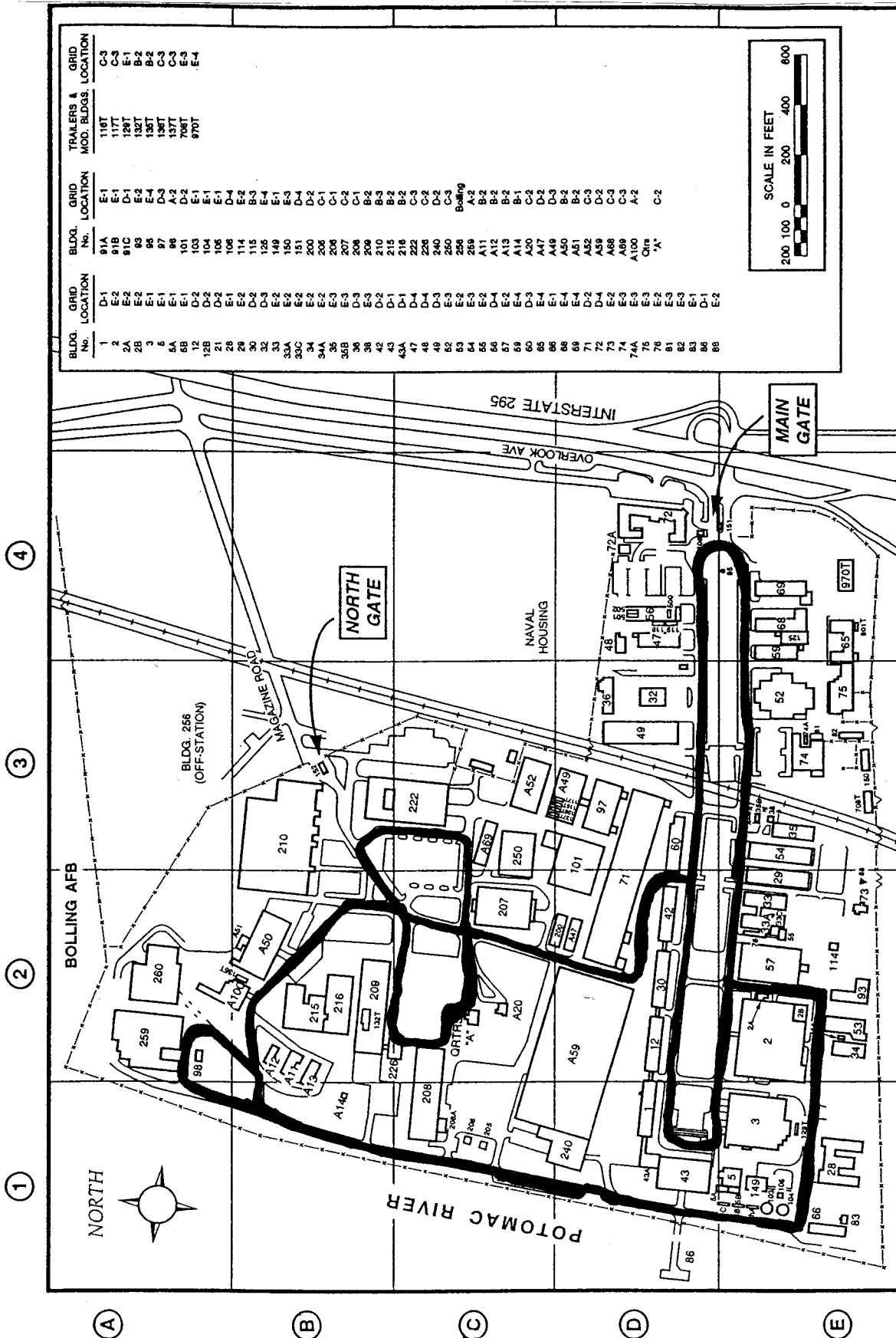
**USN REGISTRATION**

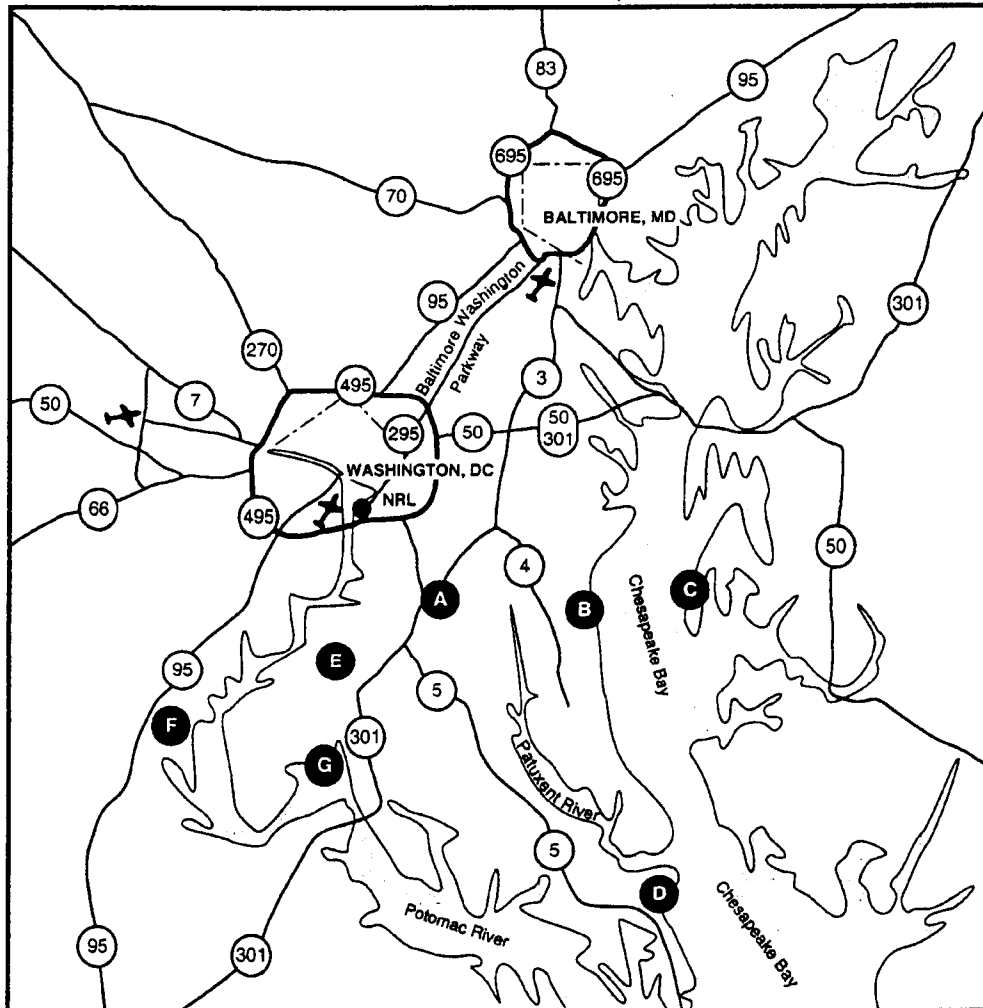
**DESCRIPTION**

94-16756*	Truck, Cargo Pickup
95-24416	Truck, 2 Ton Stake
94-12096	Truck, Pickup
Unnumbered	Trailer, 1-1/2 Ton
56-14805	Lawn Mower
11-03798	Tow Truck
57-04171	Sweeper, Magnet
54-07642	Sprayer, Pesticide
57-04404	Sweeper, Rotary - Self Propelled

\* Vehicle used for providing services for service desk.

**ENCLOSURE NO. 4 (Page 1 of 1)**  
 (Station Map Showing Bus Route Here)



**ENCLOSURE NO. 5 (Page 1 of 2)****LOCATION OF PRINCIPAL FIELD STATIONS**

<u>Location</u>	<u>Approximate Mileage from NRL Washington</u>
A - Brandywine, MD	28
B - Chesapeake Bay Section, Chesapeake Beach, MD	40
C - Tilghman Island, MD	110
D - Patuxent River (MD) Naval Air Station	64
E - Pomonkey, MD	20
F - Midway Research Center, Quantico, VA	38
G - Blossom Point, MD	40

**ENCLOSURE NO. 5 (Page 2 of 2)**

**LOCATION OF PRINCIPAL FIELD STATIONS**

**DIRECTIONS TO NRL PRINCIPAL FIELD SITES**

**A - Brandywine, MD.** Take I-295 south to the Capital Beltway (I-95), proceed north on I-95, take Beltway exit 7 (MD Rte 5) south to MD Rte 381. Turn left onto Rte 381 and proceed east to Air Force Rd. Turn right onto Air Force Rd., proceed about  $\frac{3}{4}$  of a mile, NRL Field Site is on the right.

**B - Chesapeake Bay Section.** Take I-295 south to the Capital Beltway (I-95), proceed north on I-95, take exit 11 (MD Rte 4) east to MD Rte 260, turn left onto Rte 260 and proceed until it dead ends into MD Rte 261, turn right onto Rte 261 and proceed south approximately 3 miles, the entrance to the Field Site will be on the left.

**C - Tilghman Island.** Take I-295 south to the Capital Beltway (I-95), proceed north on I-95, to exit 19 east (Rte 50) till it merges with Rte 301 at Bowie MD, continue on Route 50/301 and cross the Bay Bridge, stay on Rte 50 east to Easton MD, turn right onto Rte 33, stay on Rte 33 west until you reach the Field Site.

**D - Patuxent River Naval Air Station.** Take I-295 south to the Capital Beltway (I-95), proceed north on I-95, take Beltway exit 7 (MD Rte 5) south. Maryland Rte 5 merges with Rte 301. Continue south on Rte 301 to Waldorf and turn left onto Rte 5, proceed south on route 5 until it becomes MD Rte 235, continue south on Rte 235. The Patuxent River Naval Air Station is on the left side of the road as you enter the town of Lexington Park.

**E - Pomonkey, MD.** Take I-295 south to route 210 south, proceed south on route 210 to Bryans Rd., turn left onto MD Rte 227 (Livingston Rd.), proceed on Rte 227 until it becomes route 224 at the intersection of routes 227 and 224, proceed on Rte 224 for approximately .5 miles. Turn left onto Bumpy Oak Rd., proceed south to the NRL sign on the right side of the road, turn right to enter the site.

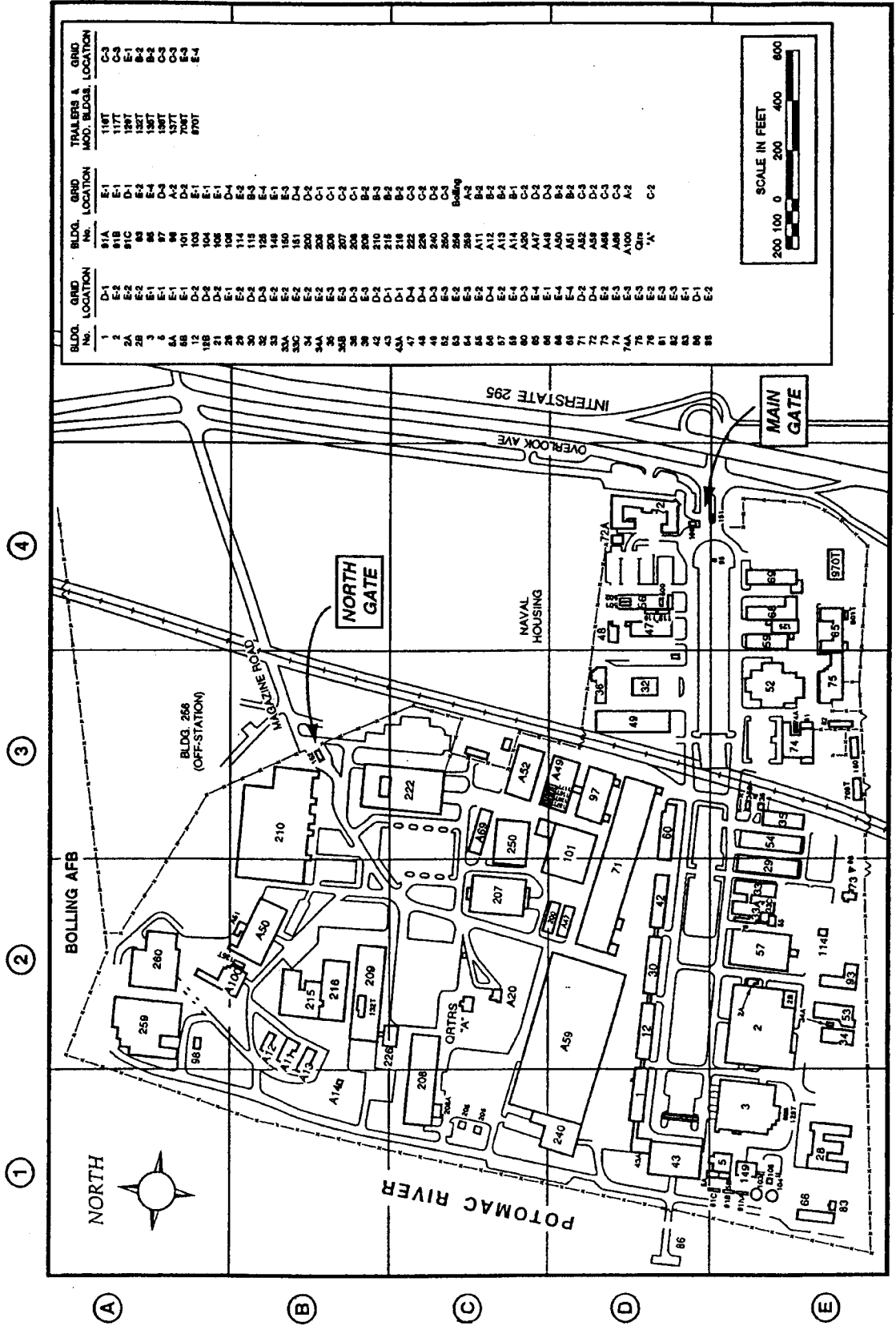
**F - Midway Research Center, Quantico, VA.** Take I-295 south to I-95 south, proceed south to the 2<sup>nd</sup> Quantico exit 49, proceed to the bottom of the exit ramp and turn left onto Russell Rd., stay on Russell Rd. to the exit for Rte 1 south, take Rte 1 south to Boswells Corner (the first traffic light) and turn left onto Rte 637 (Telegraph Rd.), stay on Telegraph Rd. for about a mile, turn right onto Midway Island Rd., the Field Site is on the right.

**G - Blossom Pt., MD.** Take I-295 south to the Capital Beltway (I-95), proceed north on I-95, take Beltway exit 7 (MD Rte 5) south. Rte 5 merges with Rte 301. Continue south on Rte 301 to LaPlata, MD. Turn right onto MD Rte 6, proceed on Rte 6 to Blossom Pt. Rd., turn left onto Blossom Pt. Rd., proceed south until you see the NRL sign and turn left, the Field Site is straight ahead.



**ENCLOSURE NO. 6 (Page 1 of 1)**

**NRL SITE PLAN**



**ENCLOSURE NO. 7 (Page 1 of 1)**

**ABBREVIATIONS**

**ABBREVIATION**

**TITLE**

CESE	Civil Engineering Support Equipment
COR	Contracting Officer's Technical Representative
MHE	Material Handling Equipment
NAVAIR	Naval Air Systems Command
NAVFACENGCOM	Naval Facilities Engineering Command
NAVSEA	Naval Sea Systems Command
NRL	Naval Research Laboratory
OPNAVINST	Chief of Naval operations
SECDEF	Secretary of Defense
TM	Technical Monitor

**ENCLOSURE 8 (Page 1 of 5)**  
**EQUIPMENT LIST**

<b><u>QTY</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MANUFACTURER</u></b>	<b><u>MODEL/ PART#</u></b>	<b><u>SERIAL#</u></b>	<b><u>BAR CODE</u></b>
1	IGNITION ANALYZER	OTC	7220K	N/A	
2	DRILL-DRIVEN PUMP	TEEL	IP866	N/A	
1	3/8 ANGLE DRILL	B&D	6016 4050		
1	COMPRESSION TESTER	PROTO	CTR-10	N/A	
1	TUBING TOOL KIT	IMPERIAL	375-FS	N/A	
1	BRAKE DRUM MICROMETER	AAMCO	850	N/A	
1	FUEL PRESSURE VACUUM TESTER	ALLEN	N/A	N/A	
1	OIL PRESSURE TESTER	S&G	34450		
1	CHARGING SYSTEM ANALYZER	OTC	7200		
1	PRECISION METER CALETRO ELEC	010916			
1	HAND TACHOMETER	STEWART- WARNER	757-W		
1	AIR GAUGE	ACME	023		
1	PISTON RING COMPRESSOR	ELBEE MFG CO	3-3/16		
1	PISTON RING COMPRESSOR	ELBEE MFG CO	3-1/3 3.3		
1	PISTON RING COMPRESSOR	ELBEE MFG CO	3-3/4		
1	HYD PRESSURE GAUGE 0-300	MARSH	R-12		
1	ANTI-FREEZE TESTER	TRW	670226		
1	LANTERN LIGHT	BIG BEAM	700A		
2	BRAKE ROTOR SILENCE BAND	AAMCO	6920		
1	TAP AND DIE SET	N/A	40 PC		
1	HELICOIL KIT 7/16-14	HELICOIL	5521-7		
1	HELICOIL KIT 3/8-16	HELICOIL	5521-6		
1	HELICOIL KIT 1/2-20	HELICIL	5528-8		
2	ALLEN SOCKETS (METRIC)	EASCO	N/A		
1	SET TORX SOCKETS	EASCO	N/A		
1	CHA3N WnM (TWO TON)	TUGIT	N/A		
1	VALVE PULLER	BISHMAN	811		
1	VALVE SEAT PULLER	N/A	810		
1	GEAR JACK	N/A	N/A		
1	1/2-FOUR-WAY LUG WRENCH	N/A	T90		
1	POLISHER ELEC	B&D	100		
1	11/2 DRIVE EXTENSION 10"	B&D	38293		
1	AXLE NUT SOCKET 3-33/8	N/A			
1	AXLE NUT SOCKET 3-33/9	N/A			
1	SOCKET 13/4-3/4 DRIVE	N/A			
2	1/2 ROUND FILE 12"	N/A			
1	1/2 FLAT FILE 12"	N/A	N/A		
1	1/2 BASTARD FLAT FILES 12"	N/A	N/A		
2	1/2 BASTARD FLAT FILES 24"	N/A	N/A		
2	15" FLAT FILES	N/A	N/A		
1	10" FLAT BASTARD FILE	N/A	N/A		
1	CAULKING GUN	N/A	N/A		
2	WOODEN FILE HANDLES	N/A	N/A		

**ENCLOSURE 8 (Page 2 of 5)**  
**EQUIPMENT LIST**

<b><u>QTY</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MANUFACTURER</u></b>	<b><u>MODEL/ PART#</u></b>	<b><u>SERIAL#</u></b>	<b><u>BAR CODE</u></b>
1	3-1/4 AXLE NUT SOCKET	N/A	N/A		
1	KING PIN PRESS	N/A	CG230		
1	CHAIN LINK TOOL	H.K. PORTER	N/A	N/A	
1	TUBE BENDER	IMPERIAL	364FH		
		BRASS			
1	SPANNER WRENCH	DEMPSTER	BX347		
1	SPANNER WRENCH	DEMPSTER	BX348		
1	BOLT CUTTER #3	H.K. PORTER	N/A	N/A	
1	STEEL STAMP SET 3/16	HOGGSON	N/A		
1	STEEL STAMP SET 1/8	R. BOKER	N/A		
1	STEEL STAMP SET 1/4	N/A	N/A		
1	STEEL STAMP SET 1/8	YOUNG BROS	5110-		
			2890006		
1	STEEL STAMP SET 1/8	YOUNG BROS	5110-		
			2890002		
1	JUMPER CABLES (SET) 12'	ETRON	420P		
1	TOE GAUGE AAMCO	2630			
1	AIR IMPACT 3/4"	CHI-PNMT	606B		
2	3/4" DRIVE IMPACT SOCKETS	N/A	N/A		
1	3/4" DRIVE IMPACT SOCKETS SET	WALDON			
1	DIESEL COMPRESSION GAUGE	MARSH	P9026		
1	BUSHING REMOVAL KIT	KD	31430		
1	PULLEY PULLER	KD	2897		
1	VALVE SPRING COMPRESSOR	LISLE	CF-49A		
1	NUT CRACKER	N/A	N/A		
1	CHAIN PIPE CUTTER	A/D	2031		
1	VALVE KEY INSTALLER	WILDE	676		
1	VALVE LIFTER PULLER	KD	2079		
1	VALVE LAPPING TOOL	KD	505		
1	BRAKE CYL HONE	DK	265		
1	COMPRESSION TESTER	HARTRIDGE	99-800		
1	COMPRESSION TESTER	ALLEN	8340		
1	BRAKE CYL HONE	AAMCO	350		
1	BRAKE CYL HONE	AAMCO	950		
1	COME-A-LONG	DAYTON	2Z449C		
1	FIRST AID KIT	CHAMP	9-982		
1	GREASE PUMP	BLACRANK	763-177464		
1	IMPACT ADAPTOR 3/4-1"	PROTO	07655		
1	SOCKET, IMPACT 2-1/16	PROTO	10033		

**ENCLOSURE 8 (Page 2 of 5)**  
**EQUIPMENT LIST**

<b><u>QTY</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MANUFACTURER</u></b>	<b><u>MODEL/ PART#</u></b>	<b><u>SERIAL#</u></b>	<b><u>BAR CODE</u></b>
1	SPANNER WRENCH	PROTO	C483		
1	METAL SHEARS	HIT	301LE		
1	RAD PRESSURE TEST ADAPTOR	STANT	A450		
1	DIAL INDICATOR GAUGE KIT	RANDALL	1-1000		
1	WIRE GAUGE SET	HARTIC	N/A		
1	SEAL INSTALLER	CATIPILER	8137548		
1	SEAL INSTALLER	NATIONAL	99387		
1	BOTTLE JACK 1.5 TON	MITSUBISHI	NPD1.5	N/A	
1	DIAL CALIPER	N/A	66222568	N/A	
1	10 PC SHACKLE STUD TOOL	BLACKHAWK	2-196	N/A	
1	BRAKE GAUGE	AAMCO	N/A	1750	
1	BUSHING REMOVE KIT	USA	875	N/A	
1	6 PC MICROMETER SET	LUSKIN			
1	DISC ROT. BALL JOINT GAUGE	CRTL-TOOL	6450		
1	RANGE DIAL INDICATOR SET	CRTL-TOOL	6410		
1	VACUUM GAUGE	SUN	0338-0013		
1	PIPE CUTTER	KD	2031		
1	DIAL INDICATOR MOUNT	STICKNEY	N/A		
1	COOLING SYSTEM TESTER	STANT	54-255A		
1	TORQUE WRENCH 1/2" 100'LB	PLOMB	5402		
1	BATTERY CHARGER	SILVER BEAUTY	8250	12996613	
1	WET-DRY VAC	SHOP VAC CORP	500A		
1	VAT 40 TESTER	SUN	PT540	0884L2784	
1	VACUUM PUMP (AC)	ROBINAIR	15102A	7404	
1	BODY JACK	WALKER	93107		
1	WHEEL ALIGN SET	BEAR	603	819	
1	COME-A-LONG (CABLE)	MADM-POW-R_ PULL	1445		
1	IMPACT WRENCH ELEC HD 3/4	B&D	625	3805323	
1	AIR IMPACT WRENCH 1/2	B&D	N/A	N/A	
1	3/8 ELEC DRILL	B&D	7204	8529	
1	AIR IMPACT WRENCH 3/4	CHI-PNEMTC	606A	N/A	
1	DRILL ELEC 1/4	B&D	1075-67	2120081	
1	ELECTRO TACHMETER	ELECTRO PROC	RM2		
1	SOLDER GUN	WELLER	0550		
1	MUFFLER GUN-AIR	B&D	2655901		
1	SEAL INSTALLER TOOL	NAT OIL SEAL	RD287		
1	TORQUE WRENCH 3/4-300 LBS	STURTEVANT	N/A		
1	2-9/16 SOCKET	OTC	1904		
1	3/4 DRIVE EXT	BONNEY	4290		
1	SOCKET 4-1/8 - 6PT	BWI	M-1915		
1	SOCKET 2-15/16 - 12PT	ARMSTRONG	X1294		

**ENCLOSURE 8 (Page 3 of 5)**  
**EQUIPMENT LIST**

<b><u>QTY</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MANUFACTURER</u></b>	<b><u>MODEL/ PART#</u></b>	<b><u>SERIAL#</u></b>	<b><u>BAR CODE</u></b>
1	SOCKET 2-15/16 - 6PT	PROTO	N/A		
1	SOCKET 2-7/8 - 8 PT	OTC	1933		
2	AXLE NUT SOCKET 3-9/16	N/A	N/A		
1	AXLE NUT SOCKET 3-13/16	N/A	N/A		
1	AXLE NUT SOCKET 4-3/8	N/A	N/A		
1	AXLE NUT SOCKET 3-13/16 4-1/2	N/A	N/A		
1	AXLE NUT SOCKET 3-9/16	N/A	N/A		
1	AXLE NUT SOCKET 3-9/16	N/A	N/A		
1	3/4 SQUARE DRIVE	N/A	N/A		
1	SOCKET 13/16	PROTO	N/A		
1	3/4 SQUARE DRIVE	N/A	N/A		
1	SOCKET 13/16	PROTO	N/A		
1	SOCKET 3/4 DRIVE 4/16	DAYTON	N/A		
1	HOSE SIZER	N/A	N/A		
1	FIRST AID KIT	ACME			
1	DRILL PRESS	ENCO	PD-16		
1	PARTS CLEANING TANK	DYNA-CLEAN	N/A		
1	ACETYLENE TORCH SET	MARQUETTE	25-110		
1	STEAM CLEANER	HYDRO	15410	1500	
1	AXLE NUT SOCKET 3"	N/A	N/A		
1	AXLE NUT SOCKET 3-3/16	N/A	N/A		
1	AXLE NUT SOCKET 3-9/16	N/A	N/A		
1	SOCKET 2" - 3/4 DRIVE	WALDEN	5164		
1	SOCKET 2-1/8-3/4"	WRIGHT	2168		
1	TRANS-JACK HYD	WALKER	47		
1	FLOOR-JACK HYD 10 TON	WALKER	93658		
1	IPOWER RACK SAW	N/A	N/A		
1	ENGINE HOIST 1 TON	RUGER	RP-18	C4572	
1	BENCH VISE	REED	206R	N/A	
1	BRAKE LATHE	AAMCO	77078	5747	397641
1	WELDER-ARC	LINCOLN	250		
1	WHEEL BRG FILLER (PUMP)	LINCOLN	843		
1	WHEEL DOLLY (TRUCK)	OTC			389603
3	JACK STANDS 7 TON	N/A	N/A		
2	JACK STANDS 2 TON	LINCOLN	93505		
2	JACK STANDS 5 TON	N/A			
1	ENGINE ANALYZER	SUN	012-0428	0484OAO	
1	PRESS HYD 50 TON AIR/HYD	LINCOLN	93505		
2	TRANS JACK	WALKER	798	N/A	
1	5' TRI POD STAND	N/A	N/A		
1	TIRE CAGE (SAFETY CAGE)	N/A	N/A		
1	TM CHANGER	COATS	20-20		318313
1	ITIRE CHANGER	BISHMAN	931A	3058	318312
1	WHEEL BALANCER	SUN	CWB1762	C4888	392004

**ENCLOSURE 8 (Page 4 of 5)**  
**EQUIPMENT LIST**

<b><u>QTY</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>MANUFACTURER</u></b>	<b><u>MODEL/ PART#</u></b>	<b><u>SERIAL#</u></b>	<b><u>BAR CODE</u></b>
1	TIRE CHANGER	MAY	M62B	121854	381343
1	WATER FOUNTAIN	HALSEY TAYLOR	N/A	N/A	
1	LIFT (FORKLIFT)	JOYCE	3V5PB-30	18ML82421	
1	PRTBL GREASE GUN	STEWART	711A4 T-9		381384
1	PRTBL GREASE GUN	ALEMITE	N/A	N/A	
1	REFRIGERATOR	GE	N/A	N/A	
1	BRAKE VAC	NILFISH	GS-82-815	N/A	
1	AIR COMPRESSOR	CHAMPION	VR5-8	R1555925	392009
1	FLOOR JACK	LINCOLN	93642	412494	
1	BRAKE VAC	NILFISH	GAC-816132	N/A	
1	LIFT SINGLE POST	JOYCE	N/A	N/A	
1	LIFT SINGLE POST	ROTARY	FP46A-45A	L555532	
1	OIL PUMP	S-W	324300	64169D8	
1	OIL PUMP	GRACO	203963	A8704	
1	OIL PUMP (HAND)	BLACKMER	SF25	N/A	
1	OIL PUMP	TUTHIL	N/A	N/A	
1	BATTERY TESTER	INTERSTATE	1000AMP		
1	HYDROMETER	THERMOMETER	5130-57		
1	WRENCH	BEAR	2569		
1	CYLINDER GAUGE	STARETT	452A		
1	POWER SAW #27	STIHL	026	N/A	412492

**Form Approved**  
**OMB No. 0704-0188**

A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY:
0001	A	TOP _____ TM - _____ OTHER _____ F

D. SYSTEM / ITEM	E. CONTRACT / PR NO.	F. CONTRACTOR
Base Operations	N00173-04-R-MM03	

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE
A001	Contractor On-Site Labor Report	

<p>4. AUTHORITY (Data Acquisition Document No.)</p> <p>N/A</p>	<p>5. CONTRACT REFERENCE</p>	<p>6. REQUIRING OFFICE</p> <p>NRL CODE</p>
--	------------------------------	--

7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY MNTLY	12. DATE OF FIRST SUBMISSION 30 DAC	14. DISTRIBUTION	
					b. COPIES

8. APP CODE	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE	Draft	Final
N/A	N/A				Reg    Repro

16. REMARKS	COR	0	1	0
The Contractor shall deliver the On-Site Labor Report no later than five (5) days	AO CODE	0	1	0

after the end of each reporting month. The report must include as a minimum the following data:

Reporting Period:

Contract Number (and Order Number, if applicable):

**Contract Value:**

**Current Funding:**

Amount Expended in Current Period:

Total Expended to Date:

Date Submitted:

Labor (including subcontractors) - Show employee name, number of hours, and total amount billed for contractor employees working on-site at NRL. If the contractor employees worked on multiple tasks (as defined by the COR), the numbers of hours worked on each task must be shown separately.

COR	0	1	0
AO CODE	0	1	0




















15. TOTAL			

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
NRL CODE 3230			

DD Form 1423-1, AUG 96 (EG)

PREVIOUS EDITION MAY BE USED.

Page 1 of Pages

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE



# CONTRACT DATA REQUIREMENTS LIST

Form Approved  
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

<b>A. CONTRACT LINE ITEM NO.</b> ALL		<b>B. EXHIBIT</b> A		<b>C. CATEGORY:</b> TOP _____ TM _____ OTHER _____		
<b>D. SYSTEM / ITEM</b> Base Operations Support		<b>E. CONTRACT / PR NO.</b> N00173-04-R-MM03		<b>F. CONTRACTOR</b>		
<b>1. DATA ITEM NO.</b> A002	<b>2. TITLE OF DATA ITEM</b> Solid Waste Disposal Plan			<b>3. SUBTITLE</b>		
<b>4. AUTHORITY (Data Acquisition Document No.)</b>		<b>5. CONTRACT REFERENCE</b> SOW Para. 3.2.1		<b>6. REQUIRING OFFICE</b> NRL, COR		
<b>7. DD 250 REQ</b> NO	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> ASREQ	<b>12. DATE OF FIRST SUBMISSION</b> ASREQ	<b>14. DISTRIBUTION</b>		
<b>8. APP CODE</b>		<b>11. AS OF DATE</b> Award	<b>13. DATE OF SUBSEQUENT SUBMISSION</b> ASREQ	<b>a. ADDRESSEE</b>	<b>b. COPIES</b>	
<b>16. REMARKS</b> The contractor shall develop a waste management plan that complies with Federal, State and Local Environmental Laws as required.				COR	<b>Draft</b>	<b>Final</b>
					<b>Reg</b>	<b>Repro</b>
					<b>15. TOTAL</b> → 1	
<b>1. DATA ITEM NO.</b> A003	<b>2. TITLE OF DATA ITEM</b> Fuels Procurement/Delivery Log			<b>3. SUBTITLE</b>		
<b>4. AUTHORITY (Data Acquisition Document No.)</b>		<b>5. CONTRACT REFERENCE</b> SOW Para. 3.3.3		<b>6. REQUIRING OFFICE</b> NRL, COR		
<b>7. DD 250 REQ</b> NO	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> ASREQ	<b>12. DATE OF FIRST SUBMISSION</b> ASREQ	<b>14. DISTRIBUTION</b>		
<b>8. APP CODE</b>		<b>11. AS OF DATE</b> Award	<b>13. DATE OF SUBSEQUENT SUBMISSION</b> ASREQ	<b>a. ADDRESSEE</b>	<b>b. COPIES</b>	
<b>16. REMARKS</b> The contractor shall maintain a log at NRL Bldg. 36 for review by the COR.				COR	<b>Draft</b>	<b>Final</b>
					<b>Reg</b>	<b>Repro</b>
					<b>15. TOTAL</b> → 1	
<b>1. DATA ITEM NO.</b> A004	<b>2. TITLE OF DATA ITEM</b> Daily Fuel Issues and Status Record			<b>3. SUBTITLE</b>		
<b>4. AUTHORITY (Data Acquisition Document No.)</b>		<b>5. CONTRACT REFERENCE</b> SOW Para. 3.3.3.7		<b>6. REQUIRING OFFICE</b> NRL, COR		
<b>7. DD 250 REQ</b> NO	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> DAILY	<b>12. DATE OF FIRST SUBMISSION</b>	<b>14. DISTRIBUTION</b>		
<b>8. APP CODE</b>		<b>11. AS OF DATE</b> Award	<b>13. DATE OF SUBSEQUENT SUBMISSION</b>	<b>a. ADDRESSEE</b>	<b>b. COPIES</b>	
<b>16. REMARKS</b> The contractor shall maintain records on a daily basis at NRL Bldg. 36 for inspection by the COR.				COR	<b>Draft</b>	<b>Final</b>
					<b>Reg</b>	<b>Repro</b>
					<b>15. TOTAL</b> → 1	
<b>1. DATA ITEM NO.</b> A005	<b>2. TITLE OF DATA ITEM</b> Weekly Fuels Issued Summary			<b>3. SUBTITLE</b>		
<b>4. AUTHORITY (Data Acquisition Document No.)</b>		<b>5. CONTRACT REFERENCE</b> SOW Para. 3.3.3.8		<b>6. REQUIRING OFFICE</b> NRL, COR		
<b>7. DD 250 REQ</b> LT	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> WEEKLY	<b>12. DATE OF FIRST SUBMISSION</b>	<b>14. DISTRIBUTION</b>		
<b>8. APP CODE</b>		<b>11. AS OF DATE</b> Award	<b>13. DATE OF SUBSEQUENT SUBMISSION</b>	<b>a. ADDRESSEE</b>	<b>b. COPIES</b>	
<b>16. REMARKS</b> The contractor shall provide a report by COB Friday of each week.				COR	<b>Draft</b>	<b>Final</b>
					<b>Reg</b>	<b>Repro</b>
					<b>15. TOTAL</b> → 1	
<b>G. PREPARED BY</b> NRL CODE 3230		<b>H. DATE</b>		<b>I. APPROVED BY</b>		
				<b>J. DATE</b>		

<b>17. PRICE GROUP</b>
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# CONTRACT DATA REQUIREMENTS LIST

Form Approved  
OMB No. 0704-0188

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<b>A. CONTRACT LINE ITEM NO.</b> ALL				<b>B. EXHIBIT</b> A		<b>C. CATEGORY:</b> TDP _____ TM _____ OTHER _____			
<b>D. SYSTEM / ITEM</b> Base Operations Support				<b>E. CONTRACT / PR NO.</b> N00173-04-R-MM03		<b>F. CONTRACTOR</b>			
<b>1. DATA ITEM NO.</b> A006		<b>2. TITLE OF DATA ITEM</b> Fuel Monthly Summary				<b>3. SUBTITLE</b>			
<b>4. AUTHORITY (Data Acquisition Document No.)</b>				<b>5. CONTRACT REFERENCE</b> SOW Para. 3.3.3.9		<b>6. REQUIRING OFFICE</b> NRL, COR			
<b>7. DD 250 REQ</b> LT		<b>9. DIST STATEMENT REQUIRED</b>		<b>10. FREQUENCY</b> MNTLY		<b>12. DATE OF FIRST SUBMISSION</b>		<b>14. DISTRIBUTION</b>	
<b>8. APP CODE</b>		<b>11. AS OF DATE</b> Award		<b>13. DATE OF SUBSEQUENT SUBMISSION</b>		<b>a. ADDRESSEE</b>		<b>b. COPIES</b>	
<b>16. REMARKS</b> The contractor shall submit a monthly fuels summary NLT the third working day of the following month.						COR		Draft	
								Final	
								Reg Repro	
						1			
<b>15. TOTAL</b> →						1			
<b>1. DATA ITEM NO.</b> A007		<b>2. TITLE OF DATA ITEM</b> Dispatch Log for Vehicles & Equipment				<b>3. SUBTITLE</b>			
<b>4. AUTHORITY (Data Acquisition Document No.)</b>				<b>5. CONTRACT REFERENCE</b> SOW Para. 3.3.4		<b>6. REQUIRING OFFICE</b> NRL, COR			
<b>7. DD 250 REQ</b>		<b>9. DIST STATEMENT REQUIRED</b>		<b>10. FREQUENCY</b> ASREQ		<b>12. DATE OF FIRST SUBMISSION</b>		<b>14. DISTRIBUTION</b>	
<b>8. APP CODE</b> NO		<b>11. AS OF DATE</b> Award		<b>13. DATE OF SUBSEQUENT SUBMISSION</b>		<b>a. ADDRESSEE</b>		<b>b. COPIES</b>	
<b>16. REMARKS</b> The contractor shall maintain a dispatch log for all equipment dispatched from the vehicle/equipment pool on an employee-driver or contractor-driver provided basis.						COR		Draft	
								Final	
								Reg Repro	
						1			
<b>15. TOTAL</b> →						1			
<b>1. DATA ITEM NO.</b> A008		<b>2. TITLE OF DATA ITEM</b> Vehicle/Equipment Request and Record				<b>3. SUBTITLE</b>			
<b>4. AUTHORITY (Data Acquisition Document No.)</b>				<b>5. CONTRACT REFERENCE</b> SOW Para. 3.3.4.1		<b>6. REQUIRING OFFICE</b> NRL, COR			
<b>7. DD 250 REQ</b> NO		<b>9. DIST STATEMENT REQUIRED</b>		<b>10. FREQUENCY</b> DAILY		<b>12. DATE OF FIRST SUBMISSION</b>		<b>14. DISTRIBUTION</b>	
<b>8. APP CODE</b>		<b>11. AS OF DATE</b> Award		<b>13. DATE OF SUBSEQUENT SUBMISSION</b>		<b>a. ADDRESSEE</b>		<b>b. COPIES</b>	
<b>16. REMARKS</b> The contractor shall prepare and process vehicle/equipment request and record forms as required.						COR		Draft	
								Final	
								Reg Repro	
						1			
<b>15. TOTAL</b> →						1			
<b>1. DATA ITEM NO.</b> A009		<b>2. TITLE OF DATA ITEM</b> Summary of Equipment Utilization				<b>3. SUBTITLE</b>			
<b>4. AUTHORITY (Data Acquisition Document No.)</b>				<b>5. CONTRACT REFERENCE</b> SOW Para. 3.3.4.4		<b>6. REQUIRING OFFICE</b> NRL, COR			
<b>7. DD 250 REQ</b> LT		<b>9. DIST STATEMENT REQUIRED</b>		<b>10. FREQUENCY</b> MNTLY		<b>12. DATE OF FIRST SUBMISSION</b>		<b>14. DISTRIBUTION</b>	
<b>8. APP CODE</b>		<b>11. AS OF DATE</b> Award		<b>13. DATE OF SUBSEQUENT SUBMISSION</b>		<b>a. ADDRESSEE</b>		<b>b. COPIES</b>	
<b>16. REMARKS</b> The contractor shall provide this report to the COR NLT the third working day of the following month.						COR		Draft	
								Final	
								Reg Repro	
						1			
<b>15. TOTAL</b> →						1			
<b>G. PREPARED BY</b> NRL CODE 3230				<b>H. DATE</b>		<b>I. APPROVED BY</b>		<b>J. DATE</b>	

<b>17. PRICE GROUP</b>
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<b>A. CONTRACT LINE ITEM NO.</b> ALL				<b>B. EXHIBIT</b> A		<b>C. CATEGORY:</b> TDP _____ TM- _____ OTHER _____															
<b>D. SYSTEM / ITEM</b> Base Operations Support				<b>E. CONTRACT / PR NO.</b> N00173-04-R-MM03		<b>F. CONTRACTOR</b>															
<b>1. DATA ITEM NO.</b> A010		<b>2. TITLE OF DATA ITEM</b> Log of NCRDNMR Usage				<b>3. SUBTITLE</b>															
<b>4. AUTHORITY (Data Acquisition Document No.)</b>				<b>5. CONTRACT REFERENCE</b> SOW Para. 3.3.4.5		<b>6. REQUIRING OFFICE</b> NRL, COR															
<b>7. DD 250 REQ</b> LT		<b>9. DIST STATEMENT REQUIRED</b>		<b>10. FREQUENCY</b> ASREQ		<b>12. DATE OF FIRST SUBMISSION</b>		<b>14. DISTRIBUTION</b>													
<b>8. APP CODE</b>				<b>11. AS OF DATE</b> Award		<b>13. DATE OF SUBSEQUENT SUBMISSION</b>		<b>a. ADDRESSEE</b> COR <table border="1"> <tr> <th colspan="3">b. COPIES</th> </tr> <tr> <th>Draft</th> <th colspan="2">Final</th> </tr> <tr> <td></td> <td>Reg</td> <td>Repro</td> </tr> <tr> <td></td> <td>1</td> <td></td> </tr> </table>		b. COPIES			Draft	Final			Reg	Repro		1	
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<b>16. REMARKS</b> The contractor shall keep a daily log of each trip request for the National Capital Region/Department of the Navy Motor Pool (NCRDNMP).						<b>15. TOTAL</b> → 1															

<b>1. DATA ITEM NO.</b> A011		<b>2. TITLE OF DATA ITEM</b> Accident Reporting for Contractor				<b>3. SUBTITLE</b>															
<b>4. AUTHORITY (Data Acquisition Document No.)</b>				<b>5. CONTRACT REFERENCE</b> SOW Para. 3.3.4.6		<b>6. REQUIRING OFFICE</b> NRL, COR															
<b>7. DD 250 REQ</b> NO		<b>9. DIST STATEMENT REQUIRED</b>		<b>10. FREQUENCY</b> ASREQ		<b>12. DATE OF FIRST SUBMISSION</b>		<b>14. DISTRIBUTION</b>													
<b>8. APP CODE</b>				<b>11. AS OF DATE</b> Award		<b>13. DATE OF SUBSEQUENT SUBMISSION</b>		<b>a. ADDRESSEE</b> COR <table border="1"> <tr> <th colspan="3">b. COPIES</th> </tr> <tr> <th>Draft</th> <th colspan="2">Final</th> </tr> <tr> <td></td> <td>Reg</td> <td>Repro</td> </tr> <tr> <td></td> <td>1</td> <td></td> </tr> </table>		b. COPIES			Draft	Final			Reg	Repro		1	
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	1																				
<b>16. REMARKS</b> The contractor shall report any accident involving a Government-owned vehicle operated by the contractor's or government's operators.						<b>15. TOTAL</b> → 1															

<b>1. DATA ITEM NO.</b> A012		<b>2. TITLE OF DATA ITEM</b> Operator's Inspection Guide and Trouble Report				<b>3. SUBTITLE</b>															
<b>4. AUTHORITY (Data Acquisition Document No.)</b>				<b>5. CONTRACT REFERENCE</b> SOW Para. 3.3.5.7		<b>6. REQUIRING OFFICE</b> NRL, COR															
<b>7. DD 250 REQ</b> NO		<b>9. DIST STATEMENT REQUIRED</b>		<b>10. FREQUENCY</b> ASREQ		<b>12. DATE OF FIRST SUBMISSION</b>		<b>14. DISTRIBUTION</b>													
<b>8. APP CODE</b>				<b>11. AS OF DATE</b> Award		<b>13. DATE OF SUBSEQUENT SUBMISSION</b>		<b>a. ADDRESSEE</b> COR <table border="1"> <tr> <th colspan="3">b. COPIES</th> </tr> <tr> <th>Draft</th> <th colspan="2">Final</th> </tr> <tr> <td></td> <td>Reg</td> <td>Repro</td> </tr> <tr> <td></td> <td>1</td> <td></td> </tr> </table>		b. COPIES			Draft	Final			Reg	Repro		1	
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	Reg	Repro																			
	1																				
<b>16. REMARKS</b> The contractor shall utilize this report to document and report deficiencies detected during inspection and operation of vehicle. These reports shall be kept in NRL Bldg. 36.						<b>15. TOTAL</b> → 1															

<b>1. DATA ITEM NO.</b> A013		<b>2. TITLE OF DATA ITEM</b> Dispatch Log for Taxi Service				<b>3. SUBTITLE</b>															
<b>4. AUTHORITY (Data Acquisition Document No.)</b>				<b>5. CONTRACT REFERENCE</b> SOW Para. 3.3.5.3.1		<b>6. REQUIRING OFFICE</b> NRL, COR															
<b>7. DD 250 REQ</b> LT		<b>9. DIST STATEMENT REQUIRED</b>		<b>10. FREQUENCY</b> ASREQ		<b>12. DATE OF FIRST SUBMISSION</b>		<b>14. DISTRIBUTION</b>													
<b>8. APP CODE</b>				<b>11. AS OF DATE</b> Award		<b>13. DATE OF SUBSEQUENT SUBMISSION</b>		<b>a. ADDRESSEE</b> COR <table border="1"> <tr> <th colspan="3">b. COPIES</th> </tr> <tr> <th>Draft</th> <th colspan="2">Final</th> </tr> <tr> <td></td> <td>Reg</td> <td>Repro</td> </tr> <tr> <td></td> <td>1</td> <td></td> </tr> </table>		b. COPIES			Draft	Final			Reg	Repro		1	
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	1																				
<b>16. REMARKS</b> The contractor shall record all taxi services on a dispatch log reflecting the date of call, time of call, time and location of passenger, destination and time.						<b>15. TOTAL</b> → 1															

<b>G. PREPARED BY</b> NRL CODE 3230				<b>H. DATE</b>		<b>I. APPROVED BY</b>		<b>J. DATE</b>	
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<b>A. CONTRACT LINE ITEM NO.</b> ALL		<b>B. EXHIBIT</b> A		<b>C. CATEGORY:</b> TDP _____ TM- _____ OTHER _____	
<b>D. SYSTEM / ITEM</b> Base Operations Support			<b>E. CONTRACT / PR NO.</b> N00173-04-R-MM03		<b>F. CONTRACTOR</b>
<b>1. DATA ITEM NO.</b> A014	<b>2. TITLE OF DATA ITEM</b> Out of Service Equipment Log			<b>3. SUBTITLE</b>	
<b>4. AUTHORITY (Data Acquisition Document No.)</b>			<b>5. CONTRACT REFERENCE</b> SOW Para. 3.3.6.2.2		<b>6. REQUIRING OFFICE</b> NRL, COR
<b>7. DD 250 REQ</b> LT	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> ASREQ	<b>12. DATE OF FIRST SUBMISSION</b>		<b>14. DISTRIBUTION</b>
<b>8. APP CODE</b>		<b>11. AS OF DATE</b> Award	<b>13. DATE OF SUBSEQUENT SUBMISSION</b>		<b>a. ADDRESSEE</b>
					<b>b. COPIES</b>
					Draft
					Final
					Reg
					Repro
<b>16. REMARKS</b> The contractor shall keep a list/log at all times of all out-of-service equipment which shall be made available to the COR for inspection at all times.			COR		1
			<b>15. TOTAL</b> →		1
<b>1. DATA ITEM NO.</b> A015	<b>2. TITLE OF DATA ITEM</b> Completed SRO			<b>3. SUBTITLE</b>	
<b>4. AUTHORITY (Data Acquisition Document No.)</b>			<b>5. CONTRACT REFERENCE</b> SOW Para. 3.3.6.3.1		<b>6. REQUIRING OFFICE</b> NRL, COR
<b>7. DD 250 REQ</b> NO	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> DAILY	<b>12. DATE OF FIRST SUBMISSION</b>		<b>14. DISTRIBUTION</b>
<b>8. APP CODE</b>		<b>11. AS OF DATE</b> Award	<b>13. DATE OF SUBSEQUENT SUBMISSION</b>		<b>a. ADDRESSEE</b>
					<b>b. COPIES</b>
					Draft
					Final
					Reg
					Repro
<b>16. REMARKS</b> The contractor shall file completed white copies of SRO as specified in SOW and shall submit completed green copies to the COR/QA daily.			COR		1
			<b>15. TOTAL</b> →		1
<b>1. DATA ITEM NO.</b> A016	<b>2. TITLE OF DATA ITEM</b> Consolidated Miscellaneous SRO			<b>3. SUBTITLE</b>	
<b>4. AUTHORITY (Data Acquisition Document No.)</b>			<b>5. CONTRACT REFERENCE</b> SOW Para. 3.3.6.3.2		<b>6. REQUIRING OFFICE</b> NRL, COR
<b>7. DD 250 REQ</b> NO	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> DAILY	<b>12. DATE OF FIRST SUBMISSION</b>		<b>14. DISTRIBUTION</b>
<b>8. APP CODE</b>		<b>11. AS OF DATE</b> Award	<b>13. DATE OF SUBSEQUENT SUBMISSION</b>		<b>a. ADDRESSEE</b>
					<b>b. COPIES</b>
					Draft
					Final
					Reg
					Repro
<b>16. REMARKS</b> The contractor shall submit completed green copies of the SRO to the COR/QA daily.			COR		1
			<b>15. TOTAL</b> →		1
<b>1. DATA ITEM NO.</b> A017	<b>2. TITLE OF DATA ITEM</b> Tire Replacement Record			<b>3. SUBTITLE</b>	
<b>4. AUTHORITY (Data Acquisition Document No.)</b>			<b>5. CONTRACT REFERENCE</b> SOW Para. 3.3.6.4.3		<b>6. REQUIRING OFFICE</b> NRL, COR
<b>7. DD 250 REQ</b> LT	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> ASREQ	<b>12. DATE OF FIRST SUBMISSION</b>		<b>14. DISTRIBUTION</b>
<b>8. APP CODE</b>		<b>11. AS OF DATE</b> Award	<b>13. DATE OF SUBSEQUENT SUBMISSION</b>		<b>a. ADDRESSEE</b>
					<b>b. COPIES</b>
					Draft
					Final
					Reg
					Repro
<b>16. REMARKS</b> The contractor shall submit a record of the type, quantity and cost of all tires procured on an as needed basis.			COR		1
			<b>15. TOTAL</b> →		1
<b>G. PREPARED BY</b> NRL CODE 3230			<b>H. DATE</b>		<b>I. APPROVED BY</b>
					<b>J. DATE</b>

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<b>D. SYSTEM / ITEM</b> Base Operations Support		<b>E. CONTRACT / PR NO.</b> N00173-04-R-MM03		<b>F. CONTRACTOR</b>	
<b>1. DATA ITEM NO.</b> A018		<b>2. TITLE OF DATA ITEM</b> Solid Waste Tracking		<b>3. SUBTITLE</b>	
<b>4. AUTHORITY (Data Acquisition Document No.)</b>		<b>5. CONTRACT REFERENCE</b> SOW Para. 3.3.8		<b>6. REQUIRING OFFICE</b> NRL, COR	
<b>7. DD 250 REQ</b> NO	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> ASREQ	<b>12. DATE OF FIRST SUBMISSION</b>	<b>14. DISTRIBUTION</b>	
<b>8. APP CODE</b>		<b>11. AS OF DATE</b> Award	<b>13. DATE OF SUBSEQUENT SUBMISSION</b>	<b>a. ADDRESSEE</b>	<b>b. COPIES</b>
				Draft	Final Reg Repre
<b>16. REMARKS</b> The contractor shall track the type, quantity, and cost of all lubricating oils procured.				COR	1
				<b>15. TOTAL</b> →	1
<b>1. DATA ITEM NO.</b> A019		<b>2. TITLE OF DATA ITEM</b> Title V Clean Air Act Record		<b>3. SUBTITLE</b>	
<b>4. AUTHORITY (Data Acquisition Document No.)</b>		<b>5. CONTRACT REFERENCE</b> SOW Para. 3.3.8.1		<b>6. REQUIRING OFFICE</b> NRL, COR	
<b>7. DD 250 REQ</b> NO	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> ASREQ	<b>12. DATE OF FIRST SUBMISSION</b>	<b>14. DISTRIBUTION</b>	
<b>8. APP CODE</b>		<b>11. AS OF DATE</b> Award	<b>13. DATE OF SUBSEQUENT SUBMISSION</b>	<b>a. ADDRESSEE</b>	<b>b. COPIES</b>
				Draft	Final Reg Repre
<b>16. REMARKS</b> The contractor shall maintain records and equipment as required in accordance with the SOW and in compliance with Title V Clean Air Act.				COR	1
				<b>15. TOTAL</b> →	1
<b>1. DATA ITEM NO.</b> A020		<b>2. TITLE OF DATA ITEM</b> Authorized Use List (AUL)		<b>3. SUBTITLE</b>	
<b>4. AUTHORITY (Data Acquisition Document No.)</b>		<b>5. CONTRACT REFERENCE</b> SOW Para. 3.3.8.2		<b>6. REQUIRING OFFICE</b> NRL, COR	
<b>7. DD 250 REQ</b> NO	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> ASREQ	<b>12. DATE OF FIRST SUBMISSION</b>	<b>14. DISTRIBUTION</b>	
<b>8. APP CODE</b>		<b>11. AS OF DATE</b> Award	<b>13. DATE OF SUBSEQUENT SUBMISSION</b>	<b>a. ADDRESSEE</b>	<b>b. COPIES</b>
				Draft	Final Reg Repre
<b>16. REMARKS</b> The contractor shall maintain an authorized use list (AUL), Material Safety Data Sheet (MSDS) and Consolidated reutilization and inventory management program list which shall be readily available to all employees.				COR	1
				<b>15. TOTAL</b> →	1
<b>1. DATA ITEM NO.</b> A021		<b>2. TITLE OF DATA ITEM</b> Indefinite Quantity Work Schedule		<b>3. SUBTITLE</b>	
<b>4. AUTHORITY (Data Acquisition Document No.)</b>		<b>5. CONTRACT REFERENCE</b> SOW Para. 3.4		<b>6. REQUIRING OFFICE</b> NRL, COR	
<b>7. DD 250 REQ</b> LT	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> ASREQ	<b>12. DATE OF FIRST SUBMISSION</b>	<b>14. DISTRIBUTION</b>	
<b>8. APP CODE</b>		<b>11. AS OF DATE</b> Award	<b>13. DATE OF SUBSEQUENT SUBMISSION</b>	<b>a. ADDRESSEE</b>	<b>b. COPIES</b>
				Draft	Final Reg Repre
<b>16. REMARKS</b> The contractor shall provide a schedule to the COR (within 24 hours) after receipt of the IDQ Work, advising of the estimated cost and time frame when work will be completed as required by the Contract.				COR	1
				<b>15. TOTAL</b> →	1
<b>G. PREPARED BY</b> NRL CODE 3230		<b>H. DATE</b>		<b>I. APPROVED BY</b>	
				<b>J. DATE</b>	

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# CONTRACT DATA REQUIREMENTS LIST

Form Approved  
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

<b>A. CONTRACT LINE ITEM NO.</b> ALL		<b>B. EXHIBIT</b> A		<b>C. CATEGORY:</b> TDP _____ TM _____ OTHER _____	
<b>D. SYSTEM / ITEM</b> Base Operations Support		<b>E. CONTRACT / PR NO.</b> N00173-04-R-MM03		<b>F. CONTRACTOR</b>	
<b>1. DATA ITEM NO.</b> A022	<b>2. TITLE OF DATA ITEM</b> Copy of Licenses			<b>3. SUBTITLE</b>	
<b>4. AUTHORITY (Data Acquisition Document No.)</b> U		<b>5. CONTRACT REFERENCE</b> SOW		<b>6. REQUIRING OFFICE</b> NRL, COR	
<b>7. DD 250 REQ</b> LT	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> AS REQ	<b>12. DATE OF FIRST SUBMISSION</b> DAC	<b>14. DISTRIBUTION</b>	
<b>8. APP CODE</b>		<b>11. AS OF DATE</b>	<b>13. DATE OF SUBSEQUENT SUBMISSION</b>	<b>a. ADDRESSEE</b>	<b>b. COPIES</b>
				Draft	Final
					Reg
					Repro
<b>16. REMARKS</b> Submitted Prior to Starting Work				COR	1
				<b>15. TOTAL</b> →	1
<b>1. DATA ITEM NO.</b> A023	<b>2. TITLE OF DATA ITEM</b> Service Calls (Routine)			<b>3. SUBTITLE</b>	
<b>4. AUTHORITY (Data Acquisition Document No.)</b> U		<b>5. CONTRACT REFERENCE</b> SOW		<b>6. REQUIRING OFFICE</b> NRL, COR	
<b>7. DD 250 REQ</b> LT	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> DAILY	<b>12. DATE OF FIRST SUBMISSION</b>	<b>14. DISTRIBUTION</b>	
<b>8. APP CODE</b>		<b>11. AS OF DATE</b>	<b>13. DATE OF SUBSEQUENT SUBMISSION</b>	<b>a. ADDRESSEE</b>	<b>b. COPIES</b>
				Draft	Final
					Reg
					Repro
<b>16. REMARKS</b> Submit Completed Forms NLT Two (2) Working Days After Completion of Work				COR	1
				<b>15. TOTAL</b> →	1
<b>1. DATA ITEM NO.</b> A024	<b>2. TITLE OF DATA ITEM</b> Service Calls (Emergency)			<b>3. SUBTITLE</b>	
<b>4. AUTHORITY (Data Acquisition Document No.)</b> U		<b>5. CONTRACT REFERENCE</b> SOW		<b>6. REQUIRING OFFICE</b> NRL, COR	
<b>7. DD 250 REQ</b> LT	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> AS REQ	<b>12. DATE OF FIRST SUBMISSION</b>	<b>14. DISTRIBUTION</b>	
<b>8. APP CODE</b>		<b>11. AS OF DATE</b>	<b>13. DATE OF SUBSEQUENT SUBMISSION</b>	<b>a. ADDRESSEE</b>	<b>b. COPIES</b>
				Draft	Final
					Reg
					Repro
<b>16. REMARKS</b> Submit Completed Forms NLT Two (2) Working Days After Completion of Work				COR	1
				<b>15. TOTAL</b> →	1
<b>1. DATA ITEM NO.</b>	<b>2. TITLE OF DATA ITEM</b>			<b>3. SUBTITLE</b>	
<b>4. AUTHORITY (Data Acquisition Document No.)</b>		<b>5. CONTRACT REFERENCE</b>		<b>6. REQUIRING OFFICE</b>	
<b>7. DD 250 REQ</b>	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b>	<b>12. DATE OF FIRST SUBMISSION</b>	<b>14. DISTRIBUTION</b>	
<b>8. APP CODE</b>		<b>11. AS OF DATE</b>	<b>13. DATE OF SUBSEQUENT SUBMISSION</b>	<b>a. ADDRESSEE</b>	<b>b. COPIES</b>
				Draft	Final
					Reg
					Repro
<b>16. REMARKS</b>					
				<b>15. TOTAL</b> →	
<b>G. PREPARED BY</b> NRL CODE 3230		<b>H. DATE</b>		<b>I. APPROVED BY</b>	
				<b>J. DATE</b>	

<b>17. PRICE GROUP</b>
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**PERFORMANCE REQUIREMENTS SUMMARY TABLE**

	<b>WORK REQUIREMENTS</b>	<b>STANDARDS OF PERFORMANCE</b>	<b>MAX ALLOW DEFECT RATE</b>	<b>WEIGHT</b>
	<b>(Column 1)</b>	<b>(Column 2)</b>	<b>(Column 3)</b>	<b>(Column 4)</b>
<b>TRANSPORTATION EQUIPMENT MANAGEMENT, OPERATIONS, AND MAINTENANCE</b>				
<b>CONTRACT REQUIREMENT: FUEL PROCUREMENT (SOW PARA. 3.3.3 – 3.3.3.9)</b>				
A.	Quality of Work*	Proper procedures followed, Tanks maintained at 50% capacity	3%	85% Item 1.a., Schedule of Deductions
B.	Fuel Records	Completed in accordance with the requirements set forth	5%	15% Item 1.a., Schedule of Deductions
<b>CONTRACT REQUIREMENT: VEHICLE DISPATCHING AND CONTROL (SOW PARA. 3.3.4 – 3.3.4.8)</b>				
A.	Quality of Service*	Schedule services confirmed 8 hours prior to pickup; picked up passenger at requested time; Control of vehicles maintained; proper procedures followed.	3%	85% Item 1.b., Schedule of Deductions
B.	Records and Logs	Completed in accordance with the requirements set forth.	5%	15% Item 1.b., Schedule of Deductions
<b>CONTRACT REQUIREMENT: SCHEDULE SHUTTLE BUS AND OTHER MOTOR VEHICLE OPERATION SERVICES (SOW PARA. 3.3.5-3.3.5.4.1)</b>				
A.	Timeliness	In accordance with the required schedule	3%	15% Item 1.c., Schedule of Deductions
B.	Quality of Work*	Services performed in accordance with the requirements set forth	3%	70% Item 1.c., Schedule of Deductions
C.	Required Reports and Permits	Accidents reported properly, special hauling permits obtained.	5%	15% Item 1.c., Schedule of Deductions

**PERFORMANCE REQUIREMENTS SUMMARY TABLE (Continued)**

	<b>WORK REQUIREMENTS</b>	<b>STANDARDS OF PERFORMANCE</b>	<b>MAX ALLOW DEFECT RATE</b>	<b>WEIGHT</b>
	<b>(Column 1)</b>	<b>(Column 2)</b>	<b>(Column 3)</b>	<b>(Column 4)</b>
<b>CONTRACT REQUIREMENT: PREVENTATIVE MAINTENANCE ON TRANSPORTION EQUIPMENT (SOW PARA. 3.3.6 AND 3.3.6.5)</b>				
A.	Timeliness	In accordance with required schedule, Replacement parts available as specified, repairs initiated as specified.	5%	15% Item 1.d., Schedule of Deductions
B.	Quality of Work*	Maintenance reliable and vehicles meet applicable state vehicle safety inspection requirements	3%	70 Item 1.d., Schedule of Deductions
C.	Required Documentation Prepares	SRO's prepared each time and in accordance with NAVFAV P-300, out of service equipment list kept up to date	5%	15% Item 1.d., Schedule of Deductions
<b>CONTRACT REQUIREMENT: VEHICLE AND EQUIPMENT CLEANLINESS (SOW PARA., 3.3.7 AND 3.3.7.2)</b>				
A.	Timeliness	In accordance with required schedule; Explosives – weekly; Other vehicles and equipment – at time of regular scheduled maintenance	5%	20% Items 1.e. & f., Schedule of Deductions
B.	Quality of Work*	Interiors kept free from loose soil and debris, streaks, fingerprints, smudges, dirt, foreign matter. Exterior's waxed, swept/vacuumed, kept free from mud, dirt, road tar, film, oil, bird droppings, bugs, watermarks, and other debris.	3%	80 Items 1.e., & f., Schedule of Deductions
<b>CONTRACT REQUIREMENT: MAINTENANCE OF SNOW EQUIPMENT (SOW PARA., 3.3.11)</b>				
A.	Timeliness	Cleaned & inspected immediately following each use, repairs initiated immediately	5%	20% Items 1.e., & f., Schedule of Deductions
B.	Quality of Work*	Minimum of 4 snow plows, 3 truck salt spreaders, and 4 sidewalk tractors are ready at all times starting 01 November through 31 March.	3%	80 % Items 1.e., & f., Schedule of Deductions

\* Unsatisfactory performance of this work requirement will result in an unsatisfactory rating for the entire contract requirement.



**WAGE DETERMINATION NO: 94-2103 REV (30) AREA: DC,DISTRICT-WIDE**

WAGE DETERMINATION NO: 94-2103 REV (30) AREA: DC,DISTRICT-WIDE

REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR

\*\*\*FOR OFFICIAL USE ONLY BY FEDERAL AGENCIES PARTICIPATING IN MOU WITH DOL\*\*\*

WASHINGTON D.C. 20210

William W.Gross  
DirectorDivision of  
Wage Determinations

Wage Determination No.: 1994-2103

Revision No.: 30

Date Of Last Revision: 06/03/2003

States: District of Columbia, **Maryland**, Virginia

Area: District of Columbia Statewide

**Maryland** Counties of Calvert, Charles, Frederick, Montgomery, Prince George's, St Mary's

Virginia Counties of Alexandria, Arlington, Fairfax, Falls Church, Fauquier, King George, Loudoun, Prince William, Stafford

\*\*Fringe Benefits Required Follow the Occupational Listing\*\*

OCCUPATION CODE - TITLE

MINIMUM WAGE RATE

01000 - Administrative Support and Clerical Occupations

01011 - Accounting Clerk I	11.18
01012 - Accounting Clerk II	12.74
01013 - Accounting Clerk III	14.30
01014 - Accounting Clerk IV	16.37
01030 - Court Reporter	16.43
01050 - Dispatcher, Motor Vehicle	16.09
01060 - Document Preparation Clerk	12.42
01070 - Messenger (Courier)	10.23
01090 - Duplicating Machine Operator	12.42
01110 - Film/Tape Librarian	14.65
01115 - General Clerk I	11.68
01116 - General Clerk II	13.72
01117 - General Clerk III	15.32
01118 - General Clerk IV	18.74
01120 - Housing Referral Assistant	19.04
01131 - Key Entry Operator I	10.80
01132 - Key Entry Operator II	12.07
01191 - Order Clerk I	14.74
01192 - Order Clerk II	16.29
01261 - Personnel Assistant (Employment) I	13.05
01262 - Personnel Assistant (Employment) II	14.24
01263 - Personnel Assistant (Employment) III	16.42
01264 - Personnel Assistant (Employment) IV	19.60
01270 - Production Control Clerk	17.28
01290 - Rental Clerk	15.42
01300 - Scheduler, Maintenance	15.26
01311 - Secretary I	15.26
01312 - Secretary II	16.56
01313 - Secretary III	19.04
01314 - Secretary IV	20.15
01315 - Secretary V	23.47
01320 - Service Order Dispatcher	15.44
01341 - Stenographer I	14.68
01342 - Stenographer II	16.47
01400 - Supply Technician	20.15

01420 - Survey Worker (Interviewer)	14.94
01460 - Switchboard Operator-Receptionist	10.96
01510 - Test Examiner	16.56
01520 - Test Proctor	16.56
01531 - Travel Clerk I	11.63
01532 - Travel Clerk II	12.49
01533 - Travel Clerk III	13.41
01611 - Word Processor I	11.80
01612 - Word Processor II	14.22
01613 - Word Processor III	16.65
03000 - Automatic Data Processing Occupations	
03010 - Computer Data Librarian	12.86
03041 - Computer Operator I	14.30
03042 - Computer Operator II	15.82
03043 - Computer Operator III	18.60
03044 - Computer Operator IV	20.44
03045 - Computer Operator V	22.94
03071 - Computer Programmer I (1)	19.64
03072 - Computer Programmer II (1)	23.05
03073 - Computer Programmer III (1)	26.99
03074 - Computer Programmer IV (1)	27.62
03101 - Computer Systems Analyst I (1)	27.62
03102 - Computer Systems Analyst II (1)	27.62
03103 - Computer Systems Analyst III (1)	27.62
03160 - Peripheral Equipment Operator	14.30
05000 - Automotive Service Occupations	
05005 - Automotive Body Repairer, Fiberglass	22.73
05010 - Automotive Glass Installer	17.88
05040 - Automotive Worker	17.88
05070 - Electrician, Automotive	18.95
05100 - Mobile Equipment Servicer	15.69
05130 - Motor Equipment Metal Mechanic	19.98
05160 - Motor Equipment Metal Worker	17.88
05190 - Motor Vehicle Mechanic	20.07
05220 - Motor Vehicle Mechanic Helper	16.81
05250 - Motor Vehicle Upholstery Worker	17.88
05280 - Motor Vehicle Wrecker	17.88
05310 - Painter, Automotive	18.95
05340 - Radiator Repair Specialist	17.88
05370 - Tire Repairer	14.43
05400 - Transmission Repair Specialist	19.98
07000 - Food Preparation and Service Occupations	
(not set) - Food Service Worker	9.01
07010 - Baker	11.87
07041 - Cook I	10.93
07042 - Cook II	12.46
07070 - Dishwasher	9.22
07130 - Meat Cutter	16.07
07250 - Waiter/Waitress	8.59
09000 - Furniture Maintenance and Repair Occupations	
09010 - Electrostatic Spray Painter	18.05
09040 - Furniture Handler	12.55
09070 - Furniture Refinisher	18.05
09100 - Furniture Refinisher Helper	13.85
09110 - Furniture Repairer, Minor	16.01
09130 - Upholsterer	18.05
11030 - General Services and Support Occupations	
11030 - Cleaner, Vehicles	9.67
11060 - Elevator Operator	9.79
11090 - Gardener	12.98
11121 - House Keeping Aid I	9.13
11122 - House Keeping Aid II	9.39
11150 - Janitor	10.12
11210 - Laborer, Grounds Maintenance	10.75

11240 - Maid or Houseman	9.28
11270 - Pest Controller	12.44
11300 - Refuse Collector	10.88
11330 - Tractor Operator	12.73
11360 - Window Cleaner	10.51
12000 - Health Occupations	
12020 - Dental Assistant	15.80
12040 - Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	13.08
12071 - Licensed Practical Nurse I	14.63
12072 - Licensed Practical Nurse II	16.42
12073 - Licensed Practical Nurse III	18.38
12100 - Medical Assistant	12.94
12130 - Medical Laboratory Technician	15.32
12160 - Medical Record Clerk	13.60
12190 - Medical Record Technician	14.97
12221 - Nursing Assistant I	8.46
12222 - Nursing Assistant II	9.52
12223 - Nursing Assistant III	11.94
12224 - Nursing Assistant IV	13.40
12250 - Pharmacy Technician	11.84
12280 - Phlebotomist	11.21
12311 - Registered Nurse I	24.00
12312 - Registered Nurse II	26.70
12313 - Registered Nurse II, Specialist	26.70
12314 - Registered Nurse III	34.48
12315 - Registered Nurse III, Anesthetist	34.48
12316 - Registered Nurse IV	41.33
13000 - Information and Arts Occupations	
13002 - Audiovisual Librarian	18.95
13011 - Exhibits Specialist I	17.98
13012 - Exhibits Specialist II	22.48
13013 - Exhibits Specialist III	27.29
13041 - Illustrator I	18.73
13042 - Illustrator II	23.42
13043 - Illustrator III	28.82
13047 - Librarian	22.33
13050 - Library Technician	16.28
13071 - Photographer I	13.93
13072 - Photographer II	15.64
13073 - Photographer III	19.56
13074 - Photographer IV	24.08
13075 - Photographer V	26.50
15000 - Laundry, Dry Cleaning, Pressing and Related Occupations	
15010 - Assembler	8.71
15030 - Counter Attendant	8.71
15040 - Dry Cleaner	9.94
15070 - Finisher, Flatwork, Machine	8.71
15090 - Presser, Hand	8.71
15100 - Presser, Machine, Drycleaning	8.71
15130 - Presser, Machine, Shirts	8.71
15160 - Presser, Machine, Wearing Apparel, Laundry	8.71
15190 - Sewing Machine Operator	10.67
15220 - Tailor	12.43
15250 - Washer, Machine	9.31
19000 - Machine Tool Operation and Repair Occupations	
19010 - Machine-Tool Operator (Toolroom)	18.95
19040 - Tool and Die Maker	23.05
21000 - Material Handling and Packing Occupations	
21010 - Fuel Distribution System Operator	19.38
21020 - Material Coordinator	17.12
21030 - Material Expediter	17.12
21040 - Material Handling Laborer	11.50
21050 - Order Filler	13.21
21071 - Forklift Operator	14.58

21080 - Production Line Worker (Food Processing)	14.08
21100 - Shipping/Receiving Clerk	13.09
21130 - Shipping Packer	13.02
21140 - Store Worker I	9.06
21150 - Stock Clerk (Shelf Stocker; Store Worker II)	13.01
21210 - Tools and Parts Attendant	16.99
21400 - Warehouse Specialist	15.76
23000 - Mechanics and Maintenance and Repair Occupations	
23010 - Aircraft Mechanic	22.24
23040 - Aircraft Mechanic Helper	14.71
23050 - Aircraft Quality Control Inspector	23.43
23060 - Aircraft Servicer	17.82
23070 - Aircraft Worker	18.09
23100 - Appliance Mechanic	18.95
23120 - Bicycle Repairer	14.43
23125 - Cable Splicer	22.51
23130 - Carpenter, Maintenance	18.95
23140 - Carpet Layer	17.61
23160 - Electrician, Maintenance	22.59
23181 - Electronics Technician, Maintenance I	16.88
23182 - Electronics Technician, Maintenance II	21.92
23183 - Electronics Technician, Maintenance III	23.87
23260 - Fabric Worker	16.55
23290 - Fire Alarm System Mechanic	19.98
23310 - Fire Extinguisher Repairer	15.69
23340 - Fuel Distribution System Mechanic	20.93
23370 - General Maintenance Worker	17.28
23400 - Heating, Refrigeration and Air Conditioning Mechanic	19.25
23430 - Heavy Equipment Mechanic	19.98
23440 - Heavy Equipment Operator	20.28
23460 - Instrument Mechanic	19.98
23470 - Laborer	11.79
23500 - Locksmith	18.95
23530 - Machinery Maintenance Mechanic	20.51
23550 - Machinist, Maintenance	21.52
23580 - Maintenance Trades Helper	14.54
23640 - Millwright	19.70
23700 - Office Appliance Repairer	18.95
23740 - Painter, Aircraft	21.29
23760 - Painter, Maintenance	18.95
23790 - Pipefitter, Maintenance	20.94
23800 - Plumber, Maintenance	19.86
23820 - Pneudraulic Systems Mechanic	19.98
23850 - Rigger	19.98
23870 - Scale Mechanic	17.88
23890 - Sheet-Metal Worker, Maintenance	19.98
23910 - Small Engine Mechanic	20.05
23930 - Telecommunication Mechanic I	19.41
23931 - Telecommunication Mechanic II	20.45
23950 - Telephone Lineman	20.93
23960 - Welder, Combination, Maintenance	19.98
23965 - Well Driller	19.98
23970 - Woodcraft Worker	19.98
23980 - Woodworker	15.32
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	11.37
24580 - Child Care Center Clerk	15.86
24600 - Chore Aid	8.86
24630 - Homemaker	16.45
25000 - Plant and System Operation Occupations	
25010 - Boiler Tender	22.20
25040 - Sewage Plant Operator	19.52
25070 - Stationary Engineer	22.20
25190 - Ventilation Equipment Tender	13.85

25210 - Water Treatment Plant Operator	19.72
27000 - Protective Service Occupations	
(not set) - Police Officer	21.76
27004 - Alarm Monitor	15.26
27006 - Corrections Officer	17.69
27010 - Court Security Officer	19.46
27040 - Detention Officer	18.29
27070 - Firefighter	19.72
27101 - Guard I	9.51
27102 - Guard II	12.53
28000 - Stevedoring/Longshoremen Occupations	
28010 - Blocker and Bracer	16.76
28020 - Hatch Tender	16.76
28030 - Line Handler	16.76
28040 - Stevedore I	15.76
28050 - Stevedore II	17.78
29000 - Technical Occupations	
21150 - Graphic Artist	20.52
29010 - Air Traffic Control Specialist, Center (2)	29.85
29011 - Air Traffic Control Specialist, Station (2)	20.59
29012 - Air Traffic Control Specialist, Terminal (2)	22.67
29023 - Archeological Technician I	15.52
29024 - Archeological Technician II	17.35
29025 - Archeological Technician III	21.51
29030 - Cartographic Technician	22.87
29035 - Computer Based Training (CBT) Specialist/ Instructor	25.84
29040 - Civil Engineering Technician	19.56
29061 - Drafter I	13.01
29062 - Drafter II	16.29
29063 - Drafter III	18.30
29064 - Drafter IV	22.87
29081 - Engineering Technician I	16.15
29082 - Engineering Technician II	18.75
29083 - Engineering Technician III	22.54
29084 - Engineering Technician IV	25.86
29085 - Engineering Technician V	31.62
29086 - Engineering Technician VI	38.26
29090 - Environmental Technician	19.29
29100 - Flight Simulator/Instructor (Pilot)	30.54
29160 - Instructor	23.97
29210 - Laboratory Technician	16.87
29240 - Mathematical Technician	23.39
29361 - Paralegal/Legal Assistant I	18.38
29362 - Paralegal/Legal Assistant II	23.44
29363 - Paralegal/Legal Assistant III	28.68
29364 - Paralegal/Legal Assistant IV	34.69
29390 - Photooptics Technician	22.87
29480 - Technical Writer	25.08
29491 - Unexploded Ordnance (UXO) Technician I	18.97
29492 - Unexploded Ordnance (UXO) Technician II	22.96
29493 - Unexploded Ordnance (UXO) Technician III	27.51
29494 - Unexploded (UXO) Safety Escort	18.97
29495 - Unexploded (UXO) Sweep Personnel	18.97
29620 - Weather Observer, Senior (3)	21.32
29621 - Weather Observer, Combined Upper Air and Surface Programs (3)	18.30
29622 - Weather Observer, Upper Air (3)	18.30
31000 - Transportation/ Mobile Equipment Operation Occupations	
31030 - Bus Driver	15.95
31260 - Parking and Lot Attendant	8.62
31290 - Shuttle Bus Driver	12.94
31300 - Taxi Driver	10.99
31361 - Truckdriver, Light Truck	12.37
31362 - Truckdriver, Medium Truck	15.72
31363 - Truckdriver, Heavy Truck	18.40

31364 - Truckdriver, Tractor-Trailer	18.40
99000 - Miscellaneous Occupations	
99020 - Animal Caretaker	9.33
99030 - Cashier	8.53
99041 - Carnival Equipment Operator	11.78
99042 - Carnival Equipment Repairer	12.69
99043 - Carnival Worker	7.93
99050 - Desk Clerk	9.78
99095 - Embalmer	19.04
99300 - Lifeguard	9.97
99310 - Mortician	22.94
99350 - Park Attendant (Aide)	12.52
99400 - Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	9.81
99500 - Recreation Specialist	15.94
99510 - Recycling Worker	14.06
99610 - Sales Clerk	10.49
99620 - School Crossing Guard (Crosswalk Attendant)	11.37
99630 - Sport Official	11.24
99658 - Survey Party Chief (Chief of Party)	16.41
99659 - Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	15.60
99660 - Surveying Aide	10.20
99690 - Swimming Pool Operator	13.54
99720 - Vending Machine Attendant	10.43
99730 - Vending Machine Repairer	13.54
99740 - Vending Machine Repairer Helper	11.02

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ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$2.36 an hour or \$94.40 a week or \$409.07 a month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (numbered):

1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)

2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to

ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differential are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by a employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work there is no requirement that employees be reimbursed for uniform maintenance costs

**\*\* NOTES APPLYING TO THIS WAGE DETERMINATION \*\***

**Source of Occupational Title and Descriptions:**

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Third Supplement, dated March 1997, unless otherwise indicated. The publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C) (vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized

representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employee performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper. When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

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<b>DEPARTMENT OF DEFENSE</b> <b>CONTRACT SECURITY CLASSIFICATION SPECIFICATION</b> <i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)</i>				<b>1. CLEARANCE AND SAFEGUARDING SER:</b> a. FACILITY CLEARANCE REQUIRED <div style="text-align: center; border: 1px solid black; padding: 2px;"><b>SECRET</b></div> b. LEVEL OF SAFEGUARDING REQUIRED <div style="text-align: center; border: 1px solid black; padding: 2px;"><b>NONE</b></div>			
<b>2. THIS SPECIFICATION IS FOR: (X and complete as applicable)</b>				<b>3. THIS SPECIFICATION IS: (X and complete as applicable)</b>			
a. PRIME CONTRACT NUMBER		<b>X</b>		a. ORIGINAL (Complete date in all cases)		DATE (YYYYMMDD) <b>20040416</b>	
b. SUBCONTRACT NUMBER				b. REVISED (Supersedes all previous specs)		REVISION NO. DATE (YYYYMMDD)	
<b>X</b> c. SOLICITATION OR OTHER NUMBER <b>35-0100-04</b>		DUE DATE (YYYYMMDD)		c. FINAL (Complete Item 5 in all cases)		DATE (YYYYMMDD)	
<b>4. IS THIS A FOLLOW-ON CONTRACT?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: Classified material received or generated under _____ (Preceding Contract Number) is transferred to this follow-on contract.							
<b>5. IS THIS A FINAL DD FORM 254?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: In response to the contractor's request dated _____, retention of the classified material is authorized for the period of _____.							
<b>6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)</b>							
a. NAME, ADDRESS, AND ZIP CODE  <b>FOR RFP PURPOSES ONLY, NOT VALID FOR ACTUAL CONTRACT AWARD</b>				b. CAGE CODE		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)  <b>N/A</b>	
<b>7. SUBCONTRACTOR</b>							
a. NAME, ADDRESS, AND ZIP CODE  <b>N/A</b>				b. CAGE CODE		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)  <b>N/A</b>	
<b>8. ACTUAL PERFORMANCE</b>							
a. LOCATION  <b>N/A</b>				b. CAGE CODE		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)  <b>N/A</b>	
<b>9. GENERAL IDENTIFICATION OF THIS PROCUREMENT</b>  <b>PROVIDE TRANSPORTATION EQUIPMENT MANAGEMENT, OPERATION, AND MAINTENANCE OF TRANSPORTATION EQUIPMENT</b>							
<b>10. CONTRACTOR WILL REQUIRE ACCESS TO:</b>				<b>11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:</b>			
YES NO				YES NO			
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION				a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY			
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
b. RESTRICTED DATA				b. RECEIVE CLASSIFIED DOCUMENTS ONLY			
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION				c. RECEIVE AND GENERATE CLASSIFIED MATERIAL			
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
d. FORMERLY RESTRICTED DATA				d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE			
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
e. INTELLIGENCE INFORMATION				e. PERFORM SERVICES ONLY			
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
(1) Sensitive Compartmented Information (SCI)				f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES			
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
(2) Non-SCI				g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER			
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
f. SPECIAL ACCESS INFORMATION				h. REQUIRE A COMSEC ACCOUNT			
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
g. NATO INFORMATION				i. HAVE TEMPEST REQUIREMENTS			
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
h. FOREIGN GOVERNMENT INFORMATION				j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS			
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
i. LIMITED DISSEMINATION INFORMATION				k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE			
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
j. FOR OFFICIAL USE ONLY INFORMATION				l. OTHER (Specify)			
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO							
k. OTHER (Specify)							
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO							

**12. PUBLIC RELEASE.** Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public releases shall be submitted for approval prior to release ☐ Direct ☒ Through (Specify)

COMMANDING OFFICER, NAVAL RESEARCH LABORATORY, WASHINGTON, DC 20375-5320, CODE 3531

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)\* for review.  
\*In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

**13. SECURITY GUIDANCE.** The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.)

Access to classified information is not required for the purpose of submitting a bid/proposal for this statement of work. However, prior to award of contract, the successful contractor will be required to have a SECRET facility clearance, and personnel available with DoD granted personnel security clearances commensurate with level of access required for performance of contract.

**14. ADDITIONAL SECURITY REQUIREMENTS.** Requirements, in addition to ISM requirements, are established for this contract. ☐ Yes ☒ No  
(If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.)

**15. INSPECTIONS.** Elements of this contract are outside the inspection responsibility of the cognizant security office. ☐ Yes ☒ No  
(If Yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.)

**16. CERTIFICATION AND SIGNATURE.** Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL SHELIA NEAL	b. TITLE CONTRACTING OFFICER, SECURITY	c. TELEPHONE (Include Area Code) (202) 767-2240/2391
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d. ADDRESS (Include Zip Code)  
NAVAL RESEARCH LABORATORY  
4555 OVERLOOK AVE. SW  
WASHINGTON, DC 20375-5320

e. SIGNATURE

**17. REQUIRED DISTRIBUTION**

- |                          |   |
|--------------------------|---|
| <input type="checkbox"/> | a. CONTRACTOR   |
| <input type="checkbox"/> | b. SUBCONTRACTOR  |
| <input type="checkbox"/> | c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR          |
| <input type="checkbox"/> | d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION |
| <input type="checkbox"/> | e. ADMINISTRATIVE CONTRACTING OFFICER                             |
| <input type="checkbox"/> | f. OTHERS AS NECESSARY 1221.11, 3531, 3502                        |

### **PERSONNEL QUALIFICATIONS**

The Naval Research Laboratory (NRL) established a representative matrix of the key labor categories and skills to which the contractor shall propose. Resumes shall use the same labor category headings to relate the experience of the candidates to the minimum standards set forth below. If the contractor uses a labor category terminology other than that used in this provision, the contractor must provide a matrix clearly relating their proposal labor categories to those in the provision. Only one resume per key category is required. The proposed personnel shall be available for work efforts on the first day after contract award. Personnel designated as key personnel must possess or be capable of obtaining a SECRET clearance.

The following are the **Desired Qualifications**:

**Qualifications of Project Manager (Key Position)** - The project manager responsible for the overall management and coordination of all work to be performed under this contract and shall act as a central point of contact for the Government. The Project Manager shall ensure contract employees have on site supervision whenever contract employees are at work during regular and out of hours. After normal working hours, the Project Manager shall be available within one hour at the site. The Project Manager shall meet with the COR weekly (at the COR office, times to be agreed upon after award) to review new and old work. The Project Manager shall ensure that all hard copies of IDQ requests are picked up from the Contractors mailbox (located at the COR office) daily, before 10:00 a.m. (CDRL A021).

**Project Manager Minimum Experience** - The Project Manager shall possess a minimum of three (3) years of recent (within the last five (5) years) experience in management and supervision of transportation, equipment maintenance, for a facility of the approximate size and characteristics of the NRL as covered by this contract.

A detailed resume of the qualifications and work experience, including employer's name and address, for the project manager proposed for this contract, along with names and phone numbers of previous immediate supervisors, must be submitted for approval to the contracting officer. (CDRL A022) The government reserves the right to reject any person whose qualifications, in the government's evaluation, fail to meet the criteria specified. The decision of the contracting officer shall be final. Prior to assignment of any replacement project manager, approval of the contracting officer is required.

**Qualifications for Master Mechanic(s) (Key Position(s))** – The Contractor shall provide two (2) qualified Automotive Service Excellence (A.S.E.) and International Mobile Air Conditioning Association (I.M.A.C.A.) certified Master Mechanics, capable of servicing, inspecting, maintaining, repairing, and overhauling propane, natural gas, battery, gasoline and diesel engine-powered vehicles, equipment and their A/C systems.

Master Mechanic Minimum Experience – The Master Mechanic(s) shall have at least three (3) years of recent (within the last five (5) years) experience in the management and supervision of an equipment fleet of the approximate size of the NRL as covered by this contract.

A detailed resume of the qualifications and work experience, including employer's name and address, for the project manager proposed for this contract, along with names and phone numbers of previous immediate supervisors, must be submitted for approval to the contracting officer. (CDRL A022) The government reserves the right to reject any person whose qualifications, in the government's evaluation, fail to meet the criteria specified. The decision of the contracting officer shall be final. Prior to assignment of any replacement of the Master Mechanic(s), approval of the contracting officer is required.